**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, July 23, 2018**

**Spencer County Middle Media Center**

**Board Members Present:**

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Mr. Bark Stark

Dr. Lynn Shelburne

**Absent:**

Ms. Debbie Herndon, Board Chair

**Others Present:** Mr. Chuck Adams, Chuck Abell, Steve Rucker, Stephen Webb, Todd Russell, Mark Thomas, Jane Anderson, Justin McElfresh, Jim Oliver, Mary Lynn Martin, Bill Dunning, Pete Clevenger, Michele Barlow and others.

**ORDER #1**

**CALL TO ORDER**

The meeting was called to order at 6:35 p.m. by Ms. Janet Bonham, Vice Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Janet Bonham read the Statement of Board Mission and welcomed visitors

**ORDER #2**

**REVIEW AND ADOPT AGENDA**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to adopt the amended agenda adding “Revision of BG-1 for SCHS Academic and Athletics Building as Item Number 7K under Action with Discussion.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**CITIZENS AND DELEGATIONS**

No speakers addressed the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**ACADEMIC REPORT**

Mr. Chuck Abell shared the 2018 ACT Scores Grade 11, The ACT Profile Report for the District and the Profile of a Graduate with the Board.

**SUPERINTENDENT’S REPORT**

Superintendent Adams reported the following items to the Board:

* Adult Education Facility. Charlie Tichenor doing a title search for District.
* TES/SCHS Project: Justin shared a floor sample from Sherman Williams. Board is concerned about the appearance with wear and questioned if adding a “flake” may help.
* Revised BG-1 for Academic and Athletic Complex
* Elementary Positions – contingent on enrollment numbers.
* District Learning Summit – Monday, August 6, 2018
* Meeting with Commissioner

**ACTION WITH DISCUSSION**

**ORDER # 3**

**APPROVAL OF BOARD MINUTES FOR JUNE 28, 2018**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the June 28, 2018 Regular Monthly Minutes as presented.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 4**

**DECLARATION OF SURPLUS PROPERTY OF SCHS EASEMENT TO DOLLAR GENERAL**

As another formal step to selling the water easement to Dollar General next to the high school, Greg Dunbar, Faculties Director at KDE requests that per statue the Board of Education must declare the property (easement) surplus before finalizing the action.

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve declaration of the Spencer County High School easement to Dollar General as surplus property.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 5**

**DISTRICT ECE INSTRUCTIONAL ASSISTANT**

This District ECE IA position is to be created in order to serve a couple of different roles. #1 Transport student to and from KSB daily (4.5 – 5 hours). #2 Assist needs of students at SCMS in between transport of student (2.5 – 3 hours). The position will be 182 – 7 hour days, based on the KSB school calendar. This calendar will be determined on a year-by-year basis.

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the District ECE Instructional Assistant position as presented.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**CONSTRUCTION INVOICES PENDING THROUGH JULY 23, 2018 – NO CONSTRUCTION INVOICES**

**ORDER #6**

**ANNUAL KSBA POLICY & PROCEDURE UPDATE – FIRST READING**

The Policy and Procedures impacted by recent actions of the General Assembly were provided for review. A second reading will take place in August.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the first reading of the Annual Policy & Procedure Review as presented.

**Policy Numbers:** 01.0; 01.11; 01.111; 01.2; 01.42; 01.43; 01.83; 01.91; 01.911; 01.9111; 01.912; 01.913; 01.914; 02.421; 02.442; 03.11; 03.121; 03.1235; 03.18; 03.21; 03.221; 03.27; 03.4; 03.6; 04.1; 04.32; 04.91; 05.5; 06.33; 06.34; 08.1341; 08.1345; 08.3; 09.11; 09.12; 09.1231; 09.211; 09.22; 09.224; 09.227; 9.313; 03.122; 03.222; 04.3111

**Procedure Numbers:** 01.91 AP.1; 01.911 AP.1; 01.9111 AP.1; 02.14 AP.2; 03.11 AP.1; 03.11 AP.21; 03.121 AP.1; 03.121 AP.22; 03.18 AP.22; 05.45 AP.1; 06.32 AP.1; 08.133 AP.1; 09.111 AP.21; 09.12 AP.1; 09.224 AP.1; 03.6 AP.2; 03.6 AP.21; 09.123 AP.2; 09.123 AP.1; 03.28 AP.21

