

## Determination and Finding

### Meter Data System RFP

On August 24, 2018, Kentucky Municipal Energy Agency (KYMEA) solicited requests for proposals (RFP) to procure qualified providers of meter data software, hardware and services. KYMEA budgeted \$830,000 for these service for the first year. In response to the RFP, KYMEA received three proposals from three firms. Evaluations of the proposals were conducted utilizing the criteria established in the RFP as follows:

1. Sufficient information and detail shall be submitted with the proposal to permit KYMEA's full understanding of the proposal offered. Description of software, hardware, and services, cutsheets, or brochures shall be provided where applicable.
2. Proposer shall include in the proposal a brief summary of the company's profile that identifies pertinent details for the desired services. Including: Company background, personnel, resumes of anticipated services team, relevant experience, and past and present client listing and references.
3. Provide a discussion of the proposed system and services. The discussion will include the value provided to KYMEA and pricing structure.
4. Proposed implementation methodology including task list, communications with KYMEA, timetable for completing tasks and delivery of services described in the Scope of Work Section of this RFP. Include schedule and due dates for providing deliverables defined herein.
5. Provide a proposed contract with standard terms, conditions and warranties.
6. Clearly delineate the Proposers expectation for equipment, information, and access to be provided by KYMEA to support the Proposers functions in performing the services requested.

The evaluation criteria were weighted in order of importance and each proposal received a final score that was discussed internally with KYMEA staff and consultants. Based upon the results and pursuant to Kentucky Model Procurement Code (KRS) 45A.370, KYMEA recommends that award should be given to Schneider Electric.



Doug Buress  
President and CEO

9/27/2018

Date