

Henderson County Schools Transportation Department

5675 Airline Road

Henderson, Ky 42420

Phone: (270) 831-5120

Fax: (270) 831-5122

Mailing Address:

ATTN: Transportation

1805 Second St.

Henderson, Ky 42420



Overnight and Out of District School Bus Trip Guidelines

During overnight school bus trips and out of district bus trips, all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

Checklist:

___ Sponsor/Coach Name: Ashley Robinson Cell Number: (812)266-1027

___ Date of Departure: Sept. 21, 2018 Time of Departure: 12:00 pm

___ Date of Return: Sept. 22, 2018 Expected Time of Return: TBD

___ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

___ Obtain parent/guardian permission forms

****Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient****

___ Notify school cafeteria manager of any lunch needs

___ Follow all Transportation Department guidelines for bus trips

****All requests must be in the trip system at least five days prior to the date of departure****

___ Understand any student's medication needs and/or medical conditions

****Coaches must carry all player's physicals on any away and overnight trips****

___ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

****Rider's list must contain all rider's names and an emergency contact name and number****

___ Attach and itinerary

___ Other specific needs: _____

Jim Norman

Signature of Person submitting form

Ch. J. H.

Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

**Henderson County High School
Lady Colonel Volleyball Roster
Varsity 2018
Coach Ashley Robinson**

<u>Name & Number</u>	<u>Grade</u>	<u>Height</u>	<u>Position</u>
Hannah Watkins 3	12	6'1"	O & M
Maggie Vincent 11	12	5'4"	L/DS
Athena Sumner 13	12	5'9"	M & Opp
Brooke Springer 2	11	6'1"	O & M
Avery Marshall 8/ 22	11	5'4"	DS/L
Macaia Walker 12	11	5'7"	O & M
Asha Nally 5	11	5'8"	M
Alyssa Butler 18	11	5'3"	DS
Janea Bailey 4	11	5'3"	DS
Kaylee Norman 14	10	5'4"	S
Jordan Troutman 9	9	5'9"	S, Opp
Kaylee Stott 7	9	5'8"	O

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Checklist:

P Sponsor/Coach Name: Shawna Evans Cell Number: 270 148 2528

P Date of Departure: 9/26/18 Time of Departure: _____

P Date of Return: 9/27/18 Expected Time of Return: _____

P Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

P Obtain parent/guardian permission forms

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P Attach and itinerary

____ Other specific needs: _____

Shawna Evans

Signature of Person submitting form

[Signature]

Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

Green River Region's 27th Teen Leadership Conference



**Wednesday,
September 26th
Thursday,
September 27th**



We invite the ten high schools in our region to continue their participation in the 27th Teen Leadership Conference.

We ask each school to provide 8 student and 1-2 adult registrations. Each school should also select 4 alternates, which will allow for the school to be fully represented if someone cannot attend. Also, if there is additional room at the Retreat Center, the school will be notified to add the alternates!

When: Wednesday, September 26th and concluding Thursday, September 27th (Registration begins at 10:45 a.m.)

Where: Mount Saint Joseph Conference and Retreat Center—West Daviess County

Cost: **FREE** - funding through grant from Department of Behavioral Health and Developmental Disabilities and local support of KY-ASAP Boards (includes lodging, meals, training materials, t-shirt and other materials)

***Youth are asked to give their sponsor a \$10 deposit which will be returned to the youth upon successful completion of the TLC.

For more information, contact:

Dianne McFarling—RiverValley Behavioral Health Regional Prevention Center
270-689-6565 mcfarling-dianne@rvbh.com

"Leadership is not about being in charge, it is about taking care of those in your charge."—Simon Sinek



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2018 Green River Regional Teen Leadership Conference

Wednesday, September 26th – Thursday, September 27th

Mount Saint Joseph Retreat Center – Maple Mount, Kentucky

Wednesday:

11:00 a.m. – 11:45 a.m.	Check-in/Lunch
11:45 a.m. – 12:15 p.m.	Hello, TLC!!! (Introductions/House Rules, etc.) Youth skit 1 Sponsor icebreaker –
12:15 p.m. – 1:00 p.m.	Workshop –
1:00 p.m. – 1:10 p.m.	Break
1:10 p.m. – 1:55 p.m.	Workshop –
1:55 p.m. – 3:30 p.m.	SNAP-TLC (aka Snapchat!) 10 minutes per school – what did you do last year?
3:30 p.m. – 3:40 p.m.	Break
3:40 p.m. – 4:30 p.m.	Workshop
4:30 p.m. – 5:00 p.m.	Sponsor Teambuilding Youth Skit 2
5:00 p.m. – 6:00 p.m.	Dinner/Free Time/Nature Walk
6:00 p.m. – 6:30 p.m.	Breakout 1
6:30 p.m. – 7:00 p.m.	Breakout 2
7:00 p.m. – 7:30 p.m.	Breakout 3
7:30 p.m. – 8:00 p.m.	Breakout 4

Draft

8:00 p.m. – 8:15 p.m.	Break
8:15 p.m. – 9:15 p.m.	Youth Skit 3 Workshop Instructions for Morning
9:30 p.m. – 11:00 p.m.	Way-Back Wednesday Dance
11:00 p.m. – 11:30 p.m.	Showers, etc.
11:30 p.m.	LIGHTS OUT!!!

Thursday:

7:45 a.m. – 8:30 a.m.	Breakfast (clean rooms out – move bags to Small Dining Room)
8:30 a.m. – 9:00 a.m.	Daily Opening – Sponsor Teambuilding Announcements/Skits 4, 5, 6, 7
9:00 a.m. – 9:30 a.m.	Guest Speaker
9:30 a.m. – 10:00 a.m.	Preparing for Planning - Dianne
10:00 a.m. – 10:45 a.m.	School Planning (complete evaluations)
10:45 a.m. – 11:45 a.m.	Sharing Your Plan
11:45 a.m.	Homeward Bound!!!

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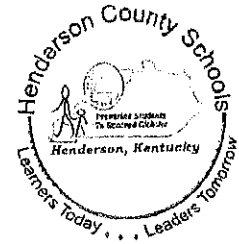
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- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

Checklist:

___ Sponsor/Coach Name: Ashley Robinson Cell Number: (812) 266-1027

___ Date of Departure: Sept. 28, 2018 Time of Departure: 12:00 pm

___ Date of Return: Sept. 29, 2018 Expected Time of Return: TBD

___ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

___ Obtain parent/guardian permission forms

****Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient****

___ Notify school cafeteria manager of any lunch needs

___ Follow all Transportation Department guidelines for bus trips

****All requests must be in the trip system at least five days prior to the date of departure****

___ Understand any student's medication needs and/or medical conditions

****Coaches must carry all player's physicals on any away and overnight trips****

___ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

****Rider's list must contain all rider's names and an emergency contact name and number****

___ Attach and itinerary

___ Other specific needs: _____

Jan Norma
Signature of Person submitting form

[Signature]
Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

On Friday, September ^{28th} the HCHS varsity volleyball team will travel to Louisville, KY to compete in the KCTVT hosted by Louisville Assumption. This will be an overnight trip with the 12 varsity players and coaches. The coaches will act as chaperones. They are as follows: Ashley Robinson, Anita Watkins, Zach Hardison, and Tim Norman.

Henderson County High School
Lady Colonel Volleyball Roster
Varsity 2018
Coach Ashley Robinson

<u>Name & Number</u>	<u>Grade</u>	<u>Height</u>	<u>Position</u>
Hannah Watkins 3	12	6'1"	O & M
Maggie Vincent 11	12	5'4"	L/DS
Athena Sumner 13	12	5'9"	M & Opp
Brooke Springer 2	11	6'1"	O & M
Avery Marshall 8/ 22	11	5'4"	DS/L
Macala Walker 12	11	5'7"	O & M
Asha Nally 5	11	5'8"	M
Alyssa Butler 18	11	5'3"	DS
Janea Bailey 4	11	5'3"	DS
Kaylee Norman 14	10	5'4"	S
Jordan Troutman 9	9	5'9"	S, Opp
Kaylee Stott 7	9	5'8"	O

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420

(270) 831-5000 Fax: (270) 831-5009

<http://www.hendersonschools.net>



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- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

Checklist:

- ☒ Sponsor/Coach Name Brian Sullivan Cell number 812-449-7476
 - ☒ Date of trip Sept 28-29, 2018 expected departure time 2pm return time 9pm
 - ☒ Adequate Supervision (meets ratio criteria)
* Please List Names of Chaperones* Brian Sullivan
 - ☒ Obtain parent/guardian permission forms
Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.
 - ☐ Notify school cafeteria manager of any lunch needs
 - ☒ Follow all Transportation Department guidelines for bus request.
 - ☒ Understand any students' medication needs and/or medical conditions
Coaches must carry all players' physicals on any away and overnight trips.
 - ☒ Attach a trip list of students to principal/designee
 - ☒ Attach an itinerary
 - ____ Other specific needs:
- B. Sullivan Signature of Person submitting form
- Chad B. Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.

HCHS Academic Team
Miami Valley Invitational
(September 28-29, 2018 in Dayton, OH)

Students:

1. DJ Banks
2. Harrison Jenkins
3. Alex Chandler
4. Wil Kyle

Coach: Brian Sullivan

Itinerary:

Friday, Sept 28th

Leave HCHS at 2:00 pm for Hampton Inn.

Arrive at Hampton Inn by 7:00 pm.

Saturday, Sept 29th

Leave Hampton Inn for Miami Valley HS at 7:45am

Arrive at Miami Valley HS at 8:00 am

Leave Miami Valley HS for HCHS at 4:00 pm

Arrive at HCHS by 9:00pm

August 27, 2018

Dear Henderson County Board of Education:

The Henderson County FFA is seeking approval to send 8 FFA members to the Quarter Horse Congress Youth Horse Bowl, Hippology and Horse Judging Contests. The events are held October 15th through October 18th, 2018 in Columbus, Ohio. All expenses will be funded by the FFA Activity Account.

Respectfully Submitted,

Hannah Clifton
Henderson County High School
FFA Advisor

Amanda Lacer
8/28/18

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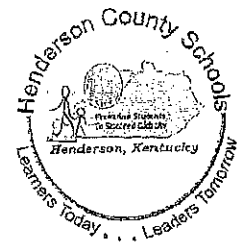
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Checklist:

___ Sponsor/Coach Name: Hannah Clifton Cell Number: (270) 952-4282

___ Date of Departure: 10/15/18 Time of Departure: 12:00

___ Date of Return: 10/18/18 Expected Time of Return: 8:00pm

___ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

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___ Attach and itinerary

___ Other specific needs: N/A
Hannah Clifton
Signature of Person submitting form

Amanda Lacer
Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.



Trip ID#:

Henderson County Schools**Transportation Request for Extracurricular Trips**

Requested by:	Hannah Clifton		
Date Submitted:	8/24/18	School:	HCHS
Group:	FFA		
Funding Source for Trip Cost:	FFA		
Destination:	Columbus, Ohio		
Purpose of Trip:	Our horse judging team has qualified to compete in a national contest. We will also be competing in horse care & hippology.		
Date(s) of Trip:	10/15/18 - 10/18/18		
	Departure Time (CST)	Arrival Time (CST)	
To the Event:	12:00 AM/PM <input checked="" type="radio"/> PM	6:30	AM/PM <input checked="" type="radio"/> PM
On Return Trip:	1:30 AM/PM <input checked="" type="radio"/> PM	8:00	AM/PM <input checked="" type="radio"/> PM
Street:	717 East 17 th Avenue		
City, ST:	Columbus, OH	ZIP	43211
Number of Students	8	Number of Adults	Total:
Number of Vehicle(s) Required:	Bus	<input checked="" type="radio"/> SUV	2 Car
	Will you require a handicap-accessible bus?		Yes <input checked="" type="radio"/> No
	Does the driver need to remain with group during the event?		Yes <input checked="" type="radio"/> No
Emergency Contact Number of Sponsor:	(70) 1952 - 4282		
Additional Requirements:	—		
Medical Needs:	—		
Employee Signature:	Hannah Clifton		

Office Use	ORG:		PROJ:	
	Principal Approval:	Amanda Lacer		
	Date of Approval:	8/28/18		

