**G.C. BURKHEAD SITE BASED COUNCIL**

**MEETING MINUTES**

**August 22, 2018 2:45 P.M.**

**The meeting was called to order by the chairperson, Hal Bender, with the following members present: Regina Boone, Angie Isaacs, Emily Johnson, Michelle Richardson, Amanda Yates**

**Members Absent –**

**Mr. Bender requested to amend the agenda to include approval of SBDM minutes for May 31, 2018, June 5, 2018 and June 21, 2018.**

**APPROVAL OF AGENDA – Regina Boone motioned to approve the amended agenda. Emily Johnson seconded. Motion carried by consensus.**

**APPROVAL OF MINUTES – Angie Isaacs motioned to approve the minutes for May 31, 2018, June 5, 2018 and June 21, 2018. Regina Boone seconded. Motion carried by consensus.**

**RECOGNITION OF VISITORS – No visitors**

**Mr. Bender reviewed the KY state laws/regulations concerning SBDM with council members.**

**Set meeting dates and times for the 2018-2019 school year. After discussion, the council agreed to leave the meeting dates the same on the 2nd Thursday of each month at 2:45 p.m. in the library.**

**Mr. Bender shared a copy of the 2018-2019 Title I budget with council members for review. Discussion was held.**

**APPROVAL OF 2018-2019 TITLE I BUDGET – Regina Boone motioned to approve the 2018-2019 Title I budget. Michelle Richardson seconded. Motion carried by consensus.**

**Mr. Bender shared with council members that classified employees Lisa Burnett will retire as of August 30, 2018 and Lisa Daugherty will retire as of September 30, 2018. Mr. Bender also updated council members that Kathleen Smith will move from a kindergarten assistant to a primary assistant. Tracy Wilson has been hired to fill the kindergarten assistant position and Heather Brown has been hired to fill a full time primary assistant position. He also shared an additional half time Title I assistant position and five hourly ESS positions have been posted and will be hired.**

**Mr. Bender provided copies of the 2018-2019 Emergency Management Plan to council members for review. Discussion was held.**

**APPROVAL OF 2018-2019 EMERGENCY MANAGEMENT PLAN – Angie Isaacs motioned to approve the 2018-2019 Emergency Management Plan. Emily Johnson seconded. Motion carried by consensus.**

**Council members received the financial report for June and July 2018.**

**Electing Co-Chair – After discussion the council nominated Angie Isaacs as SBDM co-chair for the 2018-2019 school year. Ms. Isaacs has accepted.**

**ADJOURNMENT – There being no further business Regina Boone motioned to adjourn the meeting.  Angie Isaacs seconded. Motion carried by consensus.**

 **Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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