

Board of Education Regular Meeting  
September 17, 2018 6:00 PM  
Professional Development Center  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Lisa Baird  
Mr. Wesley Smith  
Dr. Sally Sugg  
Mr. Michael Waller  
Mrs. Tracey Williams

**I. Welcome & Call Meeting to Order**

Discussion:

Mrs. Lisa Baird called the meeting to order.

**I.A. Moment of Silence & Pledge of Allegiance**

Discussion:

Mrs. Kris Mayes led the Pledge of Allegiance followed by a moment of silence.

**II. Approval of Agenda**

**Order #37 - Motion Passed:** A motion to approve the agenda as listed passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**III. Students & Staff Recognition**

**III.A. Judge's Scholar for September**

Rationale:

Ella Hall - 5th Grade at A.B. Chandler Elementary

### **III.B. AR Summer Reading Challenge Winners**

Rationale:

Elementary School

June - Ava Zigler from Cairo

June - Max Becker from A.B. Chandler

July - Clara Hewgley from Cairo

July - Garrison McCord from Spottsville

Middle School

June - Kendal Hargrove from South Middle

June - Kyen Jiang from South Middle

July - Ava Eblen from North Middle

July - Kyen Jiang from South Middle

Overall Winner:

South Middle School

### **IV. Public Participation & Recognition of Guests**

Discussion:

The Board recognized HCHS Student Ambassadors in attendance: Kattie Simpson, Doris Pintra and Hayden Krampe.

#### **IV.A. Rotary Presentation to the FRYSC Backpack Program**

Discussion:

Mrs. Nancy Gibson introduced Mr. Mark Chumbler from the Henderson Rotary Club who presented a check in the amount of \$6,000 to the FRYSC Backpack Program.

#### **IV.B. Henderson Fire Department Presentation of Stop the Bleed Kits**

Discussion:

Mr. Steve Steiner introduced Fire Chief Foreman and Assistant Fire Chief Baxter representing the Henderson Fire Department who donated over 300 Stop the Bleed Kits to classrooms.

### **V. Approve Minutes from Prior Meetings**

**Order #38 - Motion Passed:** A motion to approve the Minutes from the August 30, 2018 Special Meeting passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **VI. Reports**

### **VI.A. New Spottsville Elementary School Update**

#### **Discussion:**

Mr. Randall Johnson from Codell Construction Company updated the Board on the finishing stages of the New Spottsville Elementary School Project. With it being three weeks before the end of Fall Break, Mr. Mike Waller asked if we anticipate the school being ready to move in after the Fall Break. Mr. Johnson said, "No, not at this time." He stated that they would push to get everything done and have a temporary certificate of occupancy by the end of Fall Break. Mr. Waller asked for a timeline of the specifics of what may be approvals or when it will be ready to be moved in to. Mrs. Marganna Stanley stated that she and Mr. Steve Steiner will work together with Codell to create the timeline and forward that to the Board through email. Mr. Johnson presented Change Order 5-3 for Board approval.

#### **VI.A.1. Change Order 5-3 for BG 15-016 - New Spottsville Elementary School**

**Order #39 - Motion Passed:** A motion to approve Change Order 5-3 for BG 15-016 - New Spottsville Elementary School Project in the amount of \$1,050 for the installation of conduit and electrical boxes for receptacles and fire alarm devices inside the cafeteria columns in lieu of surface mounted receptacles. Plasma cutting of columns required in order to flush mount boxes at each location passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VI.B. Bonding Capacity**

#### **Discussion:**

Fiscal Agent, Mr. Joe Nance of Ross, Sinclair & Associates, presented the Plan of Financing Report to the Board. Mr. Nance stated that the Board is very secure in being able to do the new Jefferson Elementary School and still be able to undertake additional major projects and it will be very well within our means.

## **VI.C. JROTC**

Discussion:

Colonel Jeffrey Garrott presented the JROTC Report to the Board.

## **VI.D. CTE**

Discussion:

Ms. Amanda Lacer presented the Career and Technical Education Data to the Board.

## **VI.E. HCHS Athletic Report**

Discussion:

Mr. Chad Thompson presented the HCHS Athletic Report to the Board.

## **VI.F. Student Services**

Discussion:

Ms. Kasey Farmer presented the Student Services Report to the Board.

## **VII. Old Business**

### **VII.A. Second Reading of Policy 03.6 - Volunteers**

Discussion:

Mrs. Jinger Carter presented the second reading of Policy 03.6 - Volunteers for approval.

**Order #40 - Motion Passed:** A motion to approve the second reading of Policy 03.6 - Volunteers as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VII.B. Second Reading of Policy 01.41 - Organizational Meetings and 01.7 - Board Attorney**

Discussion:

Mrs. Elizabeth Bird presented the second reading of Policy 01.41 - Organizational Meetings and 01.7 - Board Attorney for approval.

**Order #41 - Motion Passed:** A motion to approve the second reading of Policy 01.41 - Organizational Meetings and Policy 01.7 - Board Attorney as presented passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**VIII. New Business**

**VIII.A. Digital Learning Coach Position**

Discussion:

Mrs. Marganna Stanley presented information in support of posting an elementary Digital Learning Coach position.

**Order #42 - Motion Passed:** A motion to approve the elementary Digital Learning Coach position passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**VIII.B. CTE Career Coach Position**

Discussion:

Mrs. Marganna Stanley presented the recommendation to establish a CTE Career Coach position for the 2018-2019 school year. Dr. Sally Sugg stated that she congratulates everything that the Board previous has done and that the administration at the High School has done to continue with this program.

**Order #43 - Motion Passed:** A motion to approve the recommendation of the administration to establish the position of CTE Career Coach for the 2018-2019 school year passed with a motion by Dr. Sally Sugg and a second by Mr. Michael Waller.

**5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes

Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VIII.C. Approval of Three (3) AIA Document B101 - 2007 Standard Form of Agreement Between Owner and Architect**

#### **Discussion:**

Mr. Steve Steiner presented for approval AIA Document B101 - 2007 Standard Form of Agreement Between Owner and Architect for BG 19-049 (North Middle School Roofing Project), BG 19-050 (Asphalt Improvements: Niagara, A.B. Chandler and South Heights Project), and BG 19-053 (Safety Upgrades - Secure Entrances).

#### **VIII.C.1. BG 19-049 - North Middle School Roofing Project**

**Order #44 - Motion Passed:** A motion to approve AIA Document B101 - 2007 Standard Form of Agreement Between Owner, Henderson County Board of Education, and Architect, RBS Design Group, PSC, for BG 19-049 - North Middle School Reroofing Project passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **VIII.C.2. BG 19-050 - Asphalt Improvements: Niagara, A.B. Chandler and South Heights**

**Order #45 - Motion Passed:** A motion to approve AIA Document B101 - 2007 Standard Form of Agreement Between Owner, Henderson County Board of Education, and Architect, RBS Design Group, PSC, for BG 19-050 - A.B. Chandler, Niagara and South Heights Elementary Asphalt Paving Project passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VIII.C.3. BG 19-053 - Safety Upgrades - Secure Entrances**

**Order #46 - Motion Passed:** A motion to approve AIA Document B101 - 2007 Standard Form of Agreement Between Owner, Henderson County Board of Education, and Architect, RBS Design Group, PSC, for BG 19-053 - Safety Upgrades - Secure Entrances Project passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VIII.D. BG 17-217 - North Middle School Bleacher & Auditorium Light Replacement Project**

Discussion:

Ms. Cindy Cloutier presented for approval FACPAC BG4 Form (Ref# 28110) and FACPAC BG5 Project Closeout Form (Ref# 596) for BG 17-217 - North Middle School Bleacher and Auditorium Light Replacement Project.

#### **VIII.D.1. Approve FACPAC BG4 Form (Ref# 28110)**

**Order #47 - Motion Passed:** A motion to approve FACPAC BG4 Form (Ref# 28110) for BG 17-217 - North Middle School Bleacher and Auditorium Light Replacement Project as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **VIII.D.2. Approve FACPAC BG5 Project Closeout Form (Ref# 596)**

**Order #48 - Motion Passed:** A motion to approve FACPAC BG5 Project Closeout Form (Ref# 596) for BG 17-217 - North Middle School Bleacher & Auditorium Light Replacement Project as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes

Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **VIII.E. Capital Funds Request for BG 19-067 - Site Improvements at South Middle School and BG 19-050 - Asphalt Improvements at Niagara, A.B. Chandler and South Heights Elementary School Projects**

##### **Discussion:**

Ms. Cindy Cloutier presented for approval Capital Funds Request Form for BG 19-067 - Site Improvements at South Middle School in the amount of \$592,500 and BG 19-050 - Asphalt Improvements at Niagara, A.B. Chandler and South Heights Elementary School Projects in the amount of \$561,552 for a total amount of \$1,154,052.

**Order #49 - Motion Passed:** A motion to approve the Capital Funds Request Form for BG 19-067 - Site Improvements at South Middle School in the amount of \$592,500 and BG 19-050 - Asphalt Improvements at Niagara, A.B. Chandler and South Heights Elementary School Project in the amount of \$561,552 for a total amount of \$1,154,052 passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

##### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **VIII.F. Consent Agenda**

**Order #50 - Motion Passed:** A motion to approve the Consent Agenda as presented passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

##### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **VIII.F.1. Approve FY2019 District Funding Assurances**

#### **VIII.F.2. Approve 2018-2019 WSON AM & FM Advertising Package**

#### **VIII.F.3. Approve Shortened School Day Requests for Five (5) Special Education Students**

#### **VIII.F.4. Student Overnight Trip Requests**

Rationale:

HCHS Volleyball Team to travel to Lexington, KY to compete in the KY Challenge Volleyball Tournament September 21-22, 2018;

HCHS Youth Council to attend the Green River Regional Teen Leadership Conference September 26-27, 2018 in Maple Mount, KY;

HCHS Volleyball Team to travel to Louisville, KY to compete in the KCTVT September 28-29, 2018;

HCHS Academic Team to travel to Dayton, OH September 28-29, 2018 to compete in the Miami Valley Invitational;

HCHS FFA to send eight (8) FFA members to the Quarter Horse Congress Youth Horse Bowl, Hippology and Horse Judging Contests October 15-18, 2018 in Columbus, OH;

HCHS Colonel's Brigade and Guard to travel to Lexington, KY October 26-28, 2018 to participate in state competition;

HCHS Cheer Team to travel to Brentwood, TN October 27-28, 2018 to compete in cheer competition;

North Middle School Cheer Team to travel to Brentwood, TN October 27-28, 2018 to compete in cheer competition;

HCHS Leo Club to travel to Elizabethtown, KY November 9-10, 2018 to attend the MD 43 Lion/Leo Leadership Conference;

HCHS Cheer Team to travel to Lexington, KY December 7-8, 2018 for the State Cheer Competition;

HCHS Cheer Team to travel to Orlando, FL February 7-12, 2019 to compete at UCA Nationals; and

North Middle School's Education Travel (80 students and 10 chaperones) to visit New York, NY March 29-April 3, 2019 for an educational learning experience.

#### **VIII.F.5. Approve School Activity Fund Fundraiser Request**

Rationale:

HCHS Softball (20/20) to help offset the cost of a new hitting building and new equipment;

HCHS Cheerleading (Frontier Trash Bags) to raise money for HCHS competition/game team;

North Middle Cheer Squad (Trash bag Sales) to raise funds to offset cost of competition fees; and

North Middle Choir (Snapraise) to provide funds for choral music and choir activities.

#### **VIII.F.6. Approve 2018-2019 Admissions and Release Committee Chairpersons**

#### **VIII.F.7. Approve 2018-2019 504 Coordinators**

### **VIII.F.8. Adopt Retiree Resolution**

Rationale:

Helen O'Daniel - Teacher, Henderson County High School - 21 years of service

### **VIII.F.9. Approve 2018-2019 Indirect Cost Rates**

### **VIII.F.10. Approve Revised Date for District Wide Surplus Auction**

Rationale:

Surplus auction to be held November 27, 2018 at 10:00 a.m.

## **IX. Financial**

### **IX.A. 2018-2019 Working Budget**

Discussion:

Ms. Cindy Cloutier presented the 2018-2019 Working Budget for approval. Dr. Sally Sugg said that she wishes that the Board could give the teachers more than the 2% and hopes that this is something that the future Board will work toward. Mrs. Lisa Baird said that she agrees with Dr. Sugg, however, in looking at other school districts across the State of Kentucky, we should consider ourselves lucky.

**Order #51 - Motion Passed:** A motion to approve the 2018-2019 Working Budget as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **IX.B. Treasurer's Report**

Discussion:

Ms. Cindy Cloutier presented the Treasurer's Report for the month ending August 31, 2018. Mrs. Marganna Stanley requested the Board's approval for the Treasurer's Report as presented.

**Order #52 - Motion Passed:** A motion to approve the Treasurer's Report for the month ending August 31, 2018 passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

#### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **IX.C. Paid Warrant Report**

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between August 21, 2018 and September 17, 2018. Mrs. Marganna Stanley requested the Board's approval of the Paid Warrant as presented.

**Order #53 - Motion Passed:** A motion to approve the Paid Warrant Report for payments made between August 21, 2018 and September 17, 2018 passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **X. Personnel**

### **X.A. 2018-2019 Certified Staff Allocation Totals**

Discussion:

Mrs. Marganna Stanley presented the 2018-2019 Certified Staff Allocation totals for Board review.

### **X.B. Personnel Actions**

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

## **XI. Adjourn**

**Order #54 - Motion Passed:** There being no further business to come before the Board, a motion to adjourn the meeting at 7:30 p.m. passed with a motion by Mr. Michael Waller and a second by Mr. Wesley Smith.

### **5 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

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Lisa Baird, Chairperson

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Marganna Stanley, Superintendent