

Board of Education Regular Meeting
August 20, 2018 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Lisa Baird
Mr. Wesley Smith
Dr. Sally Sugg
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Discussion:

Mrs. Lisa Baird called the meeting to order.

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

After a moment of silence, Mr. Chad Thompson led the Pledge of Allegiance.

II. Approval of Agenda

Order #12 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Dr. Sally Sugg and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

Discussion:

Mrs. Marganna Stanley asked all Henderson County School employees in attendance to stand and be recognized for their dedication to excellence in kicking off an extraordinary beginning of the school year and to thank them for everything they do for our students.

IV. Public Participation & Recognition of Guests

Discussion:

The Board recognized HCHS Student Ambassadors in attendance: Kate Kelsey, Abby Davis, Elizabeth Guier and Dylan Patterson.

IV.A. "Stuff-a-Bus" Project Check Presentation

Discussion:

A group representing ReMax and Audubon Chrysler presented a check to the Family Resource Youth Service Centers in the amount of \$5,107.64 for their "Stuff-a-Bus" Project.

V. Approve Minutes from Prior Meetings

Order #13 - Motion Passed: A motion to approve the Minutes from July 16, 2018 Regular Meeting passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI. Reports

VI.A. New Spottsville Elementary School Project Update

Discussion:

Mr. John Hagan Codell updated the Board on the new Spottsville Elementary School Project.

VI.A.1. Approve Change Orders 3-6, 3-7, 15-1-1 and 16-1-1

Discussion:

Mr. John Hagan Codell presented Change Orders 3-6, 3-7, 15-1-1 and 16-1-1 for the new Spottsville Elementary School Project. The first two are at the direction of the special inspection company, AEI, in connection with the removal of unsuitable soils, installation of pipe and asphalt paving. The last two are clerical as the two balance each other out with no cost to the Board. They are in connection with the completion of lighting.

Order #14 - Motion Passed: A motion to approve Change Order 3-6 for BG #15-016 with a total cost of \$17,059.38 at the direction of the special inspection company, AEI, removal of unsuitable soils at rear parking lot and drive. Installation of filter fabric, #3 stone and perforated pipe tied into closest storm structure. Installation of perforated pipe at the cafeteria and east end of the classroom wing tied into closest storm structure to eliminate possibility of standing water in these areas passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #15 - Motion Passed: A motion to approve Change Order 3-7 for BG #15-016 with a total cost of \$8,195.41 at the direction of the special inspection agency, AEI, additional removal of unsuitable soils is required in the south east corner of the rear parking lot and entrance drive. Installation of filter fabric and #3 stone to subgrade elevations in preparation of asphalt paving passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #16 - Motion Passed: A motion to approve Change Order 15-1-1 for BG #15-016 with a total cost of \$16,079.43 for State Electric, contractor completing defaulted contractor PPMI work discovered that allocation of funds to Purchase Orders 15-1 and 16-1 required adjustment in order to cover cost of lighting fixtures to be purchased on 15-1. This change order is to increase 15-1 amount so that all lighting invoices can be processed on the correct purchase order. The funds for the increase are being reallocated from PO 16-1 passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #17 - Motion Passed: A motion to approve Change Order 16-1-1 for BG #15-016 with a total credit of (\$16,079.43) for State Electric, contractor completing defaulted contractor PPMI work discovered that allocation of funds to Purchase Orders 15-1 and 16-1 required adjustment in order to cover cost of lighting fixtures to be purchased on PO 15-1. This change order credits (\$16,079.43) from 16-1 to 15-1 required to complete purchase of lighting passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.B. New Jefferson Elementary School Project Update

Discussion:

Mrs. Marganna Stanley updated the Board on the new Jefferson Elementary School Project and shared a rendering of the proposed site. After a meeting with the architect and construction manager, Mrs. Stanley stated that they plan to meet with KDE officials this week as they work through creating BG1's for the three projects for the proposed site. Mrs. Stanley asked that the Board consider holding a work session to update the Board on the meeting with KDE and to prepare for the approval of contracts and BG1's. The Board agreed to meet on August 30, 2018 at 5:30 p.m.

VI.C. Mental Health Counselors

Discussion:

Ms. Jamie Like reported to the Board on the Mental Health Counselors. Ms. Like thanked the Board for their support of these positions.

VI.D. Athletic Guidebook

Discussion:

Mr. Jeff Coursey presented an updated Henderson County High School Athletic Guide Book.

