**Regular Meeting Boone County Board of Education**

**September 13, 2018 7:30 PM**

**Ralph Rush Professional Development Center**

**99 Center Street**

**Florence, Kentucky 41042**

**I. CALL TO ORDER**

The Regular meeting of the Boone County Schools Board of Education September 13, 2018 was called to order by Chairperson Bonnie Rickert at the Ralph Rush Staff Development Center.

**Attendance Taken at 7:30 PM:**

Present Board Members:

Dr. Maria Brown

Mr. Ed Massey

Mr. Matt McIntire

Ms. Bonnie Rickert

Absent Board Members:

Ms. Karen Byrd informed the board she was unable to attend.

Claire Parsons attended as Board Attorney

Karen Evans, Board Secretary, recorded the minutes.

**II. NATIONAL ANTHEM**

The National Anthem was presented by students from Conner Middle School.

**III. PLEDGE TO THE FLAG**

The Pledge to the Flag was led by students from Longbranch Elementary.

**IV. STUDENT BOARD MEMBER REPRESENTATIVE REPORT**

Nick Rassenfoss, Interim Student Board Representative, Conner High School, attended the meeting and updated the board on the Superintendent Student Advisory Council. Nick updated the board on the student Voice Survey from the High Schools and spoke on some of the questions that were asked such as, what is the biggest problem in you school? Results from the survey will be given in the near future. Nick reported on the Drug Free Clubs of America and the Diversity video which will be once again introduced in spring. Nick introduced the new members and the positions they held and spoke on the Leadership Activity at the last meeting.

Anna Impellitteri, the Student Board Member Representative, joined the board via a pre-recorded report from Mexico, Anna will be in Mexico for an Educational Semester.

**V. GOOD NEWS**

V.A. The board recognized and congratulated the September 2018 Break the Mold recipient, Mr. Mike Grout, Transportation Department.

V.B. The board will recognized and congratulated Ms. Kirby Harshbarger, of Conner Middle School, as the recipient of the 2018 Lifechanger of the Year Award.

V.C. The board will recognized and congratulated Ms. Lisa Resing, Florence Elementary Principal, selected for the prestigious BB&T 2018 National Leadership Institute.

V.D. Rhonda Whittaker presented the board with the Duke Energy STEM Check.

V.E. The board recognized and congratulated the Boone County Schools 2018 District Retirees.

Congratulations to the Boone County Schools 2018 District Retirees!

Thank you for your service to the students of the Boone County School District!

Paula Armstrong

Angela Bailie

James Baker

Brenda Baker

Joseph Barker

Janice Bell

Patrick Berry

Patricia Bond

Carol Booth

Lisa Brown

Regina Brownfield

Patricia Clark

Robert Courtney

Rebecca Cox

Carol Daniels

Dennis Davis

Michael Dawson

Sue Dugan

Sean Elkins

Shirley Evans

Lisa Ferguson

Judy Fields

Cindy Fogle

Leslie Good

Brenda Gruber

Melanie Gruner

Lesle Ham

Joseph Hamelin

Carol Hamelin

Diana Harkins

Betty Harsley

Cheryl Hensley

Timothy Hitzfield

Rebecca Hopson

Lavonne Horn

Lucretia Hulette

Richard Ingraham

Deborah Janowiecki

Tracy Johnson

Tonja Kelly

William Kidd

Elizabeth Kiser

Mary Koch

Laurie Kolkmeyer

Michael Krummen

Louise Lainhart

Michelle Lambert

Janet Lee

Jerry Lindle

Ann Lunnemann

Lonnie Lynch

Mary Maley

Deborah Martin

John Mauntel

Billie McKee

Keith Mckinley

Anita Morgan

Brenda Noll

Dana Ogden

Jennifer Parrett

Robert Perrone

Julie Peters

Christopher Peterson

Deborah Petri

Kimberly Pommier

Patricia Poweleit

Lowry Price

Louise Reynolds

E Roberta Richey

Melanie Roberts

Mary Sargent

Jerri Schulte

Julitta Setters

Charlsey Smith

Katherine Smith

Kimberly Stamper

Karen Straub

Christine Taylor

Pamela Thamann

Barbara Then

Barbara Trickel

Jeff Vonhandorf

Jennifer Wagoner

Betty Webber

Amy Wehrman

Michele Wehry

Jerry Willoughby

Vicki Wolff

**VI. RECOMMENDED ACTION - CONSENT AGENDA**

Dr. Randy Poe, Superintendent, recommended the following Consent Agenda items A-TTT for Board Approval, as presented.

1. A motion was made by Matt McIntire, seconded by Karen Byrd, to approve the consent agenda items A-TTT, as presented. Matt McIntire, Ed Massey, Maria Brown, and Bonnie Rickert voted, “aye” MOTION: The motion passed 4-0.

**VI.A. Minutes of the regular board meeting of August 9, 2018**

The board approved the minutes of the regular board meeting of August 9, 2018, as presented.

