Lincoln Elementary School

SBDMC Meeting Minutes

September 20, 2018 @ 4:00 pm

**Members Present:** Mrs. Dragan, Mrs. Sceifres, Mr. Clifton, Mrs. Young, Mrs. Skirvin, and Ms. Chambers

**Guests:** Mr. Wolf and Ms. Levy

**Opening Business**

1. **Tentative Agenda Approval**:

Mr. Clifton made a motion to accept the agenda for the meeting and Mrs. Skirvin seconded the motion.

1. **Approval of August Minutes**:

The meeting minutes from August were reviewed. Mrs. Sceifres made a motion to accept the August meeting minutes and Mrs. Skirvin seconded the motion.

1. **Good News Report**:

* Good Samaritans Feet Program gifted a new pair of shoes for every student at Lincoln Elementary School on Friday, August 24th.
* All students just took their Fall MAP benchmark test in the subjects of Math, Reading and Language Arts.
* Extra-curricular activities now up and running: Cross Country, Gardening Club, Girls on the Run, Chorus, Chess, STLP, Student Council and Kind Hearts Club. Our afterschool 21st Century and BUG Club Programs are also up and running with the goal of serving 150 of our students in the areas of homework help and extension activities.
* RTI (Response to Intervention) and Enrichment begins Thursday, September 19th for all grades.
* All kindergarten students have taken their state required Brigance Test.

1. **Public Comment**: No public comment

**Student Achievement Report**

1. State Accountability Results timeline

Student data from state testing were received at the district level on September 13th for quality control and cleanup. The final data will then be released to the staff on September 24th and September 25th. The data is released to the public on Wednesday, September 26th.

1. MAP Fall Benchmark Results – Mrs. Dragan discussed initial school-wide results and reports will be shared at the October SBDM meeting.

**School Improvement Planning**

1. Committee Team Updates:
   1. PBIS/Core Life Team – Team reflected on implementation of both programs to determine next steps to enhance the programs at Lincoln.
   2. Curriculum Team – Team collaborated with Mr. Wolf to discuss and share the implementation of our school-wide writing plan.
   3. Instructional Strategies Team – Team collaborated with Mrs. Dragan to create a Strategies Implementation Plan for teachers to complete and add into their PGPs.

**Budget**

A. Updates and review of current SBDM budget

B . Requisitions

* 1. Teacher stipends- Currently only four LES staff members have spent their gifted $75. Monies must be spent by Thanksgiving.
  2. Copy Paper – Mrs. Skirvin made the motion to purchase 100 cases of copy paper at the cost of $2753 with Mrs. Young seconding the motion.
  3. Student Technology – Council discussed the importance and next steps of purchasing grade level devices for student use in the classroom. Each member is continuing to do research to determine best prices and devices for purchase.

1. Title I Allocation Overview
   1. Mr. Wolf discussed the specific allocations of the district Title 1 budget
2. Fundraisers- approval of BUG club Halloween Pencil Fundraising Sale

**New Business**

**A. Final reading of the *Instructional Practices Policy* -** Mrs. Young made a motion to accept final reading of the *Instructional Practices Policy* and Mrs. Sceifres second the motion.

**B. School Safety Plan -** Mr. Clifton made the motion to accept the School Safety Plan with Mrs. Skirvin seconding the motion for acceptance.

**C. Current LES Enrollment** - Currently 487 students enrolled at Lincoln Elementary School

**On-going Learning**

**A. RTI and Enrichment** – Using benchmark data from our First round of benchmark testing, students were each placed in a learning group specified to their individualized learning needs. These groups include intervention, on-grade level support and also enrichment.

**Adjournment:**

A motion to adjourn this meeting was made by Mrs. Sceifres and seconded by Mrs. Skirvin.

The date of the next SBDM meeting in the LES parent room is Wednesday, October 24th, 2018 at 4:00 pm.