

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.45 AP.2

Request to Place an Item on the Agenda

Name: David Carmichael - principal, TCMS & Heather DiPasquale - band director, TCMS

Address: 515 W. Main St, Elkton, KY 42220

Telephone number: 270-265-2511

Name of school children attend, if applicable: _____

Group represented: TCMS Band

Check if request was submitted to: ☒ Superintendent ☐ Board Chairperson

Conferred with following administrators (names): David Carmichael (principal), Kim Davis
(assistant principal)

Description of Issue: Surplus equipment

Specific Action Requested: Request the attached items be declared surplus.

Check if you are: ☐ Board Member ☒ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06

Transferred Asset Form (TA-1)

PO#

[illegible]

Signature of Principa/Supervisor:

10

Date: 8/27/18

Received by:

Date:

Entered into MUNIS on: