M E M O R A N D U M

**TO: RANDY POE, SUPERINTENDENT**

**BONNIE RICKERT, CHAIRPERSON**

**BOARD MEMBERS**

**FROM: DR. JIM DETWILER, DEPUTY SUPERINTENDENT/CAO**

**DATE: OCTOBER 9, 2018**

**RE: IGNITE LETTER OF INTENT**

To declare the intention to engage Boone County and Kenton County Schools in the development, implementation, and operation of the Ignite Institute at the Roebling Innovation Center.

I recommend the Board approve this letter of intent as presented.

**Dr. James Detwiler**

**Deputy Superintendent/CAO**