**VI.B. Bill List**

**VI.C. Treasurer's Report** was given by Mrs. Linda Schild.

**VI.D. Leaves of Absence**

The following persons submitted leaves of absence requests were approved by the board:

**Recommended by Principal/Supervisor for approval:**

Anderson, Elizabeth, Teacher @ Burlington ES 9/19/2018 – 10/31/2018

Dirkes, Dana, Teacher @ New Haven ES 8/23/2018 – 4/5/2019

Duell, Nicole, Teacher @ Longbranch ES 8/13/2018 – 1/03/2019

Ellison, Katie, Speech Pathologist @ North Pointe ES 8/20/18 – 10/19/2018

Focke, Christy, Bus Driver @ Transportation 8/14/2018 – 8/25/2018

Head, Lauren, Therapist @ District Office 8/13/2018 – 9/19/2018

Isaacs, Jessica, Teacher @ Imagineering Academy 10/11/2018 – 10/26/2018

Isbill, Sarah , Teacher @ Goodridge ES 9/10/2018 – 10/17/2018

Klare, Emily, Teacher @ Collins ES 10/18/2018 – 11/14/2018

McGlasson, Kathleen, Para Educator @ Stephens ES 8/28/2018 – 10/1/2018

Haywood, Bernadette, Para Educator @ Erpenbeck ES 8/14/2018 – 1/3/2019

Knaley, Tonya, Bookkeeper @ District Office 8/22/2018 – 9/21/2018

Perry, Donna, Transportation Aide @ Transportation 8/27/2018 9/25/2018

Peters, Lisa, Teacher @ Ockerman ES 11/28/2018 – EOY

Ragan, Jennifer, Teacher @ Stephens ES 9/17/2018 – 10/26/2018

**Not Recommended by Principal/Supervisor for approval:**

Nothing to Report

**Amended Leaves:**

Kohls, James, Custodian @ Goodridge ES 6/18/2018 – 8/17/2018

Krohman, Mackenzie, Therapist @ Stephens ES-District 9/13/2018 –9/28/2018

Kuhn, Amanda, Teacher @ Goodridge ES 8/2/2018 – 10/17/2018

Stellman, Thomas, Teacher @ Conner HS 8/30/2018 – 9/17/2018

Warning, Mark, Custodian @ Yealey ES 4/23/2018 – 8/31/2018

**Cancelled Leaves:**

Smith, Amber, Teacher @ Thornwilde ES 8/20/2018 – 9/21/2018

**VI.E. Memorandum of Agreement with ProCare Therapy**

The board approved the agreement between Boone County Schools and ProCare Therapy for speech therapy services, as presented.

**VI.F. NCERT October Executive Leadership Conference**

The board approved Randy Poe's travel and expenses for the NCERT October Executive Leadership Conference, as presented.

**VI.G. SLN Conference**

The board approved the Randy Poe's travel and expenses for the SLN Conference, as presented.

**VI.H. The Point/Arc of Northern KY Contract for Transition Services**

The board approved the contract for Transition Services with the Point/Arc of Northern KY for the 18-19 school year, as presented.

**VI.I. Kelly E. Lusk, Ph.D./ Visual Impaired Teacher**

The board approved the contract for Visual Impairment Services with Kelly E. Lusk, Ph.D. for the 18-19 school year, as presented.

**VI.J. DreamBox License Renewal at Mann Elementary School**

The board approved the agreement between Mann Elementary School and DreamBox Learning, as presented.

**VI.K. Lexia Learning and reading Plus Renewal at Mann Elementary School**

The board approved the agreement between Mann Elementary School and Academic Edge for Lexia Learning and Reading Plus for the 18-19 school year, as presented.

**VI.L. Executive Transportation for Longbranch Elementary**

The board approved the agreement between Longbranch Elementary and Executive Transportation for a field trip to Conner Prairie, as presented.

**VI.M. Queen City Transportation for Cooper High School**

The board approved the agreement between Queen City Transportation and Cooper High School for a trip to the National FFA Convention in Indianapolis, Indiana, as presented.

**VI.N. FY 19 Preschool Partnership Application in Collaboration with Children Inc.**

The board approved the grant application in collaboration with Children Inc for the FY 19 Preschool Partnership Grant, as presented.

**VI.O. FY 19 Preschool Partnership Application in Collaboration with Northern Kentucky Community Action Commission-Headstart**

The board approved the grant application in collaboration with Headstart for the FY 19 Preschool Partnership Grant, as presented.

**VI.P. Memorandum of Understanding Between the Family Nurturing Center and the Boone County Schools**

The board approved the Memorandum of Understanding between the Family Nurturing Center and Boone County Schools for the Family nurturing Center to provide a minimum of 6 school based ANCHOR groups in the 18-19 school year, as presented.

**VI.Q. Contractual Services Agreement Between The Boone County Board of Education and NECCO, Inc.**

The board approved the agreement between the Boone County Board of Education and NECCO, Inc for NECCO to provide a variety of services, as presented.

**VI.R. Memorandum of Agreement Between Bluegrass Behavior Health and the Boone County Schools**

The board approved the memorandum of agreement between Boone County Schools and Bluegrass Behavioral Health Group for a variety of services, as presented.

**VI.S. Memorandum Related to Collaborative Service Agreement Between the Children's Home of Northern Kentucky and Boone County Schools for Intensive Outpatient Programming**

The board approved the Memorandum Related to Collaborative Service Agreement Between the Children's Home of Northern Kentucky and Boone County Schools for Intensive Outpatient Programming for the 18-19 school year, as presented.

**VI.T. Memorandum Related to Boone County Schools and Thomas More College Dual Credit Teachers Scholarship Addendum**

The board approved the Dual Credit Teacher Scholarship Addendum intended to increase the number of Boone County teachers available to teach dual credit classes, as presented.

**VI.U. Interagency Agreement Between MEBS and Associates and the Boone County Schools**

The board approved the interagency agreement between MEBS and Associations and Boone County Schools for a variety of services, as presented.

**VI.V. Northern Kentucky Education Council Membership 2018-19**

The board approved the Northern Kentucky Education Council Membership for 2018-19, as presented.

**VI.W. NCERT Membership 2018-19**

The board approved the NCERT Membership for 2018-2019, as presented.

**VI.X. NKCES Membership 2018-19**

The board approved the Northern Kentucky Cooperative for Educational Services Membership for 2018-19, as presented.

**VI.Y. Memorandum of Agreement With Sign Baby Sign**

The board approved the memorandum of agreement between Boone County Schools and Sign Baby Sign to offer sign language services to identified students for the 2018-19 school year, as presented.

**VI.Z. Memorandum of Agreement with Kentucky Educational Collaborative State Agency Children Fund**

The board approved the Memorandum of Agreement with Kentucky Educational Collaborative State Agency Children Fund, as presented.

**VI. AA.** Memorandum of Agreement with the University of Cincinnati

The board approved the memorandum of agreement between Boone County Schools and the University of Cincinnati to offer clinical experience for students enrolled in the Occupational Therapy Program for the 2018-19 school year, as presented.

**VI.BB. Memorandum of Agreement with Movin' OM, LLC.**

The board approved the memorandum of agreement between Boone County Schools and Movin' OM, LLC to offer orientation and mobility services to identified students for the 2018-19 school year, as presented.

**VI.CC. Memorandum of Agreement with Commonwealth of Kentucky - Instructional Transformation Grant**

The board approved the memorandum of agreement between the Commonwealth of Kentucky, Kentucky Department of Education, and Boone County Schools to establish an agreement to improve student learning and teacher effectiveness for the 2018-19 school year, as presented.

**VI.DD. Memorandum of Agreement with Panorama Education, Inc.**

The board approved the memorandum of agreement between Panorama Education, Inc. and Boone County Schools for license fees, as presented.

**VI.EE. Conner Middle School Grant Award- Project Lead the Way**

The board approved the grant awarded to Conner Middle School from Project Lead the Way, Inc for the 2018-19 school year, as presented.

**VI.FF. Memorandum of Agreement Between Measured Progress, Inc. and Gray Middle School**

The board approved the memorandum of agreement between Measured Progress, Inc. and Gray Middle School for STEM Gauge for a 7 year license, as presented.

**VI.GG. Memorandum of Agreement with Xello**

The board approved the memorandum of agreement between Xello and Boone County Schools, as presented.

**VI.HH. Application Quote between MyOn LLC And Ballyshannon Middle School**

The board approved the memorandum of agreement from MyOn LLC for Ballyshannon Midddle School for the 2018-19 school year, as presented.

**VI.II. Bus Request- Union Pointe Academy**

The board approved the bus request from Union Point Academy for use of buses to visit the Sailing Museum in Newport on September 14, 2018, as presented.

**VI.JJ. US Coachways for Ryle High School Band**

The board approved the agreement with US Coachways for Ryle High School on November 8, 2018 for the band to participate in the Bands of America National Championships, as presented.

**VI.KK. Executive Charter for Ryle High School**

The board approved the agreement with Executive Charter, Inc. for Ryle High School for 3 trips, as presented.

**VI.LL. Meal Service Agreement with Children, Inc.**

The board approved the Child Care Food Program Meal Service Agreement with Children, Inc. for Yealey Elementary and Erpenbeck Elementary for the 2018-19 school year, as presented.

**VI.MM. Declaration of Textbooks as Surplus from Ryle High School**

The board approved the declaration of surplus and approve the disposal of textbooks in accordance with Board Policy, as presented.

**VI.NN. Declaration of Marching Band Uniforms as Surplus from Boone County High School**

The board approved the Boone County High School Marching Band Uniforms declaration of surplus and approve the disposal in accordance with board policy, as presented.

**VI.OO. Conner High School Copier/Printer Lease Agreement**

The board approved the printer/copier lease agreement between Conner High School and Millennium Business Systems, as presented.

**VI.PP. Use Agreement for Erpenbeck Elementary- Girl Scout Troup**

The board approved the facility use agreement for Girls Scout Troop 7152 on Saturday, March 30, 2019 at Erpenbeck Elementary, as presented.

**VI.QQ. Agreement with BB&T Arena**

The board approved the agreement between Ryle High School and BB&T Arena for Saturday, May 4, 2019 for prom, as presented.

**VI.RR. Executive Charter for Goodridge Elementary**

The board approved the agreement between Executive Charter, Inc., and Goodridge Elementary for a trip to Conner Prairie, as presented.

**VI.SS. Miller Transportation for Gray Middle School**

The board approved the agreement between Miller Transportation and Gray Middle School for the 8th grade trip to Chicago, IL, as presented.

**VI.TT. Agreement Thornwilde Elementary and Lifetouch**

The board approved the Agreement Thornwilde Elementary and Lifetouch Pictures, as presented.

**VI.UU. Use Agreement for Yealey Elementary- NKY School of Music**

The board approved the use agreement for the Northern Kentucky School of Music for use of Yealey Elementary for the 2018-19 school year, as presented.

**VI.VV. Yearbook Publication Agreement-Lifetouch**

The board approved the agreement with Lifetouch for the publication of the yearbook for Yealey Elementary School, as presented.

**VI.WW. Field Trips**

The board approved the field trip requests, as presented.

|  |  |  |  |
| --- | --- | --- | --- |
| **School** | **Date Of Trip** | **Location** | **Reason** |
| Camp Ernst Middle | February 8-12, 2019 | Orlando, FL | National Cheerleading Championship |
| Conner High School | February 8-12, 2019 | Orlando, FL | National Cheerleading Competition |
| Cooper High School | October 24-26, 2018 | Indianapolis, IN | National FFA Convention |
| Goodridge Elementary | October 3, 2018 | Conner Prairie | Educational |
| Gray Middle School | April 18-20, 2019 | Chicago, IL | Educational |
| Longbranch Elementary | September 27, 2018 | Fisher’s, IN | Educational |
| Ryle High School | September 7-8, 2018\* | Elizabethtown | Soccer Tournament |
| Ryle High School | October 22-November 3, 2018 | TBD | Possible State Girls Soccer Tournament |
| Ryle High School | October 26, 2018 | Louisville | Possible State Volleyball State Tournament |
| Ryle High School | October 10, 2018 | Lexington | Educational |
| Ryle High School | October 18, 2018 | Mammoth Cave | Educational |
| Ryle High School | November 8, 2018 | Indianapolis, IN | Bands of American Championships |
| Ryle High School | October 16, 2018 | Harrodsburg | Educational |
| Ryle High School | October 23-November 3, 2018 | Louisville | Possible State Boys Soccer Tournament |
|  |  |  |  |

* All travel by commercial carrier is due to schedule/cost.

\*Preapproved by Board Chairperson

**VI.XX. Sales Campaign Approval**

The board approved the request for sales campaigns, as presented.

**VI.YY. Agreement between Ballyshannon Middle School and adidas America, Inc**

The board approved the agreement between Ballyshannon Middle School and adidas America, Inc, as presented.

**VI.ZZ. Agreement between Ryle High School and Pepsi**

The board approved the agreement between Ryle High School and Pepsi, as presented.

**VI.AAA. Agreement between Ockerman Elementary and Schoolhouse Photos**

The board approved the agreement between Ockerman Elementary and Schoolhouse Photos for the 18-19 school year, as presented.

**VI.BBB. Agreement between Conner High School and Lifetouch School Portraits and Yearbooks**

The board approved the agreement between Conner High School and Lifetouch School Portraits and Yearbooks, as presented.

**VI.CCC. Agreement between Cooper High School and Wilson Electronic Displays**

The board approved the agreement between Cooper High School and Wilson Electronic Displays for a two year service warranty, as presented.

**VI.DDD. Agreement between Ballyshannon Middle School and Kickboard**

The board approved the agreement between Ballyshannon Middle School and Kickboard, as presented.

**VI.EEE. Use Agreement between Thornwilde Elementary and YMCA**

The board approved the Use Agreement between Thornwilde Elementary and YMCA, as presented.

**VI.FFF. Thornwilde Elementary School Grant Award Project Lead the Way**

The board approved the Thornwilde Elementary School Grant Award Project Lead the Way, as presented.

**VI.GGG. Job Description Modification -Director of Student Engagement**

The board approved the Job Description Modification -Director of Student Engagement, as presented.

**VI.HHH. New Classified Job Description - IDEA/Medicaid Budgeting and Reporting Specialist**

The board approved the New Classified Job Description - IDEA/Medicaid Budgeting and Reporting Specialist, as presented.

**VI.III. Job Description Modifications -Occupational Therapist and Physical Therapist**

The board approved the Job Description Modifications -Occupational Therapist and Physical Therapist, as presented.

**VI.JJJ. Children's Theatre Performance Contract-Ockerman Elementary**

The board approved the Children's Theatre Performance Contract for Ockerman Elementary, as presented.

**VI.KKK. Chromebook Purchases**

The board approved the Chromebook Purchases, as presented.

**VI.LLL. Family Resource and Youth Service Centers School District Assurance Certification FY's 19-20**

The board approved the Family Resource and Youth Service Centers School District Assurance Certification FY's 19-20, as presented.

**VI.MMM. Facilities Use Agreement Conner High School and NKY Bandits Football**

The board approved the Facilities Use Agreement Conner High School and NKY Bandits Football, as presented.

**VI.NNN. Facilities Use Agreement for Collins Elementary- Girl Scouts**

The board approved the Facilities Use Agreement for Collins Elementary with the Girl Scouts, as presented.

**VI.OOO. Facility Use Agreement Collins Elementary for Union Raiders Cheerleaders**

The board approved the Facility Use Agreement Collins Elementary for Union Raiders Cheerleaders, as presented.

**VI.PPP. Scientific Learning Corp. Research Study**

The board approved the Scientific Learning Corp. Research Study, as presented.

**VI.QQQ. BG-1 Application Steeplechase**

The board approved the BG-1 Application Steeplechase, as presented.

**VI.RRR. Cooper High School and Party Pleasers DJ Agreement**

The board approved the Cooper High School and Party Pleasers DJ Agreement, as presented.

**VI.SSS. Executive Transportation for Ryle High School**

The board approved the Executive Transportation for Ryle High School on Sept. 7, 2018 to Elizabethtown for the Soccer Tournament, as presented.

**VI.TTT. Memorandum of Understanding with Boone County Cooperative Extension Office for Newcomer Academy**

The board approved the Memorandum of Understanding with Boone County Cooperative Extension Office for Newcomer Academy, as presented.

**VII. RECOMMENDED ACTION - OLD BUSINESS**

**VII.A. 08.113 Board Policy Update Graduation Requirements - Second Reading**

Dr. Randy Poe Superintendent, recommended the board to approve the 08.113 Board Policy Update Graduation Requirements - Second Reading, as presented.

1. A motion was made by Maria Brown, seconded by Matt McIntire, to approve the recommended second reading of the 08.113 Board Policy Update Graduation Requirements, as presented. Matt McIntire, Maria Brown, and Bonnie Rickert voted, “aye” MOTION: The motion passed 4-0.

**VIII. RECOMMENDED ACTION - NEW BUSINESS**

**VIII.A. Working Budget for 2019 Fiscal Year**

Dr. Randy Poe, Superintendent, recommended the board approve the Working Budget for 2019 Fiscal Year, as presented.

1. A motion was made by Maria Brown, seconded by Matt McIntire, to approve the recommended Working Budget for 2019 Fiscal Year, as presented. Ed Massey, Matt McIntire, Maria Brown, and Bonnie Rickert voted, “aye” MOTION: The motion passed 4-0.

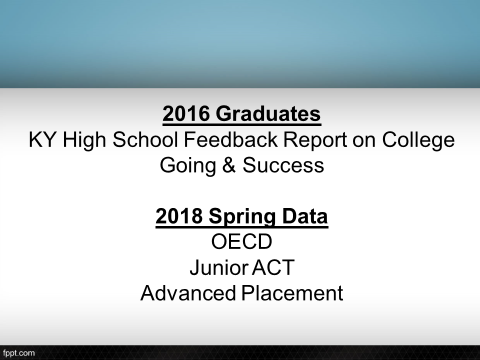
**VIII.B. District Funding Assurances FY 2019**

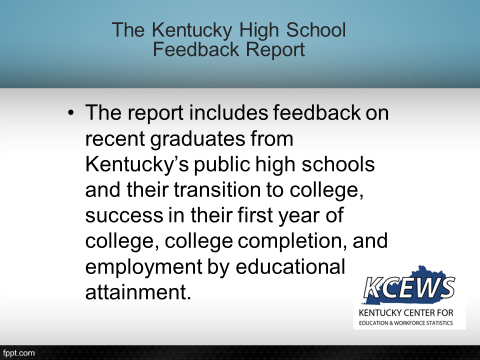
Dr. Randy Poe, Superintendent, recommended the board to approve the District Funding Assurances FY 2019, as presented.

