**P*ASSIONATE***

**A*BOUT LOVING TO LEARN***

**PANTHER ACADEMY**

**SITE BASE COUNCIL MEETING**

**AUGUST 9, 2018**

**2:30 P.M.**

Members Present: Carla Kuhn; Julia Keathley; Melissa Gregory; Emily Ede; Brandy Armstrong; Tiffany McGinnis; Kim Druen, Secretary

Guests: None

1. CALL TO ORDER: The meeting was called to order at 2:30 p.m. by Carla Kuhn
2. OPENING BUSINESS:

a.) APPROVAL OF AGENDA: Approved 1st Gregory, 2nd Ede

b.) APPROVAL OF JULY 16 MINUTES: Approved 1st Keathley 2nd Armstrong

c.) PUBLIC COMMENT: None

d.) GOOD NEWS REPORT: Mrs. Kuhn stated that we have 147 Kindergarten students enrolled as

of the 1st day of school. Each Kindergarten classroom currently has 21-22 students.

 3. STUDENT ACHIEVEMENT:

a. BRIGANCE: Mrs. Kuhn commented that Mrs. Truitt and Mrs. Gilkerson only have

4-5 Kindergarten students left to complete their Brigance screening.

b. AIMSWEB: Mrs. Kuhn explained to the Council that we utilize this benchmarking tool

3 times during the school year.

1. BUDGET REPORT:

a.) SECTION 6: Mrs. Kuhn & Mrs. Druen reviewed the Section 6 balances and we discussed

expenses thus far to include copying expenses with the SBDM members.

1. COMMITTEE REPORTS: None to report at this time.
2. PLANNING:

a.) CSIP MONTHLY REVIEW: Mrs. Kuhn discussed the 1st standard and that grade level teams

throughout the District collaborated on this over the summer. She also mentioned the

 Look2Learning Program provides a snapshot of the classroom environment. Mrs. Kuhn

 stated that we will improve on this process. She mentioned also that there was an increase

in the Reading and Math Gap goal. Mrs. Kuhn stated that the RTL/RTB Teams met on Friday last year

and the goals were met.

(5a. Continued) It was reported that goal #4 reflected growth percentages both in Reading/Math

in the August 2018 state testing results. She also discussed Transition Readiness will be reviewed

 when Mrs. Truitt has documentation completed. We are very intentional in our PLC groupings

both in Preschool and Kindergarten. The Born Learning Academy Program increased awareness

and participation to help meet these goals. This program will continue to find ways to

 increase involvement with the funds that are remaining for Born Learning Academy.

.7. BYLAWS/POLICY INTRODUCTION & REVIEW:

 a.) REVIEW SCHOOL SAFETY and EMERGENCY PLAN: Mrs. Kuhn discussed that the School Safety and Emergency Plan was reviewed with Officer Richardson at the local law enforcement agency which they review with school administrators at the beginning of each school year. She further stated that the Emergency Response document is reviewed by the council each year. The draft for the 2018-2019 school year was drafted by Mrs. Kuhn and reviewed by the council.

b.) COMMITTEE POLICY: Mrs. Kuhn presented the policy for reading and review by the council.

It was suggested for all committees to meet on one particular day of the month. These

additional suggestions were discussed to make for a more cohesive policy for Panther Academy

as follows: (1) Picture identification is to be left in the school office while visiting the building and the

 ID will be returned to the visitor once they are exiting the building thru the school office.

(2) Under “Class” remove the 3 bulleted items. (3) The wording “only exception” will be removed

from policy once the buzzer security system is activated. (4) The statement which includes “All doors

and classroom doors” should read doors should be locked at all times to include closets. The policy

will be revised by Mrs. Kuhn with these suggestions and a 2nd reading of the policy will be completed

at the next SBDM Council meeting in September.

 c.) CONSULTATION POLICY: Mrs. Kuhn presented the policy for reading and review by the council. Mrs. Kuhn will review both the Morningside & Helmwood policy to check their criteria before any changes are decided . She will then provide her findings with the council at the next meeting.

 8.. OLD BUSINESS: None to report.

 9. NEW BUSINESS:

a.) NEW HIRES: Mrs. Kuhn stated Ms. Abby Johnson has been hired as a Preschool

Instructional Assistant Floater; Mr. Chuck Morris has been hired as the night shift custodian.

b. ) VACANCIES: She mentioned that we are still in the process to hire a 3 hour and 2 hour position for the RTL program. It was decided that this position would be established as part-time as funding would not allow for a person to be hired with benefits.

10. ADJOURNMENT: Next SBDM Council meeting is scheduled for September 13 at 2:30 p.m. Adjournment Time: 3:22 p.m. 1st Keathley; 2nd Gregory