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**SBDM MINUTES**

**July 18, 2018**

**12:00 pm**

**Special-called Meeting**

**SLES Conference Room**

- I. Call to order and roll call of members.
  - a. Present: Becky Dunning, Kristie Stanfield, Stacey Turner, Lorie Stephenson, Jennifer Worrell
  - b. Absent: Alicia Paris
- II. Opening Business
  - a. Agenda review
  - b. Approval of minutes from SBDM meetings on June 4 and July 2, 2018
    - i. Motion to approve: Kristie Stanfield
      - 1. 2<sup>nd</sup>: Stacey Turner
      - 2. Passed by consensus
  - c. Good News
    - i. We had excellent candidates for the teacher opening.
    - ii. Three SLES students earned second place at State with their 4-H Speeches: Nadia Yamada and Kaleigh Vallandingham as a team and Lillie Walls individually.
    - iii. Alicia Wallace has moved into the guidance counselor's office and is excited.
    - iv. Mr. Moneymaker is in Washington, DC for the Oratory Fellows program.
  - d. Public comments: None
- III. Election of council officers:
  - a. Vice-chair
  - b. Secretary
  - c. Motion for Lorie Stephenson to be the SBDM Vice-chair and for Kristie Stanfield to be the SBDM Secretary: Stacey Turner
    - i. 2<sup>nd</sup>: Jennifer Worrell
    - ii. Passed by consensus
- IV. Guidance Counselor classes designation:
  - a. Consider approving the code 909999 for the Guidance Counselor classes as she teaches Character Education, Anti-bullying, Substance Abuse Awareness, Resiliency, Problem Solving, and Leadership Classes to students in grades K-5 utilizing a variety of curriculum materials and resources.
    - i. Motion to approve code 909999 for the Guidance Counselor classes and the description provided: Lorie Stephenson
      - 1. 2<sup>nd</sup>: Kristie Stanfield
      - 2. Passed by consensus
- V. Financial Reports:
  - a. SBDM: \$31,637.00
    - i. Review budget codes and amounts
    - ii. Consider moving \$2,727 from code 0697 to Code 0735 to pay for AR subscription, the Library Automated System, and the AMC Anywhere Student Licenses for 40 students for MAF.
      - 1. Motion: Stacey Turner
        - a. 2<sup>nd</sup>: Jennifer Worrell
        - b. Passed by consensus

- b. ESS: Has not been given to us yet
- c. PL : \$1,707.00 (Allocated by Mr. Zimmerman and the board since PD funds were cut from the state budget)
  - i. Consider approval to use these funds for the MAF requirement to train two teachers and training for the interventionist - \$1,600 total plus travel.
  - ii. Motion: Kristie Stanfield
    - 1. 2<sup>nd</sup>: Stacey Turner
    - 2. Passed by consensus
- d. 2018 Vulcan donation: \$2,500
  - i. \$175 earmarked for BrainPOP Jr.
  - ii. \$2,325 remaining
    - 1. Consider purchasing Saxon Phonics for K (3 sets of student refills) at an approximate cost of \$1,600.
      - a. Motion: Stacey Turner
        - i. 2<sup>nd</sup>: Jennifer Worrell
        - ii. V
- e. PTO donation (playground): \$97.37
  - i. Suggestions for spending this fund were a tree, something to provide shade, surfacing around the basketball goals to prevent mud from forming, or balls for each grade level to use outside.
- f. Westat Healthy School Program: \$713.00
- g. Title I funds: Earmarked for 2018-2019 staffing
- h. Instructional Resource Materials – \$0 – not funded by the state this year
- VI. Review/revise Policy 14: Parent Involvement and the Parent/Teacher Learning Compact 2018-2019
  - a. The policy was reviewed and no revisions made.
  - b. Motion to accept the policy: Kristie Stanfield
    - i. 2<sup>nd</sup>: Stacey Turner
    - ii. Passed by consensus
- VII. Consider motion to enter closed session for consultation to review applications for Assistant Principal position
  - a. Motion: Stacey Turner
    - i. 2<sup>nd</sup>: Kristie Stanfield
    - ii. Passed by consensus
- VIII. Motion to re-enter open session
  - a. Motion: Lorie Stephenson
    - i. 2<sup>nd</sup>: Jennifer Worrell
    - ii. Passed by consensus
- IX. Next steps in the hiring process:
  - a. Set date/times for interviews – July 26, 2018 from 12:00-3:00 PM
  - b. Question development – questions were reviewed and revised
- X. SBDM required documents
  - a. KRS 158.195 Student Free Speech & Religious Liberty Rights
  - b. KRS 158.183 Prohibited acts by students -- Rights of student -- Administrative remedies
  - c. Your Duty Under Law
  - d. Managing Government Records
  - e. Proof of Receipt – completed by all SBDM council members
  - f. Certificate of Distribution – completed by the principal upon distribution of materials
  - g. Materials were distributed, briefly discussed, and members present signed the Proof of Receipt form
- XI. Announcements
  - a. Letters will be mailed to all families of teacher assignments.
  - b. Back to School Fair is at LCHS on July 30 from 5-7PM
  - c. SLES Registration is on August 9 at the following times:

- i. K-1<sup>st</sup> at 4PM
    - ii. 2<sup>nd</sup>-3<sup>rd</sup> at 5PM
    - iii. 4<sup>th</sup>-5<sup>th</sup> at 6PM
  - d. New SBDM council member training: Online training will be paid by the board
- XII. Next SBDM meeting day/time/location – Set regular meeting schedule
  - a. Meetings will take place on the third Wednesday of each month at 3:30 PM in the office conference room. The next meeting will be on August 22, 2018 at 3:30 PM in the office conference room. This will be a special-called meeting since it is the fourth Wednesday.
- XIII. Adjourn
  - a. Motion: Stacey Turner
    - i. 2<sup>nd</sup>: Kristie Stanfield
    - ii. Passed by consensus