

Livingston County Middle School SBDM Meeting Minutes for September  
Wednesday, September 19, 2018 @3:45 PM  
Cardinal Room Annex

Members Present

Bobby Love, Chair

Jim Parks, Parent

Amy Crenshaw, Teacher

Tessa Hooks, Teacher /Vice Chair

Members Absent

Terrin Hayden, Guidance Counselor/Secretary

1. Opening Business
  - a. Approval of Minutes – Jim Parks moves to approve the minutes, Amy Crenshaw seconds, carried by consensus
  - b. Approval of August Minutes – Amy Crenshaw moves to approve the minutes, Jim Parks seconds, carried by consensus
  - c. Good News Report – We have named September's leaders of the month, new SBDM member Crystal Jennings
  - d. Public Comment – N/A
2. Student Achievement Report – Compared STAR data to K-Prep data, discussion of gap from spring to fall scores due to AR testing in reading.
3. School Improvement Planning
  - A. RTI – Travers and Kinnis are working to move kids out of RTI
  - B. Test/Quiz Retakes can make up to 80%
4. Budget Report – (Munis and School Activity Report)
  - A. Approve Budget – Amy Crenshaw moves to approve the budget, Jim Parks seconds, carried by consensus
5. Bylaws and Policy Reviews
  - A. Enhancing Student Achievement
  - B. Aligning with State Standards
6. Old Business
7. New Business

- A. Update Policy 16.01 Discuss changing how vice-chair is appointed/elected – Jim Parks moves to approve that vice-chair will be an elected position, Amy Crenshaw seconds, carried by consensus.
  - B. Agenda Approval Rules
  - C. Minutes Rules
  - D. Required SBDM Documents
    - i. Your Duty Under the Law
    - ii. Managing Government Records
    - iii. Student Free Speech and Religious Liberty Rights
    - iv. Email Notification Agreement
    - v. Proof of Receipt
    - vi. Certificate of Distribution
  - E. Staffing allocation .1
8. Upcoming Deadlines
- A. New Member Training Must be Completed 30 days after July 1<sup>st</sup>, 2018
  - B. Experienced Member Training 120 days after July 1<sup>st</sup>, 2018
9. Adjournment – Amy Crenshaw moves to approve, Jim Parks seconds, carried by consensus
10. Next Meeting Wednesday September 19<sup>th</sup>, 2018 at 3:45