

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**September 24, 2018
6:00 PM**

Frank R. Hatfield Administrative Center
1040 Highway 44 East
Shepherdsville, KY 40165

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165 at 3:00 PM on September 24, 2018 with the following members present:

Attendance Taken at 6:00 PM:

- | | | |
|------------------------------|----------------------------------|-------------------------|
| (1) Mrs. Lorraine McLaughlin | (2) Mrs. Diane Thompson (Absent) | (3) Mrs. Debby Atherton |
| (4) Mrs. Dolores Ashby | (5) Mr. Darrell Coleman | |

CALL TO ORDER

2018-270 - The September 10, 2018, special meeting of the Bullitt County Board of Education was called to order at 3:00 p.m. by Board Chairperson Debby Atherton.

ADOPT THE AGENDA

2018-271- Motion made by Lorraine McLaughlin, seconded by Darrell Coleman, to adopt the agenda with the following changes:

1. Add to Consent Items - Two Grants (\$300,000 & \$500)

2. Add Executive Session after New Business as authorized by KRS 61.810(1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel and as authorized by KRS 61.810(1)(k) to discuss matters which state law specifically requires to be conducted in privacy under 703 KAR 5:080.

Motion passed as members Lorraine McLaughlin, Debby Atherton, Dolores Ashby and Darrell Coleman voted YES.

PRESENTATIONS

2018-272- Board Vice-Chairperson Darrell Coleman led the audience in The Pledge of Allegiance.

2018-273- Mr. Coleman also reviewed the Board Team Commitments.

2018-274- Board Chairperson Debby Atherton reminded anyone in the audience that wishes to speak to please register.

2018-275- Bullitt East High School graduate & United Parcel Service employee Blake Allen spoke about the benefits of students working for UPS and graduating debt-free of college expenses.

2018-276- Area Technology Center Principal Darrell Vincent spoke about the innovative programs available to students.

2018-277- Cate Noble Ward of Studio Kremer Architects gave an update on the Bullitt Lick Middle school Renovation/Addition.

COMMUNICATIONS

Audience Comments

(None)

Superintendent's Report

- 2018-278- Board member Dolores Ashby volunteered to serve on the 2019-2020 School Calendar Committee.
- 2018-279- Board Chairperson Debby Atherton volunteered to serve on the Bus Driver Manual Review Committee.
- 2018-280- Superintendent Jesse Bacon welcomed Tony Roth as the new Director of Transportation. He will be working with Joe Shepherd for a brief time. We will miss Mr. Shepherd and thank him for his time and efforts with the district.
- 2018-281- Mr. Bacon discussed recent events, goals, and continued focus on goals and initiatives.

Other Items from the Board

(None)

CONSENT ITEMS

- 2018-282- Motion made by Dolores Ashby, seconded by Darrell Coleman, to approve the Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on September 13, 2018, which is available online. Motion passed as members Lorraine McLaughlin, Debby Atherton, Dolores Ashby, and Darrell Coleman voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

Bids

1. Acceptance of Proposal from Ross Tarrant Architects for Design Professional Services - KFICS and DFP

The Department of Facilities requested the Board accept the proposal from Ross Tarrant Architects for design professional services relating to the Kentucky Facilities Inventory Classification System (KFICS) and the District Facility Plan (DFP). On September 13, 2018, proposals were received from the following architectural firms:

- Ross Tarrant Architects
- Sherman Carter Barnhart Architects
- Studio Kremer Architects
- Summit Architectural Services

After full review and consideration of the proposals, the proposal submitted by Ross Tarrant Architects reflected the most responsive proposal and aligns with the best interest of the district. The cost for providing these services is not-to-exceed \$59,500.00 and has been included in the FY19 working budget.

