

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1XD **DATE:** September 11, 2018

TOPIC/TITLE: Grant Applications

PRESENTER: Jimmy Brehm

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☒ BOARD REVIEW REQUIRED BY

- ☒ STATE OR FEDERAL LAW OR REGULATION
- ☐ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - grant applications must be pre-approved.

SUMMARY OF MAJOR ELEMENTS:

We are requesting Board approval for the following individuals to apply for grants, and accept them if awarded, as summarized below and per the attached requests.

- 1) Northside/Melinda Caldwell - United Promise Grant in the amount of \$500 to purchase books needed for a Battle of the Books competition for Woodford County elementary schools
- 2) Simmons/Mindy Logan - United Promise Grant in the amount of \$500 to purchase books needed for a Battle of the Books competition for Woodford County elementary schools
- 3) Southside/Candida Luttrell - United Promise Grant in the amount of \$500 to purchase books needed for a Battle of the Books competition for Woodford County elementary schools
- 4) Hometown/Dena Beck - United Promise Grant in the amount of \$500 to purchase books needed for a Battle of the Books competition for Woodford County elementary schools
- 5) Simmons/Sabrina Bowmer - VSA Kentucky Grant in the amount of \$1300 to allow for a visiting artist/professor to work with students and interpret poetry and writing through movement and still pictures
- 6) WCHS/Caitlin Gonzalez - United Way Classroom Grant in the amount of \$500 to purchase more books in Spanish for our language learners
- 7) WCHS/Caitlin Gonzalez - Lowe's Outdoor Classroom Grant not to exceed \$5000 to purchase items to enhance the function and appearance of the library courtyard such as additional seating and plantings

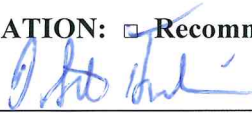
- 8) WCHS/Andy Smith/Community Activism Class - Woodford County Community Fund On the Table Grant Opportunity with possible grant awards of \$2,500 to \$10,000 to be used to fund community development projects/events planned by the community activism students

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ **Recommended**

☐ **Not Recommended**



Woodford County Schools

Preliminary Grant Proposal Form

After completing and printing this form as a Word document, please send it—along with grant application details or instructions—to the Superintendent's Office.

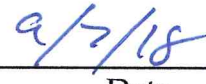
1. Project title: Battle of the Books
2. School(s): Northside
3. Your name: Melinda Caldwell
4. Your e-mail address: melinda.caldwell@woodford.kyschools.us
5. Phone number: 859-879-4690
6. Source of grant: United Promise
7. Amount of request: \$500
8. Proposal deadline: 9/7/18
9. Today's date: 9/6/18
10. Briefly describe the project: In 2018, Woodford County elementary librarians started a friendly reading competition among the four schools, Battle of the Books. Students are encouraged to read all five of the books from the list and compete at the school level to form a school team, that would then compete with the other four elementary schools. Several copies of these 5 books are needed to maximize the number of students that can participate in the competition. Library budgets are already very tight, with several other needs; to replace damaged/lost books, to fulfill teacher requests for classroom teaching, and to satisfy student reading interests by purchasing popular new publications. It would be extremely helpful to have a dedicated fund for the purchase the books for Battle of the Books, as well as audio copies of each book, to help assure all students can participate, regardless of reading levels and or language development.
11. What items do you plan to purchase? Several copies of the five books selected by the Woodford County elementary librarians for the 2019-2020 Battle of the Books Competition.
12. What will you ask Woodford County Schools to contribute?

13. What is the duration of this grant? Spring 2019, to allow students the ability to read Battle Books over the summer for competition the coming school year. Battle of the Books Competition date TBD.
14. Who will write the grant proposal? Melinda Caldwell, Northside Library Media Specialist

☒ Approved to complete grant application

☐ Not approved. Reason:


Superintendent or Designee


Date

Woodford County Schools

Preliminary Grant Proposal Form

After completing and printing this form as a Word document, please send it—along with grant application details or instructions—to the Superintendent's Office.

1. Project title: United Way Promise
2. School(s): Simmons Elementary
3. Your name: Mindy Logan
4. Your e-mail address: mindy.logan@woodford.kyschools.us
5. Phone number: 859-879-4670
6. Source of grant: United Way of the Bluegrass
7. Amount of request: \$500
8. Proposal deadline: 9/7/18
9. Today's date: 9/6/18
10. Briefly describe the project: I am asking for \$500 to buy 5 of each of the 5 books we will be using for the Battle of the Books in Woodford County. These books will be available to any student who wishes to participate in the Battle of the Books that is happening between all four elementary schools in the district.
11. What items do you plan to purchase? 5 books from the Kentucky Bluegrass award winners list (these specific books will be chosen at a later date)
12. What will you ask Woodford County Schools to contribute? Nothing
13. What is the duration of this grant? One time purchase
14. Who will write the grant proposal? Mindy Logan

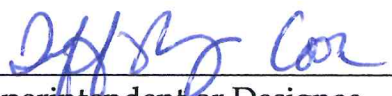
☒ Approved to complete grant application

☐ Not approved. Reason:

RECEIVED

SEP - 6 2018

WOODFORD COUNTY
BOARD OF EDUCATION


Superintendent or Designee

9.6.18
Date

Woodford County Schools

Preliminary Grant Proposal Form

After completing and printing this form as a Word document, please send it—along with grant application details or instructions—to the Superintendent's Office.

1. Project title: Battle of the Books
2. School(s): Southside Elementary
3. Your name: Candida Luttrell
4. Your e-mail address: candida.luttrell@woodford.kyschools.us
5. Phone number: 859-879-4660
6. Source of grant: United Way
7. Amount of request: \$500.00
8. Proposal deadline: 9/10/18
9. Today's date: 9/4/18
10. Briefly describe the project: Woodford County elementary schools have started a "battle of the books" contest. Elementary students read the selections then particiapte in a quick recall type battle.
11. What items do you plan to purchase? Multiple copies of the "battle of the books" selections
12. What will you ask Woodford County Schools to contribute? No
13. What is the duration of this grant? one time purchase
14. Who will write the grant proposal? Candida Luttrell

☒ Approved to complete grant application

☐ Not approved. Reason:



Superintendent or Designee

9/4/18

Date

Woodford County Schools

Preliminary Grant Proposal Form

After completing and printing this form as a Word document, please send it—along with grant application details or instructions—to the Superintendent's Office.

1. Project title: Battle of the Books
2. School(s): Huntertown Elementary
3. Your name: Dena Beck
4. Your e-mail address: Dena.Beck@woodford.kyschools.us
5. Phone number: 859 879 4680
6. Source of grant: United Way of the Bluegrass
7. Amount of request: \$500
8. Proposal deadline: 9/10/18
9. Today's date: 9/11/18
10. Briefly describe the project: Students will read 5 titles from Ky Bluegrass Awards Booklist over the summer and once school starts books are discussed and then academic meets are held between all Elementary Schools.
11. What items do you plan to purchase? Books
12. What will you ask Woodford County Schools to contribute? 0
13. What is the duration of this grant? 2018/2019 School Year
14. Who will write the grant proposal? Dena Beck

Elaine Kaiser

☐ Approved to complete grant application

☐ Not approved. Reason:

Superintendent or Designee

Date

Woodford County Schools

Preliminary Grant Proposal Form

After completing and printing this form as a Word document, please send it—along with grant application details or instructions—to the Superintendent's Office.

1. Project title: VSA Kentucky Arts Inclusion Grant
2. School(s): Simmons
3. Your name: Sabrina Bowmer
4. Your e-mail address: sabrina.bowmer@woodford.kyschools.us
5. Phone number: 859-576-3449
6. Source of grant: VSA Kentucky
7. Amount of request: \$1300
8. Proposal deadline: 10/20/18
9. Today's date: 9/5/18
10. Briefly describe the project: Kathi Ellis, a member of the VSA teaching artist roster and adjunct professor at Bellarmine, will join us to interpret poetry and writing through movement and still pictures. She will work with all 3rd, 4th and 5th grade students in the school with a focus on one 4th grade class who will share their creations with other students in the building. We will choose text that connects to the 3rd, 4th and 5th grade ELA standards that she will work with.
11. What items do you plan to purchase? None
12. What will you ask Woodford County Schools to contribute? Nothing
13. What is the duration of this grant? Tuesdays and Thursdays, April 9, 11, 16 and 18
14. Who will write the grant proposal? Sabrina Bowmer

☒ Approved to complete grant application

☐ Not approved. Reason:

RECEIVED

SEP - 6 2018

WOODFORD COUNTY
BOARD OF EDUCATION

Jeffery M. Cook
Superintendent or Designee

9.5.18

Date

REQUEST FORM

EMPLOYEE OR PERSON MAKING REQUEST Caitlin Gonzalez

ORGANIZATION, IF ANY, THAT YOU REPRESENT Spanish Department

NATURE OF REQUEST Request permission to apply for and if awarded to receive the United Way classroom grant Amount of Grant - \$500.00

If awarded the grant from United Way, the Spanish department will purchase more books in Spanish for our language learners. We would like to implement time during our classes for Free Voluntary Reading (FVR) in so that our students can explore books on various topics that interest them. Research shows that free voluntary reading in language classrooms greatly improves students' literacy in the target language as well as their native language. Having a Spanish library will greatly benefit our high school Spanish department.

IS THIS REQUEST IN COMPLIANCE WITH ALL DISTRICT POLICIES? ☒ YES ☐ NO

WILL THIS REQUEST REQUIRE ANY EXPENDITURE OF DISTRICT FUNDS? ☐ YES ☒ NO

ADMINISTRATOR RECEIVING REQUEST Dr. Jake Bell

IF THIS REQUEST IS ORIGINATING FROM A PARTICULAR SCHOOL OR IS REQUESTING THE USE OF A PARTICULAR SCHOOL, THE BUILDING PRINCIPAL MUST RECOMMEND HIS APPROVAL BY SIGNING BELOW.

9/7/18

DATE

BUILDING PRINCIPAL'S SIGNATURE

THE PERSON MAKING THIS REQUEST CAN BE CONTACTED AT THE ADDRESS OR TELEPHONE NUMBER LISTED BELOW.

180 Frankfort St.

Versailles KY 40383

ADDRESS

(270) 943-1393

TELEPHONE

9/7/18

DATE

Caitlin Gonzalez

SIGNATURE OF PERSON MAKING REQUEST

REQUEST FORM

EMPLOYEE OR PERSON MAKING REQUEST Caitlin Gonzalez

ORGANIZATION, IF ANY, THAT YOU REPRESENT Spanish Department

NATURE OF REQUEST Request permission to apply for and if awarded to receive the Lowe's Outdoor Classroom grant: Amount of grant - not to exceed \$5000.00

If awarded the grant from Lowe's, the funds would be used to purchase items to enhance the function and appearance of the library courtyard. Additional seating and plantings will make this a more inviting place for students to read, either on their own time or during Reading Hive, thus contributing to the success of WCHS' Literacy Initiative.

Also, the current space lends itself well to use as a small outdoor theater and workout space for classes enjoying Zoomba or dance. Some students use the space to study horticulture and entomological specimens, or to have tutoring sessions. The space is large enough to accomodate entire classes and more teachers have begun to use it as a welcome change of pace from the classroom.

With additional funding from Lowe's, this space can truly become Gold Standard and an integral part of the WCHS learning environment.

IS THIS REQUEST IN COMPLIANCE WITH ALL DISTRICT POLICIES? ☒ YES ☐ NO

WILL THIS REQUEST REQUIRE ANY EXPENDITURE OF DISTRICT FUNDS? ☐ YES ☒ NO

ADMINISTRATOR RECEIVING REQUEST Dr. Jake Bell

IF THIS REQUEST IS ORIGINATING FROM A PARTICULAR SCHOOL OR IS REQUESTING THE USE OF A PARTICULAR SCHOOL, THE BUILDING PRINCIPAL MUST RECOMMEND HIS APPROVAL BY SIGNING BELOW.

9/6/18
DATE

[Signature]
BUILDING PRINCIPAL'S SIGNATURE

THE PERSON MAKING THIS REQUEST CAN BE CONTACTED AT THE ADDRESS OR TELEPHONE NUMBER LISTED BELOW.

160 Frankfort St.
Versailles KY 40393
ADDRESS

(270) 993-1393
TELEPHONE

9/7/18
DATE

Caitlin Gonzalez
SIGNATURE OF PERSON MAKING REQUEST

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: **DATE:**

TOPIC/TITLE: Grant Request:

PRESENTER: Andy Smith, WCHS Community Activism Class 

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
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- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy all requests to submit and receive grants must be approved by Board of Education.

