

**Mercer County Intermediate School**

**Site Based Decision Making (SBDM) Meeting Minutes**

**August 14, 2018 @ 5:30 PM at MCIS**

**Members Present**

Dana Cobb  
Mandy Dean  
Julie Hammons  
Kimberlee Piazza  
Heather Sanders  
Tiffany Yeast

**Members Absent**

**Guest (s)**

Trish Dunbar  
Will Carlton

Mrs. Cobb called the meeting to order at 5:30 pm.

**1. Approve/Revise Council Agenda**

The Council reviewed the proposed agenda for today's meeting. Julie Hammons made a motion to approve the agenda. Tiffany Yeast seconded the motion. The motion was approved by consensus.

**2. Approve SBDM Minutes from Previous Meetings**

The Council reviewed the minutes from the July 10, 2018 meeting. Mandy Dean made a motion to approve the minutes. Julie Hammons seconded the motion. The motion was approved by consensus.

**3. Good News Report/Updates**

- Open House – We had a great turn out!!
- Title I information was shared at a station during Open House. Parent Involvement Policy & Title I Compact to Improve Student Achievement were shared with parents at Open House for input on changes if necessary, as well as School/Home Connection booklets were provided for parents to take.
- PTO fundraiser kick off was August 10<sup>th</sup>; runs through August 24<sup>th</sup>.

**4. Public Comment**

There was no public comment.

**5. Review & approve financial report & PTO/Title I Parent Advisory Council financial report**

- Teachers always have input on instructional materials needed to implement best practices instruction.

The Council reviewed the financial report for July 2018 for MCIS Activity Fund. Heather Sanders made a motion to approve the financial report. Mandy Dean seconded the motion. The motion was approved by consensus. The council reviewed the June and July PTO financial reports. The council was updated on a swing set and a basketball goal for the back parking lot playground that was purchased by the PTO.

**6. Review committee minutes & PTO/Title I Parent Advisory Council minutes**

- There were no minutes to review. PTO didn't have a meeting in July.

**7. Review & Discuss Student Achievement Report**

- ❖ There was no student achievement data to review.

## **8. Policy report or Review:**

- ❖ Staff has access of MCIS policies on Google Drive

The Classroom Assessment Policy was reviewed by the council. Mandy Dean made a motion to approve the supervision plan as presented to the council. Julie Hammons seconded the motion. The motion was approved by consensus.

## **9. Review & Discuss 2017-2018 Behavior data**

The 2017-2018 Behavior data was presented to the council by Will Carlton.

## **10. Review & Approve 2018-2019 ESS Budget and ESS Plan**

- ❖ The Council reviewed the 2018-19 ESS budget that was presented to them. Tiffany Yeast made a motion to approve the ESS budget as presented to the council. Heather Sanders seconded the motion. The motion was approved by consensus.
- ❖ The Council reviewed the 2018-2019 ESS Plan that was presented to them. Tiffany Yeast made a motion to approve the ESS Plan as presented to the council. Heather Sanders seconded the motion. The motion was approved by consensus.

## **11. New Business**

- PTO Meetings will be held on the 2<sup>nd</sup> Monday of the month at 5:30 pm
- New members SBDM Council Training Status – Piazza, Sanders, Dean & Hammons are finished with training.
- Drills this week
- Universal screener fall window – August 20-31
- 3<sup>rd</sup> grade Family Night – August 28<sup>th</sup> 5-7 pm
- Labor Day – September 3<sup>rd</sup> – No School
- Mega Party – September 7<sup>th</sup>
- 5<sup>th</sup> grade Family Night – September 10<sup>th</sup> 5-7pm (Nacho Average Family Night)
- ESS begins September 11<sup>th</sup>; Daytime ESS September 10<sup>th</sup>

## **12. Set Next Council Meeting Date**

The next SBDM meeting will be on Tuesday, September 11, 2018 at 5:30 pm in the Media Center.

## **13. Adjourn**

Heather Sanders made a motion to adjourn the meeting. Mandy Dean seconded the motion. The motion was approved by consensus.