Travel

* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
Bernheim Middle	8th Grade	3/25-29/18	8th Grade Trip	Washington, D.C.	\$699	Anchor or Miller (TBD)	8733
Brooks Elementary	Kindergarten	11/7/18	Louisville Zoo	Louisville, KY	-0-	Miller Transportation	8763
Bullitt Central HS	Advanced/Select Choir	9/26/18	All State Auditions	Central Hardin HS., Cecilia, KY	\$10	Miller Transportation	8681
	Ag Class/FFA	11/9/18	North American Rodeo	Freedom Hall, Louisville, KY	\$10	Miller Transportation	8651
	Boys Basketball	12/19-22/ 2018	Tournament at Gatlinburg Pittman HS	Gatlinburg, TN	-0-	BOE Vans/Parents	8646
	Girls Soccer	10/3/18	Fort Knox HS	Fort Knox, KY	-0-	Jefferson Transportation	8678
	Emergency Procedures Class	11/14/18	Pulse of Surgery @ KY Science Center	Louisville, KY	\$20	Jefferson Transportation	8735
Bullitt East HS	Journalism & Yearbook	10/31-11/04/18	Chicago NSPA/JEA National Conference	Chicago, IL	\$600	BOE Vans / Charter Bus	8653
	AP Government	12/11/18	We The People Debates @UL	Louisville, KY	\$11	Miller Transportation	8652
	Drama & Speech Classes	12/04/18	A Christmas Carol @ Actors Theatre	Louisville, KY	\$18	Miller Transportation	8682
	Baseball Team	3/29-4/6/19	Disney Spring Break Trip	Orlando, FL	-0-	BOE Vans/ Charter Bus	8698
	Cheerleading	2/8-12/19	Cheer Nationals	Lake Buena Vista, FL	-0-	Southwest Airlines	8716
Crossroads Elementary	Kindergarten	10/19-18	Hubers Farm	Borden, IN	\$15	Miller Transportation	8632
Eastside Middle	8th Grade	12/12/18	A Christmas Carol @ Actors Theatre	Louisville, KY	\$20	Miller Transportation	8648
	7th/8th All District Band Members	1/11/19	All District Band	Shelbyville, KY	\$15	Jefferson Transportation	8738
Freedom Elementary	4th Grade	10/29/18	Mammoth Cave	Mammoth Cave, KY	\$15	Miller Transportation	8744
	1st Grade	10/15/18	Gallrein Farms	Shelbyville, KY	\$12	Miller Transportation	8752

Hebron Middle	8th Grade	3/25-29/ 2019	Jefferson Memorial, Mt. Vernon, US Capitol, White House, etc.	Washington, D.C.	\$699	Smart Student Travel	8621
	JROTC Club W/NBHS JROTC	9/27/18	Land Navigation @ Camp Crooked Creek	Clermont, KY	-0-	Miller Transportation	8635
	Discovery School - 8th Grade	2/13/19	IdeaFestival @WKU	Bowling Green, KY	\$20	Miller Transportation	8715
	Discovery School 6th Grade	02/06/19	Signing of GT Proclamation	Frankfort, KY	\$9	Miller Transportation	8714
	Discovery School - 6-8 Grades	10/25/18	Cave Hill Cemetery	Louisville, KY	\$8	Miller Transportation	8781
Mt. Washington Elementary	5th Grade	4/12/19	Junior Achievement Biztown	Louisville, KY	\$16	Miller Transportation	8728
	Kindergarten	10/26/18	Gallrein Farms	Shelbyville, KY	\$14	Miller Transportation	8785
Mt. Washington Middle	8th Grade	11/2/18	Stage One: Frankenstein	Louisville, KY	\$20	Miller Transportation	8717
North Bullitt HS	JROTC	10/20/18	Drill Meet in Pulaski County	Somerset, KY	-0-	Miller Transportation	8697
	Girls Basketball	12/26-30/ 2018	Christmas Trip 2018	St. Petersburg, FL	-0-	BOE Vans	8722
Old Mill Elementary	3rd Grade	9/27/18	Squire Boone Caverns	Mauckport, IN	\$17	Miller Transportation	8639
	Ben Franklin Academy	9/28/18	Richmond Pow Wow	Richmond, KY	\$18	Miller Transportation	8736
Overdale Elementary	1st Grade	11/2/18	Kentucky Science Center	Louisville, KY	\$16	Miller Transportation	8645
	Kindergarten	10/26/18	Hinton's Orchard	Hodgenville, KY	\$13	Miller Transportation	8789
Pleasant Grove Elementary	4th Grade	10/18/18	Fort Harrod State Park	Harrodsburg, KY	\$20	Miller Transportation	8718
	Kindergarten	10/16/18	Brewer Farms	West Point, KY	\$15	Miller Transportation	8730
Riverview Opp. Center	BAMS 9th/10 th	1/9/19	Bernheim Forest	Clermont, KY	-0-	Miller Transportation	8683
		2/6/19 3/6/19					8684/ 8685