VI.E. ACT Scores

Discussion:

Mrs. Kim White presented Henderson County Schools 2018 ACT data.

VII. Old Business

VII.A. ABA Update

Discussion:

Mr. Steve Steiner reported to the Board on ABA. He stated that the season will not start until the first full week after Fall Break and they will also have the whole month of December off, with the exception of December 8th and 9th for evaluations.

VII.B. Salary Comparisons

Discussion:

Mrs. Jinger Carter reported to the Board of steps being taken to conduct salary comparisons with surrounding districts and with Coops WKEC and GRREC. Mrs. Marganna Stanley stated that a report to the Board should be coming in a couple months.

VII.C. Amended Salary Schedule

Discussion:

Mrs. Jinger Carter presented changes to the 2018-2019 Salary Schedule.

Order #18 - Motion Passed: A motion to approve the amended 2018-2019 Salary Schedule as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII. New Business

VIII.A. Establish 2018-2019 Property and Motor Vehicle Tax Rate

Rationale:

The General Fund tax levied in fiscal year 2018 was 61.2 cents on real property and 61.2 cents on personal property which produced revenue of \$15,628,715.48. The proposed General Fund tax rate of 63.1 cents on real property and 63.1 cents on personal property is expected to produce \$17,230,804.84. Of this amount, \$2,930,707.45 is from new and personal property. The compensating tax rate for 2019 is 60.7 cents for real property and 61.4 cents for personal property and is expected to produce \$16,607,175.52.

Discussion:

Mrs. Cindy Cloutier presented information on the 2018-2019 local property tax rates. Mrs. Marganna Stanley asked if the Board chose to increase our revenue by 4%, then it would increase the bill for each tax payer on an assessed value of \$120,000 by \$19.95 a year, which is a 2.8% increase on the tax bill. Ms. Cloutier confirmed that Mrs. Stanley was correct. Ms. Cloutier recommended that the Board take the 4% increase. Dr. Sally Sugg stated that page 4, which lists unfunded mandates and other necessary items in the budget, says it all. Dr. Sugg stated that it is a shame that state legislators are not funding the things that they propose that they are for such as safety in our schools and education. Mrs. Lisa Baird stated that Kentucky is 12th from the bottom on how we fund our education.

Order #19 - Motion Passed: A motion to approve the 2018-2019 Property and Motor Vehicle Tax Rate to a four percent (4%) increase in revenue of 63.1 cents on real property and 63.1 cents on personal property passed with a motion by Mr. Michael Waller and a second by Dr. Sally Sugg.

4 Yeas - 1 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	No

VIII.B. Essential Workplace Programs

Discussion:

Mrs. Marganna Stanley presented the Essential Workplace Programs Policy 08.1341 and asked for a board member to serve on the committee as described in the policy. Mr. Wesley Smith volunteered and Mrs. Lisa Baird volunteered to be an alternate member.

VIII.C. Henderson Water Utility Water Testing

Discussion:

Mrs. Marganna Stanley updated the Board on water testing on both lead and copper that was done by Henderson Water Utility. She stated that July 12th all were within recommended levels except three (3) sites. After the pipes were flushed, the water was retested one (1) week later and all sites were within the recommended levels. Mrs. Stanley stated that she received confirmation from the Henderson Water and Utility Commission that our schools do not have lead or copper problems.

VIII.D. First Reading of Policy 03.6 - Volunteers

Discussion:

Mrs. Jinger Carter presented Policy 03.6 - Volunteers for a first reading.

Order #20 - Motion Passed: A motion to approve the first reading of Policy 03.6 - Volunteers as presented passed with a motion by Mrs. Lisa Baird and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.E. First Reading of Policy 01.41 - Organizational Meetings and 01.7 - Board Attorney

Discussion:

Mrs. Elizabeth Bird presented Policy 01.41 - Organizational Meetings and 01.7 - Board Attorney for a first reading. Mrs. Bird stated that these were being submitted per the Board request to consider the Board Attorney contract each time the Board changes officers. Mrs. Marganna Stanley suggested that this be done on the opposite year as the Board as that would be a lot of changes all at once. Dr. Sally Sugg stated that she is fine with that and to reflect in the policy that it will be at the opposite year.