The Woodford County Community Fund, in partnership with the Joe and Debbie Graviss Foundation, Glenn and Sandi Bromagen, and the Quigg Fund will award grants to support ideas arising from the inaugural On the Table conversations in Woodford County. Successful proposals will address community needs through projects and programs that demonstrate sustainable impact and measurable outcomes. Following an initial review by the Woodford County Community Fund, the community will be invited to weigh-in and help select the final grant recipients. In October, Woodford County residents will vote on the proposals to receive funding. Grant awards will be between \$2,500 and \$10,000; up to \$25,000 in potential grants may be awarded.

SUMMARY OF MAJOR ELEMENTS:

Permission to request and receive if awarded grant(s): Woodford Community Fund is awarding grants between \$2,500 and \$25,000 for community development projects in Woodford County. The activities of the community activism class at WCHS fit the criteria for this grant and the money if awarded would help the class with its yearly community development events. These include the pop-up "Activate: Inspire Community" events that have taken the place of the Spark events of past years. The class is currently developing events that celebrate the unique cultures that bind Woodford County together. The goal is to bring people together in a single event or series of events that would allow our community to experience the diversity that sometimes is hidden in our county. This money would go a long way to helping the class create a special event that has the potential to further build community in our county.



ON THE TABLE GRANT OPPORTUNITY

The Woodford County Community Fund, in partnership with the Joe and Debbie Graviss Foundation, Glenn and Sandi Bromagen, and the Quigg Fund will award grants to support ideas arising from the inaugural **On the Table** conversations in Woodford County. Successful proposals will address community needs through projects and programs that demonstrate sustainable impact and measurable outcomes. Following an initial review by the Woodford County Community Fund, the community will be invited to weigh-in and help select the final grant recipients. In October, Woodford County residents will vote on the proposals to receive funding. Grant awards will be between \$2,500 and \$10,000; up to \$25,000 in potential grants may be awarded.

Eligibility

- Tax-exempt charitable 501(c)(3) nonprofit organizations, schools, and government agencies
- Individuals or for-profit entities that have established a partnership with a qualifying tax-exempt organization, school, or government agency that will serve as fiscal sponsor for this grant application*
- Applicant organization must be located in or serve residents of Woodford County

*Fiscal Sponsorship

- Generally, organizations eligible to receive grants from Woodford County Community Fund are those determined by the IRS to be public charities. However, the Advisory Board is aware that there may be worthwhile projects proposed by applicants or organizations that do not have this status. Therefore, any applicant that is not a tax-exempt charitable 501(c)(3) nonprofit organization, school, or government agency, may apply if they have established a partnership with a qualifying tax-exempt organization, school, or government agency that will serve as fiscal sponsor for this grant application
- The fiscal sponsor is responsible for receiving, distributing, tracking, and maintaining control over grant funds
- The fiscal sponsor is responsible for all required grant reporting

How to Apply:

Submit completed application and supporting documentation as a Word file or .PDF Document via email to: woodfordcf@bgcf.org not later than Monday, September 17 at 11:59 pm.

Deadline line to apply: October 1, 2018 at 11:59 pm

Notification of Grant Recipients: October 2018

Grant Period: November 1, 2018 – November 1, 2020

Criteria for Review:

Proposals will be evaluated for presentation to the community in the context of the following criteria:

- **Project Specifics:** Does the proposal answer the following questions?
 - What exactly does the applicant propose to achieve?
 - How?
 - With Whom?
 - Why is achieving this important?
 - What difference will it make?
- **Measurable Outcomes** – Does the proposal clearly identify specific goals for the project and a deliberate plan for evaluating them?
- **Attainability** – Given the context of the proposed project, are goals realistic and achievable?
- **Relevancy**- Does the project address an issue identified by On The Table Participants?
- **Sustainability** – Will the project have a lasting impact on the community? Will it be sustainable beyond the initial investment made by the Woodford County Community Fund?
- **Capacity** – Does applicant demonstrate ability to successfully accomplish the proposed activities?
- **Budget** – Is the project budget detailed and clearly stated?
- **Timeline** – Can the project be completed in 24 months?