Riverview Opp. Center	BAMS 9 th /10 th	3/20/19 4/24/19	4/10/19	Bernheim Forest	Clermont, KY	-0-	Miller Transportation	8686/ 8687/ 8688
	Beta Club	1/13-15/ 2019		BETA State Convention	Louisville, KY	\$150	Miller Transportation	8693
		10/10-12/ 2018		BETA Leadership Conference	Sevierville, TN	\$150	BOE Van	8784

Minutes

1. August 27, 2018 - Monthly Meeting
2. September 10, 2018 - KSBA Training & Tax Rate Hearing

Construction Items

1. MES Certificate of Completion

Presented for the Board's acceptance was the Certificate of Completion for the Maryville Elementary School Addition/Renovation Project BG 15-106. The work performed under this contract had been reviewed and found to be to the architect's knowledge satisfactory and substantially complete. The Warranty Date and Date of Commencement are both January 20, 2017.

2. Studio Kremer Architects AIA Contract for ROC Security Vestibule

This contract with Studio Kremer Architects is for architectural services for the Riverview Opportunity Center security vestibule project. As per 702 KAR 4:160 (4)(1)(a), the Board may select a firm for architectural services without formal proposals through negotiation with an architectural firm of its choice. The contract has been reviewed by Eric Farris. The fee for the architectural services is \$2,523.35 and included in the BG-1 approved last month. Upon approval, the contract will be uploaded into FACPAC for KDE review and approval.

3. Studio Kremer Architects Contract - BAC Security Vestibule

This contract with Studio Kremer Architects is for architectural services for the Bullitt Alternative Center security vestibule project. As per 702 KAR 4:160 (4)(1)(a), the Board may select a firm for architectural services without formal proposals through negotiation with an architectural firm of its choice. The contract has been reviewed by Eric Farris. The fee for the architectural services is \$3,063.67 and included in the BG-1 approved last month. Upon approval, the contract will be uploaded into FACPAC for KDE review and approval.

Human Resources

1. Leaves of Absence Requests

Holly Cain – Instructional Assistant – Freedom Elementary School – Ms. Cain requested leave without pay for the date of August 16, 2018. She has a non-medical issue. She does not earn accrual leave time.

Joseph Cichan – Lunchroom Monitor – Old Mill Elementary – Mr. Cichan requested leave without pay for the date of August 30, 2018. He does not earn accrual leave time. He had a medical issue.

Andrea Collins – Lunchroom Monitor – Brooks Elementary School – Ms. Collins requested leave without pay for the dates of August 15 and 20, 2018. She had a medical issue. She does not earn accrual leave time.

Tine Denner – Lunchroom Monitor – Mt. Washington Middle School – Ms. Denner requested leave without pay for the date of August 29, 2018. She does not earn accrual leave time. She had a medical issue.

Kathy Howard – Lunchroom Monitor – Roby Elementary School – Ms. Howard requested leave without pay for the date of August 21, 2018. She does not earn accrual leave time. She had a non-medical issue.

Angela Krogulski – Lunchroom Monitor – Zoneton Middle School – Ms. Krogulski requested leave without pay for the dates of August 17, and 20–23, 2018. She does not earn accrual leave time. She had a medical issue.

Leah Monks – Pleasant Grove Elementary School – Ms. Monks requested leave without pay for the date of August 14, 2018. She had a medical issue. She does not earn accrual leave time.

David Pate – Home Bound Teacher – District Wide – Mr. Pate requested leave without pay for the dates of September 20 and 21, 2018. He will be using his accrual leave time. He has a non-medical issue.

Clarissa Polson – Teacher – Old Mill Elementary – Ms. Polson requested leave without pay for the dates of September 5– October 26, 2018. She is using 9 weeks of FMLA.

Stephanie Thomas – Lunchroom Monitor – Roby Elementary School – Ms. Thomas requested leave without pay for the dates of August 16 and 27, 2018. She does not earn accrual leave time. She had a non-medical issue and a medical issue.

Jessica Thompson – Teacher – Nichols Elementary – Ms. Thompson requested leave without pay for the dates of September 10 – November 28, 2018. She is using 12 weeks of FMLA.

Paige Wray – ESS Daytime Instructional Assistant – Maryville Elementary – Ms. Wray requested leave without pay for the date of August 24, 2018. She does not earn accrual leave time. She had a medical issue.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **August 7, 2018, through September 12, 2018**, were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. JCTC MOA - Dual Credit Courses

This Memorandum of Agreement with Jefferson Community and Technical College is for the 2018-2019 school year to set forth terms and conditions for awarding dual credit to Bullitt County students who are enrolled in Dual Credit Courses within the high school setting.

2. SmartFox Solutions LLC MOA

This memorandum of agreement provides planning and communication services by SmartFox Solutions LLC. The agreement is effective October 1, 2018 to June 30, 2019. Joe Mills reviewed the MOA.

3. Disclosure of Free and Reduced Price Information Agreement

The Disclosure of Free and Reduced Price Information Agreement permits School Food Service to share eligibility information of students to BCPS employees. This information is considered highly confidential and can only be made available to those identified in the agreement as having a "need to know" in order to perform their job. Prior to School Food Service providing any confidential information, BCPS employees identified in the agreement are required to sign an Employee Affidavit of Nondisclosure form which states they agree to keep all student free and reduced price meal eligibility information confidential.

4. WestED MOU

WestEd is a not-for-profit educational research agency. The purpose of the Memorandum of Understanding is to allow Destiny Amriott, STEM teacher at Bernheim Middle School and her STEM students to participate in a research project funded by the National Science Foundation. Data from middle school life science concepts and investigation practices for ecosystems will be collected from formative assessments during SimSciencists gameplay opportunities. Additional documentation was provided.

5. Envision Learning Partners Contract

This contract is for professional development/consulting services with Envision Learning Partners from Oakland, California. Envision Learning Partners provides consulting for college and career readiness assessment systems, K-12 by assisting districts and schools with the creation of graduate profiles aligned to competency-based assessments. The total cost for these services is \$3,750 including travel. Funding is available in Title II funds. Eric Farris reviewed the contract.

6. Verizon Agreement for Crossroads - Old Mill FRC

Principal Les McIntosh requested permission for the FRC to enter into an agreement with Verizon for data service. This allows the FRC Coordinator more flexibility when making home visits and other needs that take her outside the boundaries of school.

7. Hosparus Grief Services MOA

This renewable Memorandum of Agreement for Hosparus of Louisville provides grief counseling services to Bullitt County students for the 2018-2019 school year. Grant funding through Hosparus enables this service to be at no cost to students or the school system. Parent permission will be secured for each student served in this program.

8. Bullitt County Sheriff's Office - BAC SRO MOA

This Memorandum of Agreement with the Bullitt County Sheriff's Office provides the services of a school resource officer at the Bullitt Alternative Center. This agreement was reviewed by Joe Mills of Buckman, Farris & Mills Law Office.

9. American Red Cross Blood Drives MOU

This Memorandum of Understanding allows BCPS to work with the American Red Cross to host blood drives throughout the district this school year. Sponsor groups or individual students, such as those working on their Governor's Scholar community service programs will advertise and assist the drives. Provided was the Certificate of Liability Insurance. These agreements are automatically renewable; however, on legal advice, steps will be taken each year to confirm the arrangement.

10. Walgreens Pharmacy Agreement – Vaccinations

This agreement allows Walgreens Pharmacy to offer both the flu vaccination and second dose of Hepatitis A to district employees during the month of October. These services will take place before or after school hours and possibly midday during lunches at each school campus, central office, and the bus compound. Provided was the Certificate of Liability Insurance and copy of the immunization service agreement that was reviewed by Joe Mills.

11. Bullitt County Health Department MOU

This Memorandum of Understanding allows the Bullitt County Health Department to have access to school buildings in response to a major disaster or the requirement of a mass vaccination program. There are no changes to the agreement from previous review.

12. Elementary School Screenings - Contracts for Vision & Hearing Services

These agencies provide a valuable service and great benefit to elementary students. The district personnel looks forward to working with them again this year.

A. U of L Speech-Language Pathology

This agreement allows the University of Louisville Speech-Language Pathology department to provide hearing screenings to elementary students. The UL student's professional liability certificate will be requested and on file prior to any service once it is determined who will be assisting BCPS students. The affiliation agreement was reviewed by Joe Mills.