Order #21 - Motion Passed: A motion to approve the first reading of Policy 01.41 - Organizational Meetings and 01.7 - Board Attorney as presented with the exception to review the position of Board Attorney every two (2) years opposite the organizational meeting of the election of board officers passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.F. BG1 Project Application Forms

Rationale:

BG1 Project Application Form for BG #19-049 - North Middle School Roofing Project,
BG1 Project Application Form for BG #19-050 - Asphalt Improvements: Niagara,
Chandler, South Heights Project, and
BG1 Project Application Form for BG #19-053 - Safety Upgrades - Secure Entrances
Project.

Discussion:

Mr. Steve Steiner presented three (3) BG1 Project Application Forms to be approved by the Board. Mr. Steiner asked for a Board Member volunteer to be involved with the group that will be looking at other areas that need work. Mr. Mike Waller volunteered. The meeting for this group is scheduled for September 24th at 3:30 p.m.

Order #22 - Motion Passed: A motion to approve BG1 Project Application Form (Ref# 16448) for BG #19-049 - North Middle School Roofing Project with a total project cost of \$674,702.00 passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #23 - Motion Passed: A motion to approve BG1 Project Application Form (Ref# 16449) for BG #19-050 - Asphalt Improvements: Niagara, Chandler, South Heights with a total project cost of \$561,552.00 passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #24 - Motion Passed: A motion to approve BG1 Project Application Form (Ref# 16452) for BG #19-053 - Safety Upgrades - Secure entrances with a total project cost of \$274,856.00 passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.G. Henderson County Public Schools

Discussion:

Mrs. Marganna Stanley informed the Board of the upcoming sesquicentennial of Henderson County Public Schools in 2019. HCPS was first incorporated 150 years ago on June 1, 1869. A celebration is being planned for this monumental event in 2019.

VIII.H. Consent Agenda

Order #25 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.H.1. Approve District Wide Surplus Auction

VIII.H.2. Approve School Activity Fund Fundraiser Requests

Rationale:

HCHS Cheer (Tervis Tumbler Sale) to raise money for HCHS Cheer program for signs, poms, clothing, travel, etc.;

Bend Gate (Burgoo Sale) to replace the original request for a t-shirt sale; and

HCHS Track Team (BBQ Sauce) to raise money for entry fees and equipment.

VIII.H.3. Approve Use of School Bus

Rationale:

WARM Center requests use of school bus on 8-26-18 for their annual Holiday World trip.

VIII.H.4. Approve Student Overnight Trip Requests

Rationale:

Retroactive approval for HCHS FFA to compete at the Kentucky State Fair August 16-17, 2018 in Louisville, KY;

HCHS FFA to send two students to the Rising Sun Conference to focus on FFA leadership development in Hardinsburg, KY September 14-15, 2018;

HCHS FFA to attend the National FFA Convention October 23-27, 2018 in Indianapolis, IN; and

HCHS Boys Soccer to travel to Bowling Green, KY August 24-25, 2018 to compete in a soccer tournament.

VIII.H.5. Approve Resolution of the Board (Electric and Gas Rates)

VIII.H.6. Adopt Retiree Resolutions

Rationale:

Marsha Harmon Cook/Baker - Thelma B. Johnson Early Learning Center - 7 Years of Service

Doneta Williams Assistant Principal - Henderson County High School - 27 Years of Service

Bettye Willingham Bus Driver - Transportation Department - 8 Years of Service

Pamela Hancock Teacher - North Middle School - 19 Years of Service

Christy Mattingly Teacher - A.B. Chandler Elementary School - 27 Years of Service

VIII.H.7. Approve Grant Application

Rationale:

TBJELC (\$150,000) Preschool Partnership grant to fund a collaborative partnership between the district preschool program and private childcare centers in Henderson.

IX. Financial

IX.A. Treasurer's Report

Discussion:

Ms. Cindy Cloutier presented the Treasurer's Report for the month ending July 31, 2018.

Mrs. Marganna Stanley requested the Board's approval of the Treasurer's Report as presented.

Order #26 - Motion Passed: A motion to approve the Treasurer's Report for the month ending July 31, 2018 passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

IX.B. Paid Warrant Report

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between July 17, 2018 and August 20, 2018. Mrs. Marganna Stanley requested the Board's approval of the Paid Warrant Report as presented.

Order #27 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between July 17, 2018 and August 20, 2018 passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

X. Personnel Actions

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

XI. Adjourn

Order #28 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:10 p.m. passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent