

**MEMORANDUM OF UNDERSTANDING  
BETWEEN   Hardin County Board of Education  
AND   LaRue County Board of Education**

1.     **Parties.** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between the   {Hardin County Board of Education, whose address is 65 W.J. Jenkins Road, Elizabethtown, Kentucky 42701, and the LaRue County Board of Education, whose address is 208 College Street, Hodgenville, Kentucky 42748.

2.     **Purpose.** The purpose of this MOU is to establish the terms and conditions under which the Heartland Adult Education Consortium will function. The Heartland Consortium consists of the following partners:

- Hardin County Board of Education, serving as the Fiscal and Lead Agency for the Consortium and member partner agency the **Hardin and Breckinridge Counties SKILLS U** programs
- **LaRue County Board of Education**, member partner agency
- **Marion County Board of Education**, member partner agency
- **Hart County Board of Education**, member partner agency

3.     **Term of MOU.** This MOU is effective 1 July 2018 through 30 June 2022.

4.     **Responsibilities of the Fiscal and Lead Agent Hardin County Board of Education**]. Hardin County Board of Education serves as the Fiscal and Lead agency of record, the legally recognized fiscal agent for the grant project, and the single point of contact for KYAE Skills U. The lead agency is responsible for overseeing the implementation of all aspects of the grant, e.g., plan of services for every county, grant monitoring, data reporting, and fiscal management. All consortium members are subject to the terms and conditions of grant awards, federal requirements, and state policies. The Hardin County Board of Education, serving as the Fiscal and Lead Agent will:

- oversee the implementation of all aspects of the KYAE grant to include plans of services, monitoring, data reporting, and fiscal management for all member partner agencies
- manage contracts with Kentucky Adult Education SKILLS U, budgets and allocations, and facilitate financial reimbursements for all consortium member partner agencies.
- be accountable for compliance, fiscal, and performance, to including staffing, for all Heartland Consortium member partner agencies
- provide leadership for all member partner agency's Skills U staff through the consortium Director

5. **Responsibilities of [other agencies]**. Each partner member agency is responsible for the compliance and performance of their own member partner agency.

6. **General Provisions**

**Amendments.** Either party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

7. **Signatures.** In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

Fiscal and Lead Agency

**Hardin County Board of Education**

\_\_\_\_\_  
[Name and Title ]

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Member Agent

**Larue County Board of Education**

David Raleigh, Superintendent 7/16/18  
[Name and Title] Date

  
Signature