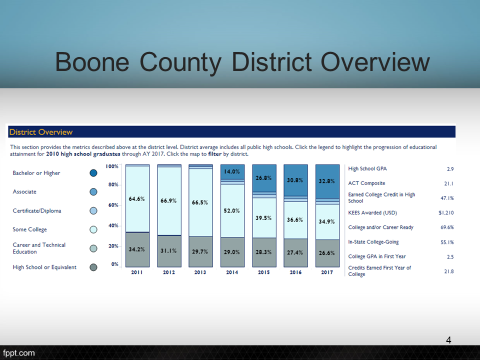
1. A motion was made by Ed Massey, seconded by Matt McIntire, to approve the District Funding Assurances FY 2019, as presented. Ed Massey, Matt McIntire, Maria Brown, and Bonnie Rickert voted, “aye” MOTION: The motion passed 4-0.

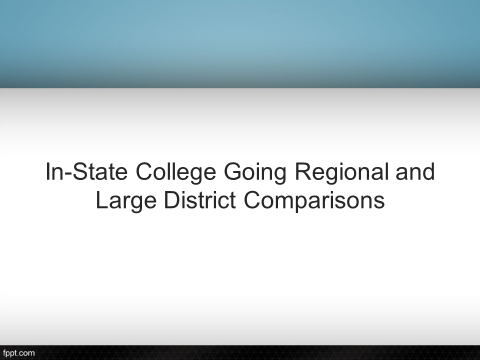
**IX. SUPERINTENDENT'S REPORT**

Mrs. Krista Decker, LSS Director of Assessment, presented the Spring 2018 OECD Data, Junior ACT and AP Data with a Powerpoint Presentation as presented to the board.

