



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

502-869-8000
Fax 502-543-3608
www.bullittschools.org

MEMO

TO: Jesse Bacon *[Signature]*
FROM: Mark Mitchell *[Signature]*
DATE: October 10, 2018
RE: Board Agenda Item – Renewal of Service Agreement – Intelligent Services Program #1813 – Harshaw Trane

The Department of Facilities is requesting Board approval for the renewal of the service agreement with Harshaw Trane from the Intelligent Services Program #1813.

The service agreement covers monitoring of the HVAC equipment at Bullitt East High School and all three College and Career Centers. The cost for the services is \$2,000 and is included in the FY19 budget in 0352 – Other Technical Services.

I recommend the Board approve the request for the renewal of the service agreement with Harshaw Trane from the Intelligent Services Program #1813.

Attachment: Harshaw Trane Service Agreement #1813

[Signature]

October 10, 2018

Mr. Mark Mitchell
Bullitt County Schools
1040 Hwy 1040 East
Shepherdsville, KY 40165

Re: Intelligent Service Program #1813

Dear Mr. Mitchell:

Thank you for the opportunity to provide asset management services for your facilities. We greatly value and appreciate your business and look forward to our continued partnership.

In accordance with the terms and conditions of your existing agreement, it will automatically renew on September 1, 2018, for a period of one year. This will:

- prevent a lapse in service
- keep your equipment operating optimally
- minimize energy costs and downtime

Harshaw Trane offers our clients a wide variety of service options. With advancements in technology, it is often feasible to supplement a service offering with a "modernized" approach to provide enhanced coverage, often at the same price. If you are interested in modernizing your coverage, please contact me.

Should you have any questions please call me at 502-830-2484 or by email at christy.fetsch@trane.com.

Sincerely,

A handwritten signature in cursive script that reads "Christy Fetsch".

Christy Fetsch
Account Manager

RD/rd

Service Location: Bullitt County Schools
1040 Hwy 44 East
Shepherdsville, KY 40165

Effective Dates: 9/1/2018 – 8/31/2019

Schedule of Services:

Equipment	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Bullitt Central East High School	CSL, HD	CSL, HD	CSL, HD	CSL, HD
North Bullitt High School CCC	CSL, HD	CSL, HD	CSL, HD	CSL, HD
Bullitt East High Scholl CCC	CSL, HD	CSL, HD	CSL, HD	CSL, HD
Bullitt Central High School CCC	CSL, HD	CSL, HD	CSL, HD	CSL, HD

SERVICE LEGEND: CSL = CONSULTATION HD = HELPDESK

Price: #1813

9/1/2018 – 8/31/2019: \$2,000 annually, payable in advance.

The agreement will automatically renew at the above-mentioned pricing for a period of one year.
If you are interested in renewing your agreement for a term of three years at a discount of 5%, please contact me.

If a purchase order is required, please fax the purchase order to 502-493-0695 to the attention of Julie McMillan.

ok
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