B. Mooney Eye Care MOA

This Memorandum of Agreement allows Mooney Eye Care to provide vision exams to students at district elementary schools. The professional liability certificates were provided.

C. Quality Care for Kids MOA

This Memorandum of Agreement allows Quality Care for Kids to provide vision and hearing screenings to elementary students. This affiliation agreement and professional liability certificate of insurance were reviewed by Joe Mills.

13. Telephone Maintenance Plan with Continuant, Inc.

Presented was a new contract for telephone maintenance support with Continuant, Inc. of Fife, Washington. Continuant was contracted a couple of years ago and there were concerns about its abilities to provide service in the local area. Continuant has assured they will provide a qualified staff ready to respond to district needs. Continuant's proposal was slightly less than the current expense for E&H of Louisville. This proposal includes hardware replacements for defective parts and telephones, technical support, remote access and monitoring. The system is aging and parts are no longer available from the manufacturer. The district has to rely on vendors that can provide the replacement parts in the event of a system component failure. The savings of switching to this company is \$3,000. This contract was sent to Buckman, Farris & Mills for review.

14. KCSS STOP TipLine MOA

This Memorandum of Agreement with the Kentucky Center for Safe Schools outlines the online TipLine provided by the agency as a free service to Bullitt County Public Schools. This TipLine in no way replaces the face-to-face open communication and relationships built in the schools. The STOP (Safety TipLine, Online Prevention) is just one more tool available for use by students, parents or community members to communicate unsafe conditions at school. Once the tip is submitted, the information is sent to a designated building administrator for further investigation as well as any other designated stakeholders for the district. The TipLine can be accessed through the district or school website. The agreement was reviewed by Buckman, Farris & Mills Law Office.

15. American Fidelity Plan Document - Section 125 Flexible Benefit Plan

This Flexible Benefit Plan makes a broader range of benefits available to employees and their beneficiaries. This Plan allows employees to choose among different types of benefits and select the combination best suited to their individual goals, desires, and needs. These choices include an option to receive certain benefits in lieu of taxable compensation. Buckman Farris & Mills reviewed the Plan and it is acceptable as to form and legality.

Permission to Accept Donations/Grant Funding

- \$1,151.00 from Anderson Dental to Brooks Elementary for various clothing items for boys and girls
- \$850.00 from Pediatrics of Bullitt County to Old Mill Elementary for the School Wellness Club
- \$800.00 from ADP to Shepherdsville Elementary to purchase backpacks
- \$1,500.00 from ADP to Shepherdsville Elementary for school supplies for students and the Kids Cafe' Program
- \$1,200.00 from JOM to Shepherdsville Elementary for the Mah New Sole Program - shoes donated to 50 students
- \$1,500.00 from UHL Truck Sales to Hebron Middle School for the Girls Basketball Team
- \$500 from Fund for the Arts to Roby Elementary School for in-school programming from Commonwealth Theatre Company
- \$300,000 (\$150,000 in 2018-2019 & \$150,000 in 2019-2020) from the Kentucky Department of Education for support for preschool-aged CCAP-eligible children through a collaboration between BCPS Preschool, Head Start, and Today's Kids Childcare

Textbook Plan for ZMS

The Zoneton Middle School textbook plan was reviewed by the Director of Secondary Education, Rachelle Bramlage, and Assistant Superintendent Adrienne Usher. It meets KDE requirements for spending state textbook funds.

Electronic Items to be Declared Surplus

The Department of Facilities submitted lists of electronic items to be declared surplus. Upon approval, these items will be sold or recycled per district policy.

Building Modification Requests

1. BMS Cafeteria Sign

Principal Katie Stephens requested installation of a permanent sign in the cafeteria at Bernheim Middle. Through funding from the PTSA, Bernheim Middle designed and created a wall-mounted sign with the help of parents and staff members. The district maintenance department will install the sign upon approval.

2. BCHS Cafeteria Modification

School Food Service Director Angela Voyles requested removal of the existing merchandisers in the cafeteria at Bullitt Central High School and installation of rolling merchandisers. Also requested was that the removed merchandisers be declared surplus. Removal of these items require that the settings which held the merchandisers also be removed and a section of floor tiles be replaced. Maintenance will pay for the removal of the flooring renovation. Cost associated for this work are estimated at \$1,000. As a replacement for the merchandisers, Dean's Milk is providing, free of charge, a milk cooler for the remainder of the school year. However, SFS plans to include a new milk cooler in the budget for SY 19-20.