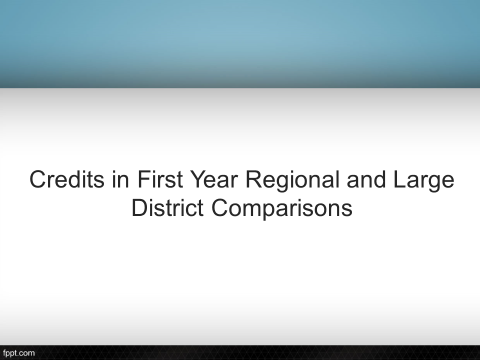


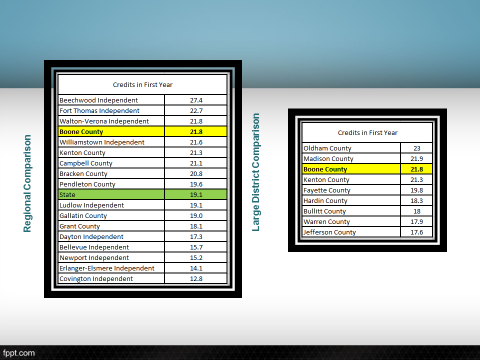


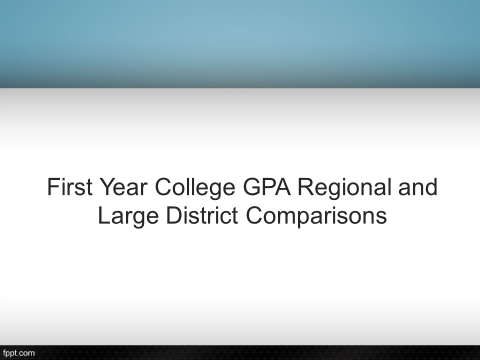


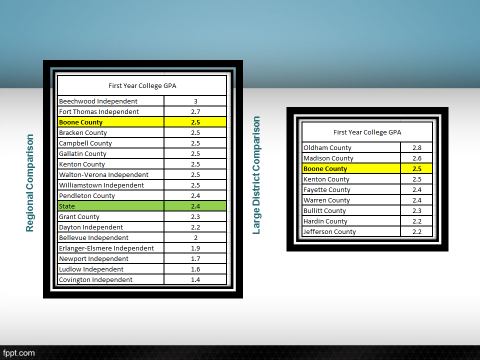


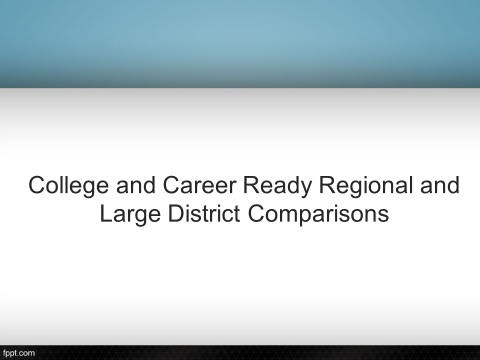


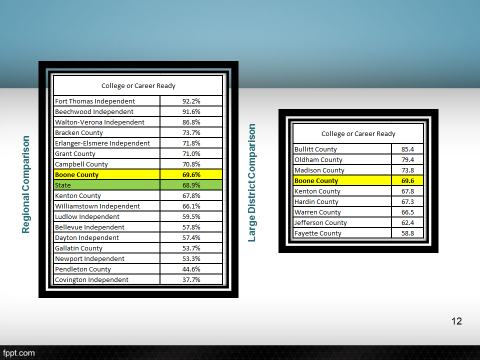




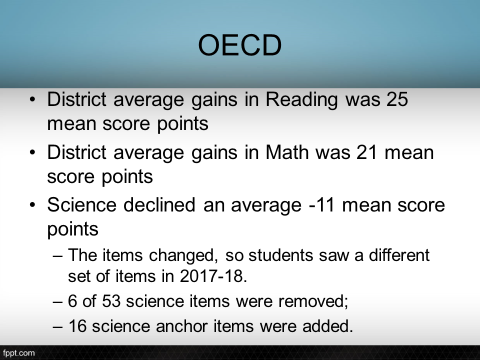




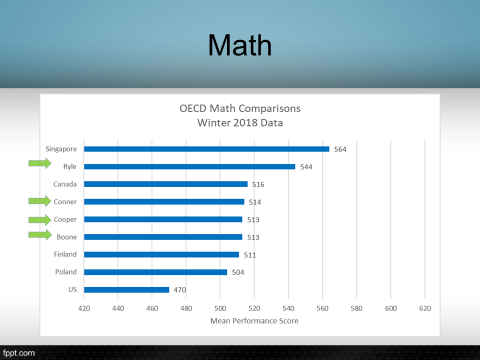


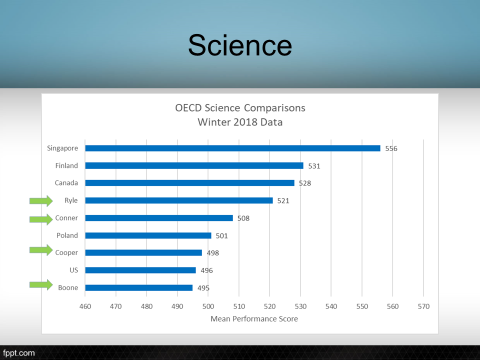


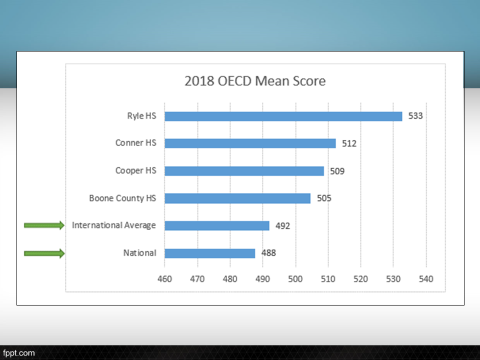


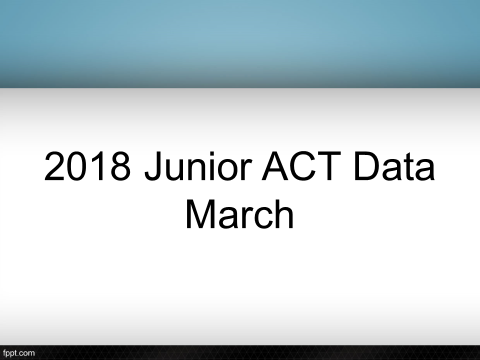




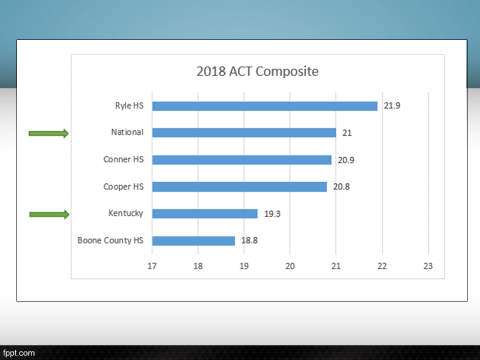


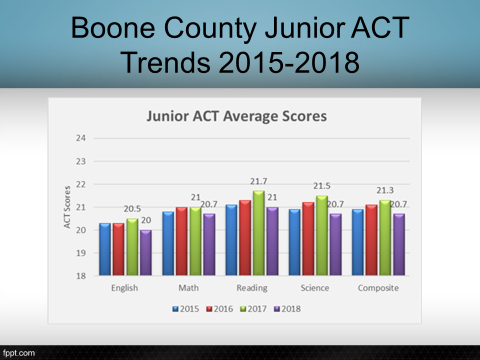


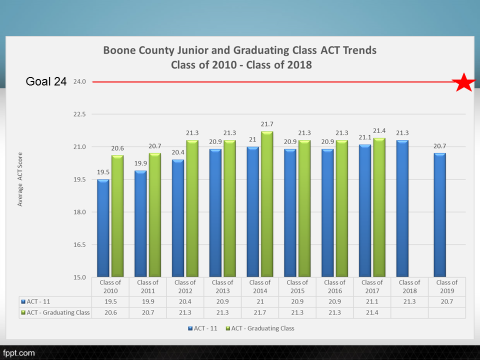




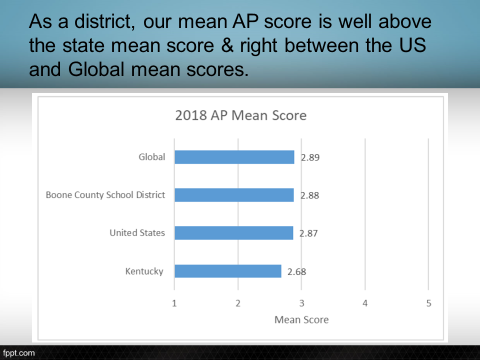


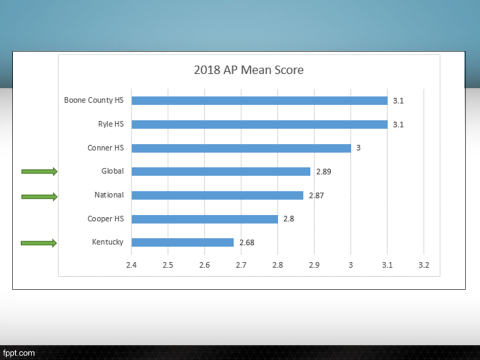


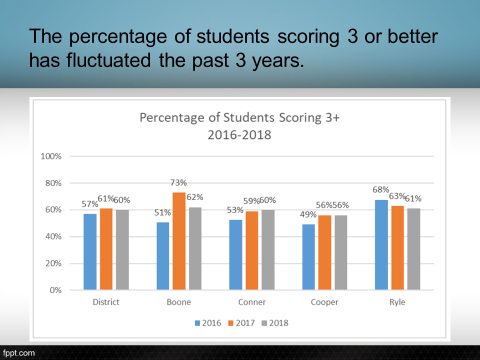


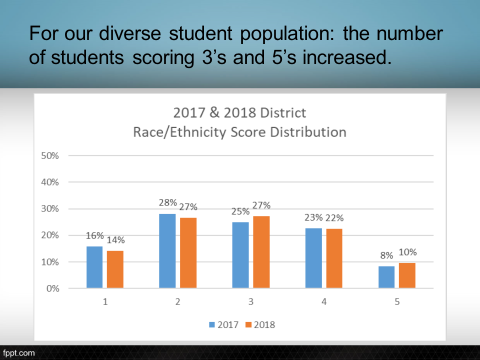




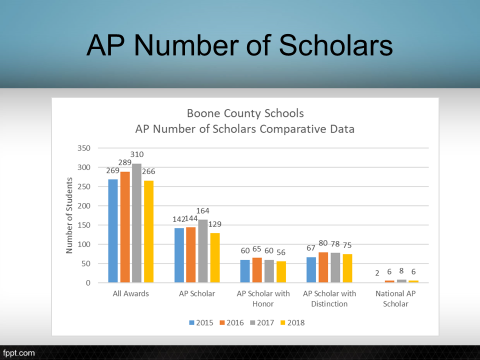


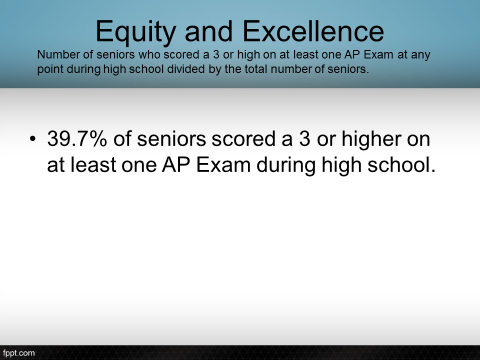














* Dr. Poe announced the board workshop book study on Unlocking Student Talent, by Gean Kearns. The workshop will be held on Thursday, October 18th at 6:30 to 7:30 pm at the LSS building.
* Dr. Poe announced members of the board will be attending the KSBA NKY Regional Dinner on Sept. 24, 2018.
* Dr. Poe announced the Ballyshannon Ribbon Cutting Ceremony – Tuesday, Sept. 18th, 2018.

**X. INFORMATION, PROPOSALS, COMMUNICATIONS**

X.A. Human Resource Actions

X.B. Worker's Compensation Claims

X.C. Overtime Report

X.D. Construction Status Report

X.E. Energy Management Report

X.F. Certification Constitutionally Protected Prayer In School

X.G. Goals and Objectives 2018-2019 Superintendent Randy Poe

**XI. AUDIENCE OF CITIZENS**

Visiting NKU College Students: Alexa Soucy and Evan Hodges

**XII. CLOSED EXECUTIVE SESSION PER KRS 61.810**

**XII.A. No closed session**

**XIII. ADJOURN**

5. A motion was made by Matt McIntire, seconded by Ed Massey, to adjourn the meeting. Maria Brown, Bonnie Rickert, Ed Massey and Matt McIntire voted, “aye” MOTION: The motion passed 4-0.

Meeting was adjourned at approximately 8:24pm

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Bonnie Rickert/Chairperson

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Karen Evans/Secretary