

ELIZABETHTOWN HIGH SCHOOL
SITE BASED DECISION MAKING COUNCIL
REGULAR SESSION
September 12, 2018

I. OPENING BUSINESS

A. Call to Order/Roll Call: Jennifer Burnham made the motion to call the Elizabethtown High School Site Based Decision Making Council meeting to order at 4:00 p.m. Members in attendance were Jessica Jones, Deanna Lively, Rhonda Wilson, Corey Yates, Amy Inman, and Sheldon Lackey.

B. Agenda Adoption: Council reviewed the agenda. **ORDER 18-15** – Rhonda Wilson made a motion for the agenda to be adopted. Amy Inman seconded the motion. Motion passed unanimously.

C. Minutes Adoption: Council reviewed the August 15, 2018 Regular Session minutes. **ORDER 18-16** – Corey Yates made a motion to accept the August 15, 2018 Regular Session minutes. Deanna Lively seconded the motion. Motion passed unanimously.

D. Activity Budget: The Council reviewed the August financial report and activity budget dated August 1-31, 2018, submitted by Sandra Dailey, EHS bookkeeper. **ORDER 18-17** – Rhonda Wilson made a motion to accept the August financial report and activity budget. Amy Inman seconded the motion. Motion passed unanimously.

II. STUDENT ACHIEVEMENT: Ms. Burnham shared the following information with the Council.

A. National Merit Recognition: National Merit will publish recognition information on September 13, 2018.

B. H.S. "Big" of the Year: Jonas Clagett received this recognition for his work at Panther Academy.

C. EHS September Student of the Month: Kade Bailey was named EHS September Student of the Month and will be recognized by the Board of Education at the next meeting.

D. MIT Grant Process – Level II: Ms. Burnham shared that we are in the second level of the grant process. This grant will benefit our Capstone Class.

III. OLD BUSINESS: NONE

II. NEW BUSINESS:

A. After School Program 2018-2019: Ms. Burnham reviewed the purpose of our after school homework help program. Homework Help is part of our intervention program as is CCR and summer school. This program is for the benefit of those students who need help or have fallen behind in coursework.

B. KASC Information: Ms. Burnham informed the Council that each SBDM Council member must have training completed by the end of October, 2018. **Current CCR Schedule:** The current CCR schedule was reviewed with the Council. The way in which students are assigned to CCR was discussed.

C. CSIP – Continuous Improvement Process; Timeline and Phase I: Ms. Burnham informed the Council that the deadline for phase I is October 1, 2018. Mrs. Henry starts the CSIP process by looking at our diagnostic data issued by the State.

D. KY Checkpoints Program – Safe Driver Program: Ms. Burnham explained that this is a parent-oriented safe driving program developed by the Lincoln Trail District Health Department. The Council discussed this program and it is felt that participation should be voluntary and not required. The contract to participate was agreed upon and any additional decisions regarding this program will be determined at future meetings as needed.

E. Fall Testing – September 11th and 12th: Ms. Burnham reviewed fall testing dates:

9 th grade -	ITBS
10 th grade -	Practice ACT
11 th grade -	Practice ACT
12 th grade -	ASVAB

F. 18-19 Assessment Information (not data): Student Performance Cut Scores; Accountability Indicators; Upcoming Assessment Dates: Ms. Burnham reviewed this information with the Council.

G. KIP Survey Info and Dates: KIP survey is done every 2 years and looks at the overall health patterns of our student body.

H. International Trips for EIS Students (Previously reported to SBDM):

2018 Trip to Ireland and Scotland (took place during the spring of 2018)

2019 Trip to Switzerland, Germany, and Austria

2020 Trip to Madrid, Barcelona, and Paris

I. 2019 Senior Trip to New York City: This trip will take place April 25-29, 2019

J. Belle of Louisville Future Dates: September 22, 2018

September 21, 2019

September 19, 2020

Ms. Burnham discussed the need to form a committee to look at our Program Review Policy as well as our Dress Code Policy. Our policy on program review doesn't currently read correctly as we perform these tasks through our PLC's. This policy needs to be updated to reflect what we currently do and will do in order for program review to be useful and sustainable.

III. PERSONNEL: NONE

VI. NEXT REGULAR MEETING DATE: October 10, 2018

VII. ADJOURNMENT: ORDER 18-18 – Amy Inman made a motion for the EHS SBDM Council to adjourn at 5:04 p.m. Rhonda Wilson seconded the motion. Motion passed unanimously.

Respectfully submitted,
Samra Franklin, Recording Secretary