

## School Field Trip Packet - Overnight/Greater than 100 miles with District Transportation

Organization: **Marion County Public Schools**Employee: **JOSEPH MATTINGLY**Assigned To: **User - teresa.preston**[Show History](#)[Remove Applicants or Employees](#)

**NOTE: Field trip packets that require Board approval will only be approved at the first regular board meeting each month.**

### **School Professional Leave**

#### PERSONNEL

03.125 AP.21

* Employee Name	Daniel Mattingly
* School/Work site	Marion County High School
* Date(s) of leave	Oct. 24-27
* Time of departure	08:00 am
* Destination	Indianapolis, IN
* Purpose/Rationale for attending	Take Ag. Sales and Marketing student to the National FFA Convention and Career Expo
* Number of students involved	18

\* Substitute needed (please remember to enter your absence in Aesop, Yes even if a substitute is not required.)

Number of days (Avg. \$100 a day)	300
Substitute code	5152147-0110-348D

\* Registration Yes

Registration cost	60
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Registration code

\* Mileage No

Number of miles

Number of days

\* Lodging Yes

Cost per night	150
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Number of nights	3
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