2018 All American Quarter Horse Congress Youth Contest Schedule

Horse Bowl Contest Schedule

Tuesday, October 16th

7:00am	Check-in (Rhodes Center)
7:45am	Coaches Meeting/review of contest rules (Rhodes Center)
8:00am	Contest begins (Rhodes Center)
~12:00pm	30 minute break for lunch at the completion of the round closest to 12:00pm
~6:00pm	Award presentation (Rhodes Center)

Communications Contest Schedule

Tuesday, October 16th

8:00am	Check-in (Rhodes Center*) <i>*Tentative Location</i>
8:45am	Contestant Meeting (Rhodes Center)
9:00am	Contest begins (Rhodes Center)
~6:00pm	Award presentation (Rhodes Center)

Hippology Contest Schedule

Tuesday, October 16th (Coaches Meeting ONLY)

7:00pm	Coaches Meeting (Rhodes Center)
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Wednesday, October 17th (Contest & Awards)

7:15am	Check-in (Voinovich Building)
8:00am	Contest begins (Voinovich Building; contestants will walk to/from judging portion of contest)
~12:00pm	Lunch served in Voinovich building for contestants only
~6:00pm	Awards presentation (Voinovich Building)

Horse Judging Contest Schedule

Tuesday, October 16th (Horse Judging Clinic & Coaches Meeting)

1:00pm	Horse Judging Clinic (Cooper Arena)
3:00pm	Coaches Meeting (First Aid/Lecture Hall)

Wednesday, October 17th (Contest)

7:00am	Check-in (south side of Coliseum)
7:30am	Contest begins (Coliseum; contestants will walk to the Rhodes Center after live judging)
~12:00pm	Lunch served in the Rhodes Center for contestants only
	Oral Reasons (Rhodes Center)

Thursday, October 18th (Awards)

8:00am	Awards Breakfast (Rhodes Center)
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Checklist:

____ Sponsor/Coach Name: Carmen Kinnison Cell Number: (859) 462-3420

____ Date of Departure: 10/26/18 Time of Departure: 3:00 pm

____ Date of Return: 10/28/18 Expected Time of Return: 12:00 pm

____ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

Debbie Martin, Becky Wood, Tammara Denton, Diane Parrish, Bob Hayes, Beth Hayes

____ Obtain parent/guardian permission forms Melissa Kidd, Kenny Kidd, Sid O'neal, Lori O'neal

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____ Attach and itinerary

____ Other specific needs:


Signature of Person submitting form


Signature of Principal/Designee

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Colonel's Brigade and Guard STATE 10/26-28

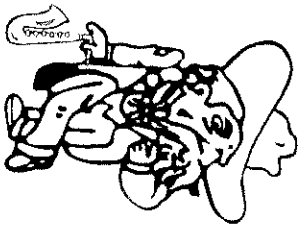
Provisional Itinerary

8:30am Friday	Performance at HCHS
11:00am Friday	Performance at NMS
1:00pm Friday	Performance at SMS
3:00pm Friday	Load trailers/equipment depart for Lexington Ky
7:15pm Friday	Arrive in Lexington, check in to hotel, dinner
9:00pm Friday	Rehearsal at Lafayette High School
10:30pm Friday	Return to Hotel
7:00am Saturday	Wake up/Breakfast
8:00am Saturday	Rehearse
9:00am Saturday	Travel to UK (5 min. ride)
	Warm Up
	Travel
	Perform
3:00	Preliminary Awards
3:30	Return to trailer/Restroom Break
4:00	Dinner
5:30-11:00	Watching State Finals
11:00	Return to Hotel
9:00am Sunday	Breakfast
9:30am Sunday	Return to Henderson
2:00pm	Season Finale Performance in Colonel's Stadium

Parents will be informed approximate time via Remind 101. If you are not yet signed up, text @colonelbr to 81010

2018 CB&G Drill Assignments

Flower	Cherish	Sarah Thomas	Tracy Galt	Michelle Thomas	Barth Thomas	Tina Thomas	Dorinda Thomas	Guard
F1 - Corby Fawcett	C1 - Timothy Fawcett	AS1 - Josiah Cox	T1 - Abigail Callaway	M1 - Charity McElroy	B1 - Harley Huff	U1 - Karl Gill Dot	S1 - Noah Hargrave	G1 - Zana Zardiff
F2 - Rachel Reid	C2 - Kyle Brown	AS2 - Catherine Miller	T2 - Trace Dwyer	M2 - Morgan Bickel	B2 - Victoria Brown	U2 - Levi Campbell	S2 - Caleb Wiscel	G2 - Maggie McCreedy
F3 - Zoe Fawcett	C3 - Steven Olson	AS3 - Hannah Miller	T3 - David Keld	M3 - Ian Young	B3 - Zach Reuter			
F4 - Jessie Miller	C4 - Addie Stave	AS4 - Damian Clark	T4 - Ally Reuter	M4 - Anna Kildg	B4 - Walker Dyllan			
F5 - Abbie Myers	C5 - Alysa Carter	AS5 - Jessie		M5 - Carrie Hayes	B5 - Damon			
F6 - Hayley Bunker	C6 - Brook Bailey	AS6 - Kaitlyn Miller						
F7 - Cady	C7 - Caroline Clark	AS7 - Emily Hayes						
F8 - Britney Clark	C8 - Kyle Clark	TS1 - Isaac Myers						
F9 - Abbie		RS2 - John Bailey						
F10 - Sarah Thomas								
Perthly Jordan								



M. Roppel Wolf
 Halsey Peters
 Gabby Davis
 Madison Baker
 Sam Burns
 Cooper Brock Benson
 Madison Metley
 Shane Chan
 Taylor Rogers

G10 - Mary
 G11 - Destiny St. Pierre
 G12 - Jada Dixon
 G13 - Brianna Davis
 G14 - Alana Vandusen

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Checklist:

___ Sponsor/Coach Name: Erin Williams Cell Number: (270) 869-7826

___ Date of Departure: 10/27/18 Time of Departure: 12:00 p.m.

___ Date of Return: 10/28/18 Expected Time of Return: 9:00 pm

___ Adequate Supervision (meets ratio criteria) Cheer Competition
Please List Names of Chaperones Brentwood, Tennessee

___ Obtain parent/guardian permission forms

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___ Attach and itinerary

___ Other specific needs: *Driver Request: Carolyn Littlepage

Erin Williams
Signature of Person submitting form

[Signature]
Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

Destination: Brentwood, TN

Departure Time from HCHS: 12:00 pm

Arrival Time: 2:30 pm

Departure Time from Holiday Inn Express/Brentwood High: 6 pm

Arrival Time in Henderson: 8:30 pm

Purpose:

To compete at Brentwood High school competition.

JV CHEERLEADERS

1. Alivia Eldridge
2. Allie Yates
3. Ashley Morris
4. Callie Glick
5. Grace Denton
6. Haven Schwartz
7. Ivy Greenwell
8. Jenna Byrd
9. Kaitlyn Dobbs
10. Lily Caton
11. Madi Kellen
12. Madison Daughetry
13. Madison Scott
14. Shelby Cole
15. Simone Gordon

HCHS VARSITY CHEERLEADERS

1. Ashley Wolfe
2. Bailey Newman
3. Bella Marshall
4. Brooke Bugg
5. Cecilia Palummo
6. Chasity Bryant
7. Chelsi Majors
8. Cydnee McLevain
9. Ella Kornacki
10. Isabella Tichenor
11. Jada Townsend
12. Jayla Smith
13. Josel Grossman
14. Kaitlyn Bowley
15. Kaitlyn Korb
16. Kayley Stone
17. Lauren Terhune
18. Leah Newman
19. Lily Sinnett
20. Maggie Moore
21. Mya Dossett
22. Sadie Hargis
23. Shelby Fuller
24. Whitney Haynes

STUDENTS

09.36 AP.21

Transportation Request Form
(for bus or car)

EDUCATIONAL, EXTRA-CURRICULAR AND/OR OVERNIGHT TRIP
(Submit to Transportation Department at least five (5) days prior to date of departure.)

SCHOOL North Middle School REQUESTED BY: Mallory Williams/Cindy Williams

CLASS/ORGANIZATION: North Middle School Cheer Team

Departure Date and Time: Saturday, October 27, 2018 - 1:00 p.m.

Return Date and Time: Sunday, October 28, 2018 - 9:00 p.m.

Destination: Brentwood, TN

Purpose/Expected Benefits: Receive bid for National Cheer Competition in Orlando, FL

Is a Bus or Car Needed? Bus Has a Driver Been Contacted? Request Phillip Brann

Number of Students: 28 Number of Chaperones: 3

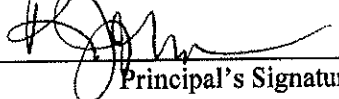
Prepare three (3) lists of all persons going on a trip: one for the Principal, one for the bus/car driver, and one for the certified person accompanying the students.

HAVE ALL CHAPERONES UNDERGONE THE REQUIRED RECORDS CHECK AND BEEN DESIGNATED BY THE PRINCIPAL/DESIGNEE TO SUPERVISE STUDENTS? ☒ YES ☐ NO

APPROVED AS SUBMITTED: _____

DISAPPROVED FOR THE FOLLOWING REASON: _____

Paid By School Allotment _____ Other NMS Cheer Fund
(name of account)


Principal's Signature _____ Date _____

Board Approval/needed for overnight trips _____ Date _____

RELATED PROCEDURES:

09.36 (all procedures)

Review/Revised: 9/19/2016

Overnight and Out of District School Bus Trip Guidelines

During overnight school bus trips and out of district bus trips, all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

Checklist:

✓ Sponsor/Coach Name: Laura M. Freeman Cell Number: 270-577-7644

✓ Date of Departure: 11/9/18 Time of Departure: 4:30pm

✓ Date of Return: 11/10/18 Expected Time of Return: 5:30pm

✓ Adequate Supervision (meets ratio criteria)

Please List Names of Chaperones

Laura M. Freeman - Leo Adigison
State Leo Chairperson

✓ Obtain parent/guardian permission forms

Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient

✓ Notify school cafeteria manager of any lunch needs N/A

✓ Follow all Transportation Department guidelines for bus trips

All requests must be in the trip system at least **five days prior to the date of departure**

✓ Understand any student's medication needs and/or medical conditions None

Coaches must carry all player's physicals on any away and overnight trips

✓ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

Rider's list must contain all rider's names and an emergency contact name and number

✓ Attach and itinerary

Other specific needs: None

Laura M. Freeman
Signature of Person submitting form

Chad
Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

Students attending the MD 43 Lion/Leo Leadership Conference in Elizabethtown, KY

Alex Wheeler—HC Leo Club President

Zaria Bradley—HC Leo Club Vice President

Shadira Chester—HC Leo Club Secretary

Josh Freeman—HC Leo Club Treasurer

Jason Freeman—SMS student (son of Leo Advisor)

Laura Freeman—HC Leo Club Advisor; MD 43 State Leo Chairperson

Agenda:

The group will leave HCHS after school on Friday, November 9. We will arrive at the Wingfield Inn in Elizabethtown, KY and prepare our presentation materials for Saturday. Saturday morning we will drive to the local church that is hosting the training event. The event runs from 8 am to 1 pm. During this time, the members of the HC Leo Club will be having training for Leo officers from other clubs across the state (Estill County, Graves County, Mayfield, Trigg County, and any other Leo clubs who send their officers). We will be training on officer specific leadership and then meet as a group to discuss State Leo program goals for the year and plan a state-wide service project that works within one of the 6 focus areas of the Lions Club program. We will leave from the workshop by 3:30 EST and return to HCHS.

Henderson County Schools Transportation Department

5675 Airline Road
Henderson, Ky 42420

Phone: (270) 831-5120
Fax: (270) 831-5122

Mailing Address:

ATTN: Transportation
1805 Second St.
Henderson, Ky 42420



Overnight and Out of District School Bus Trip Guidelines

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- Sponsors and coaches shall be trained annually to administer medication

Checklist:

___ Sponsor/Coach Name: Erin Williams Cell Number: (270) 869-7826

___ Date of Departure: Dec. 7th Time of Departure: 3:30

___ Date of Return: Dec. 8th Expected Time of Return: 9:00 pm

___ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

State Cheer Competition
Lexington, Ky.

___ Obtain parent/guardian permission forms

****Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient****

N/A Notify school cafeteria manager of any lunch needs

___ Follow all Transportation Department guidelines for bus trips

****All requests must be in the trip system at least five days prior to the date of departure****

___ Understand any student's medication needs and/or medical conditions

****Coaches must carry all player's physicals on any away and overnight trips****

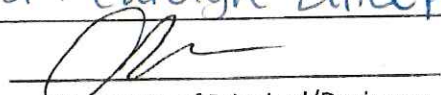
___ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

****Rider's list must contain all rider's names and an emergency contact name and number****

___ Attach and itinerary

___ Other specific needs: *Driver Request: Carolyn Littlepage


Signature of Person submitting form


Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

HCHS Cheer KHSAA State Competition

- December 7th-8th
- KHSAA State Competition at Horse Park Arena
- Departure from school: 4 pm **(if basketball game after basketball game @ 9 pm)**
- Departure from hotel/Horse Park Arena: 6 pm

HCHS VARSITY CHEERLEADERS

1. Ashley Wolfe
2. Bailey Newman
3. Bella Marshall
4. Brooke Bugg
5. Cecilia Palummo
6. Chasity Bryant
7. Chelsi Majors
8. Cydnee McLevain
9. Ella Kornacki
10. Isabella Tichenor
11. Jada Townsend
12. Jayla Smith
13. Josel Grossman
14. Kaitlyn Bowley
15. Kaitlyn Korb
16. Kayley Stone
17. Lauren Terhune
18. Leah Newman
19. Lily Sinnett
20. Maggie Moore
21. Mya Dossett
22. Sadie Hargis
23. Shelby Fuller
24. Whitney Haynes

JV CHEERLEADERS

1. Alivia Eldridge
2. Allie Yates
3. Ashley Morris
4. Callie Glick
5. Grace Denton
6. Haven Schwartz
7. Ivy Greenwell
8. Jenna Byrd
9. Kaitlyn Dobbs
10. Lily Caton
11. Madi Kellen
12. Madison Daughetry
13. Madison Scott
14. Shelby Cole
15. Simone Gordon

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Checklist:

___ Sponsor/Coach Name: Ern Williams Cell Number: (270) 869-7826

___ Date of Departure: Feb 7th Time of Departure: 12:30 AM

___ Date of Return: Feb 12th Expected Time of Return: 5:00 pm

___ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

___ Obtain parent/guardian permission forms

****Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient****

___ Notify school cafeteria manager of any lunch needs

___ Follow all Transportation Department guidelines for bus trips

****All requests must be in the trip system at least five days prior to the date of departure****

___ Understand any student's medication needs and/or medical conditions

****Coaches must carry all player's physicals on any away and overnight trips****

___ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

****Rider's list must contain all rider's names and an emergency contact name and number****

___ Attach and itinerary

___ Other specific needs:

Ern Williams

Signature of Person submitting form

Charles R

Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

Nationals Overnight Stay 2/7/19-2/12/19

Destination: Orlando, Florida

Purpose: To compete at the national level for cheerleading.

HCHS Varsity Cheerleaders will take a charter bus to Orlando, Florida to compete at UCA Nationals. It is the most prestigious cheerleading competition in the nation and you have to be invited to go. Over one thousand teams compete at this competition each year.

HCHS VARSITY CHEERLEADERS

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11. Madi Kellen
12. Madison Daughetry
13. Madison Scott
14. Shelby Cole
15. Simone Gordon

HENDERSON COUNTY NORTH MIDDLE SCHOOL

"Striving For Excellence"

Rebecca Johnson
Principal
Nick Eastham
Assistant Principal
James Suggs
School Manager

1707 Second Street
Henderson, Kentucky 42420
(270) 831-5060
Fax (270) 831-5064

Bruce Farley
Counselor
Crystal Tow
Counselor
Amanda Curlin
YSC Coordinator

August 15, 2018

Mrs. Stanley,

North Middle School's Education Travel is planning an educational and fun visit to New York City during spring break. We are requesting the school board's approval for this trip.

We plan to spend several days visiting various sites in New York City. Our itinerary contains many ways for our students to discover, as well as learn about, the people, places, and events that have shaped our lives in the past and present. Our departure will be the afternoon of Friday, March 29th, 2019, and return on the morning of Wednesday, April 3rd, 2019. There will be 80 students and 10 chaperones.

We are not requesting any school or board funds.

Thank you for considering our request. Attached is a sample itinerary for you to view.

Respectfully yours,



Rebecca Johnson
Principal



Elana Stone
Educational Travel Director