

# **Mercer County Intermediate School**

## **Site Based Decision Making (SBDM) Special Meeting Minutes June 12, 2018 @ 6:00 at MCIS Media Center**

### **Members Present**

**Dana Cobb  
Jay Anderson  
Sheri Keeling  
Heather Sanders  
Tiffany Yeast**

### **Members Absent**

**Julie Hammons**

### **Guest (s)**

**Will Carlton  
Trish Dunbar**

**Mrs. Cobb called the meeting to order at 6:00 pm.**

### **1. Approve/Revise Council Agenda**

**The Council reviewed the proposed agenda for today's meeting. Sheri Keeling made a motion to approve the agenda. Tiffany Yeast seconded the motion. The motion was approved by consensus.**

### **2. Approve SBDM Minutes from Previous Meetings**

**The Council reviewed the minutes from the May 8, 2018 meeting. Jay Anderson made a motion to approve the minutes. Heather Sanders seconded the motion. The motion was approved by consensus.**

### **3. Good News Report/Updates**

- **Congratulations to new SBDM parent member, Mandy Dean and teacher member, Kimberlee Piazza. Both will be serving a two-year term. We welcome back returning SBDM parent member, Tiffany Yeast, who will be serving a one-year term. Our returning SBDM teacher members who will be finishing out the second year of their two-year terms are Julie Hammons and Heather Sanders. Trish Dunbar is returning as our SBDM secretary. Will Carlton is returning as our standing 'guest'. Welcome Everyone!!**
- **PTO officers: Shelly Stinnett – President, Krista Ayala – Treasurer, Reama Khalaf – Secretary, Johnnie Wesley – Parent Representative**
- **2<sup>nd</sup> to 3<sup>rd</sup> and 5<sup>th</sup> to 6<sup>th</sup> Transition Days went very well!**
- **Mentors and Mentees enjoyed their end of year luncheon.**
- **KRPEP testing – Students and staff worked extremely hard. We're very proud of them!**
- **National Archery Tournament in Louisville – The team scored the team's highest score this year. They are also the first Elementary team to qualify for Worlds on June 7<sup>th</sup> in Louisville.**
- **Good Faith Effort on KPREP testing reward days went well.**
- **PBIS reward days went well.**
- **Students enjoyed their grade level field days.**
- **5<sup>th</sup> grade Civic Orientation Speech Contest winners: 1<sup>st</sup> place: Sadie Peavler, 2<sup>nd</sup> place: Raegan Daniels, 3<sup>rd</sup> place: Abby Sears**
- **The MCIS Library was recently named in honor of 5<sup>th</sup> grader, Kate Carlton. Kate was the school's top reader (based on Accelerated Reader points) all three years she was an MCIS student. The library will hold this name until the next 500 point club member (or above) is identified.**

### **4. Public Comment**

**There was no public comment.**

## **5. Review & approve financial report & PTO/Title I Parent Advisory Council financial report**

- Teachers always have input on instructional materials needed to implement best practices instruction.

The Council reviewed the financial report for May 2018 for MCIS Activity Fund. Tiffany Yeast made a motion to approve the financial report. Jay Anderson seconded the motion. The motion was approved by consensus. The council also reviewed the May 2018 financial report for PTO.

## **6. Review committee minutes & PTO/Title I Parent Advisory Council minutes**

The council reviewed the Planning Committee minutes for April. They reviewed the March Leadership Team Meeting minutes. The council reviewed May minutes for PTO.

## **7. Review & Discuss Student Achievement Report**

- There was no Common Learning Target Assessment Data presented.

## **8. Consultation on new hires (Closed Session)**

The council heard an update on new hiring positions during a brief closed session.

## **9. Review & Approve**

- Emergency Plan was reviewed by the council. Jay Anderson made a motion to approve the Emergency Plan as presented to the council. Heather Sanders seconded the motion. The motion was approved by consensus.
- Supervision Plan was reviewed by the council. Jay Anderson made a motion to approve the Supervision Plan as presented to the council. Sheri Keeling seconded the motion. The motion was approved by consensus.

## **10. Policy Report or Review**

- Staff has access of MCIS policies on the I drive.
- Review & Revise the following Policies:
  - The Council discussed the proposed revisions to the Wellness Policy. Sheri Keeling made the motion to approve the policy. Tiffany Yeast seconded the motion. The motion was approved by consensus.
  - The Council discussed the proposed revisions to the Enhancing Student Achievement Policy. Tiffany Yeast made a motion to approve the policy. Sheri Keeling seconded the motion. The motion was approved by consensus.
  - The Council discussed the proposed revisions to the Parental Involvement Policy. Tiffany Yeast made a motion to approve the policy. Sheri Keeling seconded the motion. The motion was approved by consensus.
  - The Council discussed the proposed revisions to the Classroom Assessment Policy. Sheri Keeling made a motion to approve the policy. Jay Anderson seconded the motion. The motion was approved by consensus.
  - The Council discussed the proposed revisions to the Instructional/Best Practices Policy. Tiffany Yeast made a motion to approve the policy. Sheri Keeling seconded the motion. The motion was approved by consensus.

## **11. Schedule**

- The Council reviewed the updated 2018-2019 Master School Schedule. Heather Sanders made a motion to approve the 2018-2019 Master School Schedule. Jay Anderson seconded the motion. The motion was approved by consensus.
- The Council reviewed the updated 2018-2019 Bell to Bell Schedule. Jay Anderson made a motion to approve the 2018-2019 Bell to Bell Schedule. Heather Sanders seconded the motion. The motion was approved by consensus.

## **12. New Business**

- PTO Meetings will be held on the 2<sup>nd</sup> Monday of the month at 6:00 pm.
- Camp Invention was held June 4 – 8
- Spring Hill Day Camp is currently being held this week (June 11-15)
- BOE approved \$500 to go towards each Interactive Board. THANK YOU, BOE!!
- MCIS has been approved for the \$5,000 LOWE's grant towards our sidewalk to the front playground. YEAH!

## **13. Set Next Council Meeting Date**

The next SBDM meeting will be on Tuesday, July 10, 2018 at 5:30 pm at MCIS.

## **14. Adjourn**

Jay Anderson made a motion to adjourn the meeting. Sheri Keeling seconded the motion. The motion was approved by consensus.