**T.K. Stone Middle School**

**SBDM Minutes**

**August 16th, 2018**

1. The meeting was called to order at 3:17 pm by Dawne Swank.

Members present: Derisa Hindle, Lori Larkin, Toni Perry, Derek Pfeiffer, Shawn Sizemore,

Dawne Swank and Kristin Willett.

Member absent: Temira Ricks

1. The council reviewed the current agenda. Derek Pfeiffer made the motion to approve the agenda. Toni Perry seconded the motion. All were in consensus. The council reviewed the July 26,2018 regular minutes. Toni Perry made the motion to accept the minutes. Lori Larkin seconded the motion. All were in consensus. No public comment.
2. In old business the following financial statements were reviewed: bank reconciliation reports, general ledger, and the TKS reconciliation reports. Shawn Sizemore made the motion to accept the financial statements. Derek Pfeiffer seconded the motion. All were in consensus. Shawn Sizemore asked Ms. Swank about funds which go unused, or float, during the year. Ms. Swank informed everyone that certain funds can only be used to purchase certain items due to Redbook rules. She also informed the council that Ben Stewart, the new Athletic Director, was working on getting new sponsorships for a new scoreboard for the football field. The school should see percentages of profit within 2 years. She also informed council that the $3410.39 in the concession fund will not have to be used for reconditioning helmets as the team received new helmets this summer.

The 2018-2019 T.K. Stone meeting dates were reviewed by the council. Derisa Hindle made the motion to accept the dates. Toni Perry seconded the motion. All were in consensus.

The council conducted the first reading of Policy 6.05 Use of School Space. The council members asked that the second sentence be reworded for ease of reading. Shawn Sizemore made the motion to accept the first reading. Derek Pfeiffer seconded the motion. All were in consensus. The second reading will be conducted at the September SBDM meeting.

1. Derisa Hindle nominated and made the motion to accept Derek Pfeiffer as the Vice Chairperson. Toni Perry seconded the motion. All were in consensus. Shawn Sizemore nominated and made the motion to accept Kristin Willett as the Secretary. Toni Perry seconded the motion. All were in consensus. The council then reviewed the 2018-2019 Emergency Management Plan. The council members pointed out some corrections involving responsible staff members within the document. Ms. Swank noted these and will correct the document. Shawn Sizemore made the motion to accept the document with the suggested modifications. Lori Larkin seconded the motion. All were in consensus.
2. Ms. Swank shared the following personnel additions to T.K. Stone:

* Holly Johnson- Science position
* Jennifer Roe- EL A position
* Monica Becker- Instructional Assistant
* Derisa Hindle & Cindy Carter – Student Council
* Brandon Johnson- AM Gym Monitor

Positions yet to be filled include: EBD Instructional Assistant, Instructional Assistant, VEX Sponsor, BETA Sponsor, Detention Supervisor, and Public Relations/Yearbook.

The next regular meeting will be on September 20th at 3:15 pm.

Derisa Hindle motioned to adjourn. Shawn Sizemore seconded the motion. All were in consensus.

Council adjourned at 4:04 pm.