**Lincoln Trail Elementary**

**SCHOOL-BASED DECISION MAKING COUNCIL**

**August 13, 2018**

**Meeting Minutes**

Ms. Jeffries, chairperson, of the Lincoln Trail Elementary School-Based Decision Making Council called the meeting to order at 2:50pm on Monday, August 13, 2018. Teacher council members present were Susan Duvall, Emily Robbins, Jenny Schrock. New parent member, Jenny Hack, was present and welcomed to the council.

**Motion 18-01** to approve the meeting agenda was made by Emily Robbins and seconded by Jenny Schrock . Motion Carried.

**Motion 18-02** to approve the Site-Based Decision Making Council meeting minutes for the month of July 2018 was made by Jenny Schrock and seconded by Emily Robbins. Motion Carried.

**Good News Report-** Welcome to new parent Site Base Member, Jenny Hack.

**Student Achievement-** Ms. Jeffries discussed the upcoming MAP Window dates.

**Review Items-** Ms. Jeffries reviewed the title I budget worksheet and school wide plan and informed the council of the entire budget is allocated toward staffing, classified 1.5 positions, and a certified partial position. Included in this review was the Parent Involvement funds allocated for printing. The Class Assignment Policy to update policy language and add signature lines has been discussed and reviewed at multiple meetings. Motion for the update was made by Jenny Schrock and seconded by Emily Robbins. Motion Carried. **18-03**.

**Reports/Budgets-** the council reviewed the current School Enrollment Report. The budget report for the month of July was reviewed.

**New Business/Upcoming Deadlines-** The council reviewed the SBDM upcoming training dates and requirements. The Site Base Council will continue to meet on the second Monday of each month at 2:45 pm in the school’s conference room. School Safety Plan will be discussed at the September council meeting.

**Adjournment- Motion 18-04** to adjourn the meeting was made by Jenny Schrock and seconded by Emily Robbins. Motion Carried. The Lincoln Trail Elementary School-Based Decision Making Council meeting ended at 3:25pm.