M E M O R A N D U M

**TO: Dr. Randy Poe, Superintendent**

**Ms. Bonnie Rickert, Chairperson**

 **Board Members**

**FROM: Jehan M. Ghouse, Purchasing Administrator**

**DATE: August 28, 2018**

**RE: Declaration of Marching Band Uniforms as Surplus from**

**Boone County High School**

**Boone County High School (BCHS) has advised that 40 marching band uniforms purchased in 2002 are no longer in usable condition. As a result, they should be designated as surplus and disposed of appropriately. BCHS intends to donate the uniforms to the BCHS Band Boosters, Inc., to be repurposed for a fundraiser.**

**I request that the Board declare the items surplus and approve the disposal in accordance with Board Policy, as presented.**