3. Overdale Decorative Safety Film

Principal Dana Brown requested to purchase and install decorative safety film at Overdale Elementary. The intention is to install the safety film in phases, beginning with the front entry doors and FRC entrance. The cost is \$1,935 and funding will come through the school's Fund 22 account. The other area in consideration is the cafeteria and will be funded through the PTO at a later date. With the rising concern of school safety, the safety film allows staff to see out while limiting visibility for potential outside threats.

UNFINISHED BUSINESS

2nd Reading - 08.1114 - Preschool Education

A revision to the Preschool Policy 08.1114 was requested in order to be compliant with KDE Preschool Program Assurances. The assurances require a written plan that addresses: recruitment of children; educational programming and related services; developmentally appropriate experiences in cognitive, communication, social, physical, and emotional development as well as creative expression; a curriculum that is relevant of the needs of the population serviced, in which a variety of skills are integrated into activities targeted toward the interests of children; parent outreach and active involvement; coordination of health and social services; coordination with the primary program; and an evaluation plan. The required Supervision of Students policy was also included in this revised policy due to KSBA coding expectations. This revision was reviewed by Amanda Hale at KSBA and Eric Farris.

- 2018-283- Motion made by Lorraine McLaughlin, seconded by Dolores Ashby, to approve the 2nd Reading of revised Policy 08.1114 as presented. Motion passed as members Dolores Ashby, Debby Atherton, Darrell Coleman, and Lorraine McLaughlin voted YES.

NEW BUSINESS

Early Graduation Requests

Three students applied for early graduation for various circumstances.

- **Joseph McCarter** is a senior at Bullitt East High School. There are some graduation requirements he needs to complete by December 19, 2018. Joseph aspires to join the Kentucky Air National Guard and begin his Basic Military Training in the beginning of 2019.
- **Taylor Montague** is a senior at Bullitt Central High School. There are some graduation requirements that she needs to complete by December 19, 2018. Taylor wishes to continue working for UPS and begin her college classes at Jefferson Community and Technical College.
- **Anthony Pruitt** is a senior at the Bullitt Alternative Center. He is currently employed and intends to work for the UPS Store. He has also been pre-qualified for entry into the U.S. Army.

- 2018-284- Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the Early Graduation requests for the three students listed above. Motion passed as members Dolores Ashby, Debby Atherton, Darrell Coleman, and Lorraine McLaughlin voted YES.

Amend Special Education Instructional Assistant Staff Hours

Each of the three BCPS high schools are staffed with personnel to provide educational services to students with Moderate and Severe Disabilities (MSD). Each MSD classroom is staffed with a teacher and at least one instructional assistant. Three of the instructional assistant positions are currently hired for 6.25 hours a day. In response to logistical concerns regarding supervision in the morning and afternoon, an additional .25 hours was requested to be added to each of these three positions. This additional time will enable the schools to provide the supervision and services needed for this population of students throughout the day. The IDEA budget will fund this request.

- 2018-285- Motion made by Debby Atherton, seconded by Dolores Ashby, to approve an additional .25 hours to three instructional assistants' work hours as requested. Motion passed as members Dolores Ashby, Debby Atherton, Darrell Coleman, and Lorraine McLaughlin voted YES.

Bus Purchases for 2018-2019

District Transportation Director Joe Shepherd requested permission to purchase a total of seven (7) school buses for the 2018-2019 school year. Six (6) of the buses are regular 72-passenger school buses with luggage compartments. One (1) bus is a 52-passenger special needs bus with a luggage compartment, air conditioning, and extra seats. The total purchase price for the seven (7) buses is \$636,396.00. The budgeted allowance for bus purchases this school year is \$635,029.00.

- 2018-286- Motion made by Lorraine McLaughlin, seconded by Darrell Coleman, to approve the request to purchase seven (7) school buses as presented. Motion passed as members Dolores Ashby, Debby Atherton, Darrell Coleman, and Lorraine McLaughlin voted YES.

Creation of a Diving Coach Position and Revision of the 2018-2019 Salary Schedule

Requested was the creation of a Diving Coach position at the High School level. This will be a district wide position, overseeing all high schools. This position will be paid on the same salary schedule as the Assistant Swimming Coach for a total of \$1,762.

