

**MEMORANDUM OF UNDERSTANDING  
BETWEEN   Hardin County Board of Education  
AND   Marion County Board of Education**

1.    **Parties.** This Memorandum of Understanding (hereinafter referred to as “MOU”) is made and entered into by and between the   {Hardin County Board of Education, whose address is 65 W.J. Jenkins Road, Elizabethtown, Kentucky 42701, and the Marion County Board of Education, whose address is 755 East Main Street, Lebanon, KY 40033.

2.    **Purpose.** The purpose of this MOU is to establish the terms and conditions under which the Heartland Adult Education Consortium will function. The Heartland Consortium consists of the following partners:

- Hardin County Board of Education, serving as the Fiscal and Lead Agency for the Consortium and member partner agency the **Hardin and Breckinridge** Counties SKILLS U programs
- **LaRue** County Board of Education, member partner agency
- **Marion** County Board of Education, member partner agency
- **Hart** County Board of Education, member partner agency

3.    **Term of MOU.** This MOU is effective 1 July 2018 through 30 June 2019.

4.    **Responsibilities of the Fiscal and Lead Agent Hardin County Board of Education.** Hardin County Board of Education serves as the Fiscal and Lead agency of record, the legally recognized fiscal agent for the grant project, and the single point of contact for KYAE Skills U. The lead agency is responsible for overseeing the implementation of all aspects of the grant, e.g., plan of services for every county, grant monitoring, data reporting, and fiscal management. All consortium members are subject to the terms and conditions of grant awards, federal requirements, and state policies. The Hardin County Board of Education, serving as the Fiscal and Lead Agent will:

- oversee the implementation of all aspects of the KYAE grant to include plans of services, monitoring, data reporting, and fiscal management for all member partner agencies
- manage contracts with Kentucky Adult Education SKILLS U, budgets and allocations, and facilitate financial reimbursements for all consortium member partner agencies.
- be accountable for compliance, fiscal, and performance, to including staffing, for all Heartland Consortium member partner agencies
- provide leadership for all member partner agency’s Skills U staff through the consortium Director