

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
September 13, 2018 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 6:00 PM:

Present Board Members:

Ms. Theresa Allen
Ms. LaVern Baker
Ms. Jo Alyce Harper
Mrs. Gayle Rufli
Ms. Linda Wood

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Assistant Superintendent of Instruction	James Mangels, Director of Student Services & Personnel
Howell Hopson, Board Attorney	Mary Jones, Next Generation Teacher/Coach	Jeanette Hoover, Secretary to Superintendent
Amy Breckel, Principal, TCMS	Joshua Claussen, WKDZ Radio	Shannon Burcham, Principal, TCHS
Angie Mills, Parent	Charlene Sheehan, Community Member	

Chairperson Harper asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#18-171 Approval of Agenda

Motion Passed: Approval of the agenda as presented passed with a motion by Mrs. Gayle Rufli and a second by Ms. LaVern Baker. **5 Yeas - 0 Nays.**

#18-172 Recess for the purpose of visiting the Middle School – 6:03 PM

Motion Passed: Recess for the purpose of visiting the Middle School passed with a motion by Ms. Theresa Allen and a second by Ms. Linda Wood. **5 Yeas - 0 Nays.**

#18-173 Reconvene from visit to Middle School 6:35 PM

Motion Passed: Reconvene Regular Board Meeting passed with a motion by Ms. Theresa Allen and second by Ms. LaVern Baker. **5 Yeas - 0 Nays.**

#18-174 Good News

- Ms. Wood – Provided as ECC all day training for Child Care Centers. The training was provided at no charge to participants. Ms. Wood will provide additional training on September 29 and again in October.
- Mr. Hamby – Ms. Kinslow, Primary School Principal, hosted a Coffee Conversation for parents. She had 16 attend. Summary of topics—safety, visitor sign in, and pick up procedures

#18-175 Delegations & Recognitions

- A. Owner/Architect Agreement, Sherman Carter Barnhart (Virtual)
- B. Parent Concern, Angie Mills

#18-176 Reports by Principals

- A. Middle School Report – Ms. Amy Breckel, Principal**
- B. High School Report – Mr. Shannon Burcham - Principal**

#18-177 Reports

A. Superintendent's Report

- 1. Schools' Financial Reports**
 - a. High School Financial Reports**
 - b. Middle School Financial Reports**
 - c. Intermediate School Financial Reports**
 - d. Primary School Financial Reports**
- 2. Director's Quarterly Report**
 - a. Assistant Superintendent of Instruction**
 - b. Director of Student Services and Personnel**
 - c. Director of Operations**
 - d. Chief Information Officer**
 - e. Food Service Director**
 - f. Transportation Director – No Report**
 - g. Chief Financial Officer**
 - h. Special Education Director**
- 3. Upcoming Events**
 - Envision Workshop – October 2
 - Fall Break October 8 - 13

B. Staff Reports

- 1. Assistant Superintendent of Instruction**
- 2. Director of Student Services and Personnel**

#18-178 Consent Agenda

Motion Passed: Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. LaVern Baker and a second by Ms. Linda Wood. **5 Yeas - 0 Nays.**

A. Approval of Minutes

- Regular Board Meeting Minutes August 23, 2018
- Special Called Board Meeting Minutes August 27, 2018

B. Acknowledge the Following Superintendent's Personnel Actions

SUPERINTENDENT'S PERSONNEL ACTIONS		09/13/2018
<u>Employment:</u>		
Leslie Stone	Substitute Trigg Tots Worker	Effective 08/21/2018
Kewanis Kennedy	High School Assistant Football Coach (1/2)	Effective 08/21/2018
June Wilkinson	Substitute Food Service Worker	Effective 08/22/2018
June Wilkinson	Substitute Bus Driver	Effective 08/22/2018
Casey Monroe	Substitute Teacher	Effective 08/27/2018
Katelin Alexander	Substitute Teacher	Effective 08/27/2018
Jessica Douros	Substitute Food Service Worker	Effective 08/27/2018
Rhonda Biggs	Food Service Worker Part-time	Effective 09/04/2018
Jimmie Holder	Middle School Assistant Boys' Basketball Coach	Effective 09/04/2018
Matthew Wilder	Middle School Head Girls' Basketball Coach	Effective 09/04/2018
Sammie Grubbs	240-Day Night Custodian	Effective 09/10/2018
Michele Oakley	Middle School Student Media Device Coordinator	Effective 09/05/2018
Joshua Hill High	School Percussion Instructor Paraprofessional	Effective 09/06/2018
Amber Grubbs	High School Instructional Assistant	Effective 09/10/2018
Christine Ethridge	Middle School Academic Team Coach	Effective 09/06/2018

Transfer:

April Noffsinger

Transfer from High School Freshman Girls'
Basketball Coach to High School Assistant
Girls' Basketball Coach

Effective 08/28/2018

C. Leave of Absence – None

D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

1. WARRANT 09/10/2018 - \$232,771.07
2. WARRANT - 09/11/2018 - \$11,319.53

E. School Related Student Trips

1. TCMS Students to visit Austin Peay State University, Clarksville, Tennessee September 20 and 21, 2018
2. TCHS FFA attend Rising Sun Leadership Conference in Hardinsburg, Kentucky on September 14-15, 2018
3. TCHS Band travel to Dover, Tennessee, September 29, 2018 to compete in Stewart County band competition
4. TCHS FFA travel to Indianapolis, Indiana, October 24-27, 2018 for National FFA Convention
5. TCHS Boys Basketball travel to Pinckneyville, Illinois, December 27-29, 2018 for game

F. Approval of Annual Contract Renewals or Renewal MOA's for Services

1. Approval to accept Impact Aid Section 7002 for the current Fiscal Year 2018-2019
2. Approval of Impact Aid Section 7003 for current Fiscal Year 2018-19
3. Renew institutional membership with iNACOL
4. Approve Agreement with Air Source Technology, Inc. for AHERA Three-Year Asbestos Reinspection in the amount of \$2,160.00
5. Approve contract with Project Lead the Way for FY19 in the amount of \$3,000.
6. Approval of Moby Max for the current Fiscal Year 2018-19 in the amount of \$624.00
7. Approve Certiport for the Fiscal Year 2018-19 in the amount of \$2,195.00
8. Approve contract with McGraw Hill (Aleks Math) for Fiscal Year 2018-19 in the amount of \$8,100.00 pending appropriate contract language

G. Approval of New Contracts or MOA's

1. Approve contract with Townsend Press for FY19 in the amount of \$2,658.50

H. Approval of Mentor Job Description

I. Approval of Revised Director of Transportation Job Description

J. Appoint certified personnel to the District Appeals Panel for the 2018-2019 school year

K. Approval to participate in KSBA First Degree Scholarship Program and Selection Process

#18-179 Other Business

A. Discussion/take appropriate action to establish extra-duty position of District Web Content Coordinator and approve job description for the position.

Motion Passed: Approval to create an extra duty District Web Content Coordinator position and approve the job description for the position with a stipend of \$1500 per year, passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Ruffli. **5 Yeas - 0 Nays.**

B. Discussion/take appropriate action to establish PBL Coaches and approve job description of the Position.

Motion Passed: Approval to create the Extra Duty position of Project Based Learning Coach (up to 2 for

each school) and approve the job description for the position with a stipend of \$1500.00 per year passed with a motion by Ms. Theresa Allen and a second by Ms. Linda Wood. **5 Yeas - 0 Nays.**

C. Approval of Payment Application #1 to Bill Adams Construction, Inc. for Track Resurfacing BG#18-165 in the amount of \$125,123.40

Motion Passed: Approval of Payment Application #1 to Bill Adams Construction, Inc. for Track Resurfacing BG#18-165 in the amount of \$125,123.40 passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. **5 Yeas - 0 Nays.**

D. Award bid for Random Drug Testing of Student Athletes

Motion Passed: Approve bid from Trigg County Hospital to preform Random Drug Testing of Student Athletes and Trigg County Hospital will determine the random selection of student participants passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Ruffli. **5 Yeas - 0 Nays.**

E. Consider and take appropriate action regarding shared funding for Plumbing Instructor at Caldwell ATC

Motion Passed: Authorize the Superintendent to participate in shared funding of the plumbing position at the Caldwell Co. ATC with a maximum of \$3000 initial payment and up to \$1000 per TC student enrolled in the program for the 2018-19 school year passed with a motion by Ms. Linda Wood and a second by Ms. Theresa Allen. **5 Yeas - 0 Nays.**

F. Approval of contract with Sherman Carter Barnhart for architectural services for the Trigg County Primary and Intermediate Renovation project

Motion Passed: Approval of contract with Sherman Carter Barnhart for architectural services for the Trigg County Primary and Intermediate Renovation project passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. **5 Yeas - 0 Nays.**

G. Approval of BG-3 (Statement of Probable Cost)in the amount of \$229,435.00 for the Middle School and High School Security Vestibules and acknowledge BG-2 (Outline Specifications Energy Design Criteria)

Motion Passed: Approval of BG-3 (Statement of Probable Cost)in the amount of \$229,435.00 for the Middle School and High School Security Vestibules and approval of BG-2 (Outline Specifications Energy Design Criteria) passed with a motion by Mrs. Gayle Ruffli and a second by Ms. LaVern Baker. **5 Yeas - 0 Nays.**

#18-180 Board Member Reports

- A. Ms. Baker**
- B. Ms. Wood**
- C. Ms. Allen**
- D. Ms. Ruffli**
- E. Ms. Harper**

#18-181 Adjournment – 9:11 p.m.

Motion Passed: That the meeting be adjourned - 9:11p.m. passed with a motion by Ms. Theresa Allen and a second by Ms. LaVern Baker. **5 Yeas - 0 Nays.**

Chairperson

Superintendent