2018-287- Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to approve the creation of a Diving Coach and amendment of the 2018-2019 Salary Schedule accordingly. Motion passed as members Dolores Ashby, Debby Atherton, Darrell Coleman, and Lorraine McLaughlin voted YES.

Working Budget Fiscal Year 2019

Submitted for approval was a revised Working Budget for Fiscal Year 2019. Below is a breakdown of each fund:

General - Fund I	\$127,283,048.71
Grants - Fund 2	\$9,425,811.82
Grants - Fund 22 (School Activity Fund)	\$6,755.00
Capital Outlay - Fund 310	\$1,186,748.00
Building - Fund 320	\$12,428,192.00
Construction Fund - Fund 360	0.00
Food Service- Fund 51	\$7,369,143.43
TOTAL	\$157,699,698.96

In each fund, revenues match budgeted expenses. The Working Budget does include budgets for on-behalf payments. The amount of the on-behalf payments budgeted in Fund 1 are \$28,787,040.16 and in Fund 51 \$427,593.43, which is an increase in state contributions. The total is almost double the amount reported in FY16. According to Mark Whelan, Chief Financial Officer of the Teacher's Retirement System, the state has stepped up its funding of the plan.

There are adjustments to departmental budgets in the Working Budget due to unforeseen expenses occurring such as the addition of an ARC Chair for the middle schools, the addition of 4 hours to a custodial position, and the potential addition of several School Resource Officers (SROs). The district continues to maintain a contingency above the state minimum of 2%. The contingency fund is currently at 6.9%.

The budget continues to fund current initiatives, including all-day kindergarten and staffing at lower than state maximum cap size. To ensure funding these initiatives, the school district must receive adequate funding from the state. Unfunded mandates continue to be passed to the school level including Infinite Campus, Munis, and increases in the Employer portion for Retirements. The total budget was provided in Munis format.

2018-288-Motion made by Darrell Coleman, seconded by Lorraine McLaughlin, to approve the Working Budget for FY19 totaling \$157,699,698.96 as presented. Motion passed as members Dolores Ashby, Debby Atherton, Darrell Coleman, and Lorraine McLaughlin voted YES.

Superintendent Professional Growth Plan

The Board approved the Superintendent's Evaluation Process at the August 27, 2018 Board meeting. Mr. Bacon completed the Formative Assessment Document which considered his preliminary opinion on the 44 indicators that make up the 7 superintendent standards. Based on his self-evaluation and the contents of his superintendent entry plan, submitted were goals as part of the SPGES leadership plan - also known as a growth plan.

1. Ensure effective and efficient organizational operations.
2. Gain trust, support, and commitment through open and honest conversations with key stakeholders and a focus on student success.

As part of the Board approved evaluation process, Mr. Bacon has developed his Professional Growth Plan around those items for approval.

Progress will be reviewed on these items in executive session at the November and March regularly scheduled board meetings and through his weekly update. In June, the Board will complete the SPGES Summative Evaluation for public release.

2018-289-Motion made by Lorraine McLaughlin, seconded by Dolores Ashby, to approve Superintendent Jesse Bacon's Professional Growth Plan for the 2018-2019 school year as presented. Motion passed as members Dolores Ashby, Debby Atherton, Darrell Coleman, and Lorraine McLaughlin voted YES.

EXECUTIVE SESSION

2018-290- Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to Enter Executive Session as authorized by KRS 61.810(1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel and as authorized by KRS 61.810(1)(k) to discuss matters which state law specifically requires to be conducted in privacy under 703 KAR 5:080. Motion passed as members Dolores Ashby, Debby Atherton, Darrell Coleman, and Lorraine McLaughlin voted YES.

RECONVENE REGULAR SESSION

2018-291-Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to exit executive session and resume regular session. Motion passed as Dolores Ashby, Debby Atherton, Darrell Coleman, and Lorraine McLaughlin voted YES. No action was taken in executive session.

ADJOURNMENT

2018-292-Motion made by Dolores Ashby, seconded by Lorraine McLaughlin, to adjourn at 8:05 p.m. Motion passed as members Dolores Ashby, Debby Atherton, Darrell Coleman, and Lorraine McLaughlin voted YES.

CHAIRPERSON

SECRETARY