M E M O R A N D U M

**TO: Dr. Randy Poe, Superintendent**

**Ms. Bonnie Rickert, Chairperson**

 **Board Members**

**FROM: Jehan M. Ghouse, Purchasing Administrator**

**DATE: August 28, 2018**

**RE: Declaration of Textbooks as Surplus from Ryle High School**

**Ryle High School has advised that the Social Studies text books shown below are obsolete and no longer used. As a result, they should be designated as surplus and disposed of appropriately.**

**All items being disposed are documented and kept on file in the Purchasing Office for review.**

**I request that the Board declare the items surplus and approve the disposal in accordance with Board Policy, as presented.**

 List of Text Books

Civics - Responsibilities and Citizenship (Approx. 70 Copies, copyright 2002, last used 2007)

Civics - Government and Economics in Action (Approx. 175 Copies, copyright 2007, last used 2017)

Economics - Principles in Action (Approx. 185 Copies, copyright 2007, last used 2016)

The American Pageant 13th edition - AP US History (Approx. 65 Copies, copyright 2006, last used 2014)

Psychology AP Edition (Approx. 100 Copies, copyright 2007, last used 2016)

The American Spirit Volume 1 - AP US Primary Sources (Approx. 75 Copies, copyright 2006, last used 2013)

The American Spirit Volume 2 - AP US Primary Sources (Approx. 75 Copies, copyright 2006, last used 2013)

Barons US History since 1865 (15 Copies, copyright 1994, last used 2009)

Amsco Preparing for the AP Exam (Approx. 65 Copies, copyright 1998 - a few revised editions are copyright 2010, last used 2014)

Fast Track to a 5 AP US Prep Book (Approx. 65 Copies, copyright 2006, last used 2014)