

Assistant Superintendent for Curriculum and Instruction Report

Department Curriculum & Instruction Beth Sumner, Asst. Supt.	Month of June, July and August 2018
Highlight Initiatives & Progress <ul style="list-style-type: none"> Finalizing all Title budgets for 2017-18 and preparing 2018-19 for the working ; meeting with principals to review program expectations and expenditures Senior Directed Experience – 11 students are in this year’s cohort group with 11 different mentors; students are in the research phase of their experience and beginning to conduct job shadowing placements Setting up New Teacher mentor program Graduate Profile – worked with a group of teachers and administrators to develop the Graduate Profile Mastery Scale and then shared the drafts during district PD sessions SEL Committee for district – established threat assessment process for use when threat of harm to self and/or others; reviewing current SEL Curriculum and examining additional programs utilizing the CASEL Framework to guide selection process 	Success Story <ul style="list-style-type: none"> Capturing Kids Hearts’ professional learning experience for the entire MS staff (certified and classified) was truly worthwhile. Staff were reminded and/or learned about the value of relationships with students and ways in which to establish a positive learning environment. By creating strong connections and bonds among themselves, they will be able to model the appropriate methods of communication and conflict resolution for students. The feedback from staff about their personal experience was overwhelming positive and the atmosphere within the middle school is more positive than in previous school years. For the first time since I have been involved in preschool in any capacity, the first day of Preschool had full enrollment (4 classes of 20 students each) and additional parental contact about possible enrollment is continuing. By providing universal preschool to all 4 year old children, our district is providing a much needed service to our community.
Key Metrics & Goals <ul style="list-style-type: none"> Implementation of standards-based grading in ELA – implemented use of Schoology for monitoring mastery of standards Development and implementation of cross-curricular competencies (i.e., Graduate Profile) 	Challenges <ul style="list-style-type: none"> Being able to prioritize the tasks that need to be accomplished with the variety of initiatives is always a challenge Meeting KDE expectations with GMAP system
Budget Analysis <ul style="list-style-type: none"> Finalizing Title programs (I, II, IV, and V) within GMAP for 2018-19 expenditures Current budgets are on target with no unexpected issues Preschool will likely need a 5th teacher – Submitted Title V request to KDE to utilize this funding for 0.6 of an additional preschool teacher in order to less impact on General Fund 	

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Next Quarter's Focus and On-Going Activities:

- Standards Based Grading – monitor progress of ELA implementation in K-8; begin district committee for math implementation
- New Teacher Institute – providing support for both new staff and their mentors
- Senior Directed Experience
- Preschool reviews (ECERS-3 and new KDE monitoring system)
- SEL Committee work
- Support for PBL Coaches
- Poverty Simulation – supporting FRYSC staff in preparing for this with registration and materials
- CSIP and CDIP development

Additional Reports are attached for:

- College and Career Planner

College and Career Planner Monthly Update

Department College and Career Planner	Month of August 2018
<p>Highlight Initiatives & Progress</p> <p>Working on:</p> <ul style="list-style-type: none"> Beginning of the year class meetings with seniors Planning College visits for 3rd – 8th graders and also for seniors <p>Accomplished:</p> <ul style="list-style-type: none"> Helped staff members with Remind during the district PD day. Completed medication training Held class meetings with all seniors in Mrs. Ethridge's classes on Aug. 16 and 17. Held one additional session for those not in her class on the 21st. Held a parent session with senior parents on Aug. 30. There were 29 parents in attendance (plus some students). Developed, emailed and evaluated Senior Surveys. Emailed all seniors with answers to their questions from our class days and from the Senior Survey. Assisted students one-on-one with college/career planning, ACT registration, etc. (198-12th; 10-11th; 8-10th; 1-9th) Updated scholarship box and list. Operation Preparation: <ul style="list-style-type: none"> Worked with schools to set dates Emailed 10th graders the information and link to sign up for the ACT through Rotary. Ordered vouchers for the 12 who signed up to test in October. Sat in on meetings and started mentoring a student through the SDE. Set up a table with information at the annual district Meet and Greet. <p>Excited about:</p> <ul style="list-style-type: none"> It's been a good start to the school year. The fact that we don't have the ILP information in place at the middle school yet has probably helped me have time to focus on other planning. Working on the ILP information in high on the list of priorities for September, so we can get that off the ground. 	<p>Success Story</p> <ul style="list-style-type: none"> What happened? During my senior class meetings with students the first week of school I had them write down questions they still had or what the most valuable information was that they learned. Then a couple weeks later I went through each card (and every student senior survey) and responded to student's individual needs. What did you learn? It takes a lot of time to provide individual attention and follow-up on every question, but it's worth it, and students benefit from it. How can you apply what you learned? This is a practice I definitely want to continue. When you (Beth) taught me how to mail merge from Word to email, that was a game changer. I use it all the time. For this, I created an Excel doc with all of the information, and then I mail merged into emails. That made it easier to provide some general information to students without having to copy and paste or type it all in each time.
<p>Upcoming Events and Activities (Student and Teacher):</p> <ul style="list-style-type: none"> June 5 – call with Naviance to learn about ILP support opportunities Week of 18th – meet with Beth to discuss ILP and other subjects July 24th – Soft skills training meeting at the Way w/Chamber & Rotary 	<p>Challenges</p> <ul style="list-style-type: none"> Figuring out how to provide information to students without the use of Career Cruising. Now that we don't have it I realize how much I used it.
<p>School Specific Information:</p> <p>High School – individual help with students; 10th grade ACT sign-ups; Middle School – planning college visits; Intermediate School – planning college visits; Primary School – talked with lots of students and parents at Meet & Greet</p>	