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 7**

**ESTABLISH UP TO TWO ELEMENTARY CERTIFIED TEACHING POSITIONS**

As we enter the first scholastic year after legal modifications to Kindergarten age, current enrollment numbers are not reflecting anticipated enrollment for August 8. As both elementary schools have addressed the anticipated larger-than-normal incoming Kindergarten class by taking original section six staffing allocations and shifting an extra positon to Kindergarten, this could create a void somewhere with primary class sizes.

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the creation of up to two elementary school teaching positions contingent on enrollment numbers reaching the threshold of our approved staffing allocation formula.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 8**

**TECHNOLOGY INFRASTRUCTURE UPGRADE**

These network purchases for SCHS is the last part of a district wide hard-wired network infrastructure life cycle upgrade (every 5 to 7 years). We have applied for Erate funding and will get approximately 67% of this cost back. This means that we will get enough funding from Erate to pay for SCHS.

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the network purchases needed for Spencer County High School to address technology infrastructure as presented.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 9**

**EARLY INTERVENTION ACADEMIC AND BEHAVIORAL SPECIALIST POSITION FOR 2018-2019 W/ WHAS GRANT FUNDS.**

Requesting an Early Intervention Academic and Behavioral Specialist to be established for the purpose of improving our youngest students’ success academically and behaviorally. This position will work with our Preschool and Kindergarten students that are struggling the most academically and behaviorally. The position will be for 120 days and will be funded through the WHAS Grant award. IDEA Preschool grant funds may also be utilized depending on the applicant’s certified Rank and years of experience. Due the positon being funded largely with the WHAS annual grant award, the approval will be for the 2018-2019 school year.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #10**

**STEM CLUB STIPEND SCES AND TES**

As a continuation from our Summer Enrichment Program, we are requesting a STEM Club to promote science, technology, engineering and mathematics and that the instructor receive a stipend of $500 for the entire year ($250 per semester)

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the creation of a STEM Club at SCES and TES, as a continuation from our Summer Enrichment Program with a $500 stipend for each ($250/semester) as presented.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #11**

**SCHS BOY’S BASKETBALL LOCKER ROOM**

Coach Burns was able to secure lockers from the University of Louisville (Freedom Hall); however, there are not enough to fill the current locker room and some additional work to include building the foundation for all the lockers, installation, and further work on the floor to enhance the locker room.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the work to enhance the Boys Basketball Lockers and SCHS contingent on the bids coming in under $11,900 which is the amount reflected in the Boy’s Basketball District Activity Account.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #12**

**THE REVISED BG-1 FOR THE SCHS ACADEMIC AND ATHLETIC BUILDING**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the Revised BG-1 SCHS Academic & Athletic Bldg as presented.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #13**

**ACTION BY CONSENT**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the Action by Consent items (listed below) as presented.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. School Financial Reports (Year End)
4. District Financial Reports (Monthly and Annual Financial Report)
5. Invoices for Approval
6. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary Bear Care**

Marita Frye, Elementary Teacher, Rank 3 Randie Escobar, Child Care Worker

Cutter Whitely, Elementary Teacher, Rank 3 Paula Barnes, Child Care Worker (.5)

**Spencer County Elementary Spencer County Middle School**

Jessica Cox, Preschool Teacher, Rank 3 Emily Adkins, Science Teacher, Rank 2

Kathryn Dill, Rank 2 Keely Hahn, Softball Coach

Katie Finn, Instructional Assistant Tiffany Nethery, Cafeteria Worker

Hannah Kennedy, Instructional Assistant

**Spencer County High School Other**

Cherry Tinsley, Cafeteria Worker (7 hr) Jessie Harley, Mechanic Worker

John Howie, Softball Coach Wendy Goodlett, Bus Driver (full time)

Marvin Ferris, Custodian Jennifer Griffith, Family/Youth Advocate G/T

Denise Lentz, Sub Bus Driver

**Resignations**

Donald Murphy, Head Softball Coach, SCHS, eff 6/24/18

Kaitlin Mason, Special Education MSD, SCHS eff 7/13/18

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCHS Football Camp – Campbellsville University
   2. SCHS Dairy Team Harrisburg, Penn
   3. SCHS Dairy Team Wisconsin State Fair
   4. SCHS Dairy Team Maryland State Fair
   5. SCHS Dairy Team Madison, Wisconsin
2. Fundraiser Approvals

**Spencer County Middle School Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| International Travel | Scratch Cards Donation/Coupons | August 2018 – May 2019 | Tips, Fees, Additional Expenses | Students/Parents |
| Drama Production | Concessions Fall Play | November 1-4, 2018 | Production Costs |  |
| Drama Production | Spring Musical Concessions | April 11 – 14, 2018 | Production Costs | Parents |
| Drama Comp Club | Pizza Cards | August 2018 – October 2018 | Raise money for trips, Regional/State Overnight | Students/Parents |
| Band 7151 | Spirit Wear | September 2018-Octobere 2018 | Classroom Equipment, Supplies, Music, Instruments, & Transportation | Parents |
| Band 7151 | Kroger Rewards | School Year | Classroom Equipment, Music, Instruments, Supplies, Transportation | Parents |

**Spencer County High School Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Softball | Fall Softball Games  Admission/Concessions | Aug – Dec 2018 | Softball Program | Adults/Students |
| 2019 Project Grad Activity | Kroger Community Rewards | School year | Project Grad | Adults/Students |
| 2019 Project Grad Activity | Football Games/concessions | 3 Games | Project Grad | Adults/Students |
| 2019 Project Grad Activity | FFA Invitational Concessions | Spring 2019 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Donations from Junior Families | School Year | Project Grad | Adults Only |
| 2019 Project Grad Boosters | Car Wash//Bake Sale | July 14, 2018 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Trash Pick Up | School Year | Project Grad | Adults Only |
| 2019 Project Grad Boosters | Car Show | August 2018 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Coupon Books | August 2018 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Spirt Wear Sales | School Year | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Car Decal Sales | School Year | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Mum Sales | October 2018 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Krispy Kreme | September 2018 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Craft Fair | October 2018 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Chili Supper/Auction | October 2018 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Poinsettia Sales | December 2018 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Texas Roadhouse gift cards | 3 Dates TBA | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Restaurant Rewards | 3 Dates TBA | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Pancake Breakfast | December 2018 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Hometown Peeler Cards | School Year | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Toothpaste Fundraiser | Fall/Winter | Project Grad | Adults Only |
| 2019 Project Grad Boosters | Bunco Night | School Year | Project Grad | Adults Only |
| 2019 Project Grad Boosters | Candy Bar Sales | School Year | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Flower & Candy Grams | February 2019 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Golf Scramble | May 2019 | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Yankee Candles | Fall Winter | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Ice Cream Social | School Year | Project Grad | Adults/Students |
| 2019 Project Grad Boosters | Levy’s Concessions | School Year | Project Grad | Adults` Only |
| Golf | UofL Football Parking | School Year | Golf Program | Adults Only |
| Choir Club | Concert Tickets | October | Spring Choir Trip | Adults/Students |
| Choir Club | Century Resources | August 2018 | Spring Choir Trip | Adults/Students |
| Choir Club | Yankee Candles | Sept-Oct 2018 | Spring Choir Trip | Adults/Students |
| Choir Club | Pizza Kits Little Caesars | November 2018 | Transportation | Adults/Students |
| FCA | Spirit wear | Aug – September | Funds for student athletes and FCA Club members | Adults/Students |
| HOSA Nationals | Pancake Breakfast | November 2018 | State and National Conference | Adults/Students |
| HOSA | Cookie Dough | Oct/Nov 2018  March 2019 | Chapter Awards  Banquet, Travel | Adults/Students |

**Spencer County High School FFA Fundraisers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| FFA | Peeler Discount Cards | Aug-Sept 2018 | KY State Fair,  Transportation and Misc Cost for FFA Activities, National and State Convention | Adults/Students |
| FFA | Fruit Sales | Oct-Nov 2018 | Students in Ag Classes, FFA Dues, Banquet Awards and Supplies; Transportation for FFA Activities | Adults/Students |
| FFA | Toy Show | Dec 8-9, 2018 | Banquet Meal, FFA Activities, Transportation to FFA Events | Adults/Students |

1. Fee Requests:

**Spencer County Elementary Fee Requests**

* STEM Club Fee $5.00 per student

**Spencer County Middle School Fee Requests**

|  |  |  |
| --- | --- | --- |
| Football | $25 | Spirit Pack (Shirt/Shorts/Compression Shirt for Practice and Games) |
| Drama Production | $20 or less | Fall Play T-shirts |
| Drama Production | $20 or less | Spring Musical T-Shirt |
| Drama Comp Club | $200 or less | Travel for HS KTA Festival – Buses/Hotel |
| Drama Comp Club | $100 or less | KTA MS Festival Trip: Hotel/Bus/Scripts and other expenses |

**Spencer County High School Fee Requests**

|  |  |  |
| --- | --- | --- |
| Cheer | $250 | Spirt Pack – Individual Personal Cheer for personal items |

1. Surplus Items – N/A
2. Non Resident Contracts – N/A
3. Grant Requests - N/A
4. Approval of Annual Vendors (Model Procurement)

|  |  |  |
| --- | --- | --- |
| 44 Crossfit | Green Tree Plastics | Roby's Country Gardens, Inc |
| 4imprint | Interstate Security Systems | Rocky Mountain Logistics |
| Alliant Integrators | IRC Team Sports | Samuel French Publishing |
| Atlas Metal Products Co, Inc | Iron Empire DBA 44 Crossfit | Scott Electric |
| AutoJet Muffler Corp | L&W Supply – Louisville | Secret Stories |
| Batteries Plus Bulbs | Lawson Products, Inc | Shelburne's Concrete & Dirt Work |
| Bi-Water Farm and Greenhouse | Lee Building Products | Shively Sporting Goods |
| Blaine Window Hardware, Inc | Louisville RV Center, Inc. | Slam Dunk Sports Marketing |
| Bud's Produce | Marenem, Inc | Southern Tool Supply |
| Bush-Keller | Marlin Manufacturing, Inc | Spray-Tec Inc |
| Carey Signs | Moleliminator | Taylorsville Hardware |
| CasAirCo | Nasco Education, LLC | Tea Cup |
| Crown Awards | Neill-LaVielle Supply Company | Teacher Synergy, LLC |
| Customink, LLC | Olde Master Originals | Teachers Discovery, Inc. |
| Dance Unlimited | Perfect Fill, LLC | Teachers Pay Teachers |
| DECKER EQUIPMENT INC. | Pocket Nurse | The Apparel & Awards Factory |
| Depp Rasner | Power Distributors | Till-Hayes Awards |
| EHR Tutor | Prestwick House | Tocor Lighting |
| Forklift Systems, INC | Print Tex USA | UpTop Awards & Apparel |
| Formal Fashions, Inc | Pro-Chem, Inc | Valor Oil |
| Gandy Ink | Quality Stone & Ready Mix, Inc. | Weissman's Theatrical Supply, Inc |
| Gatterdam Industrial Services (GIS) | RML Shredding | Welder's Supply Company |
| GBA Office Solutions | Robert H. Deibel Greenhouses, LLC | Wilbur Fenwick |
| Graphics For Athletics |  | Willis Klein Commercial Sales |

1. Substitute Listing as presented
2. KSBA Membership Dues for 2018-2019 $4,738.30
3. KSBA Custom Policy/Procedure and eMeeting Maintenance 2018-2019
   1. Policy/Procedure Service: $3,560.00
   2. EMeeting Maintenance: $1,000
4. School Nutrition Program Procurement Plan for the 18-19 School Year (Model Procurement)

**DIALOGUE AND FUTURE AGENDA TOPICS: N/A**

**ORDER # 14**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to make the agenda dated July 23, 2018 part of the official board minutes

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 15**

**ADJOURN**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to adjourn meeting at 7:48 p.m.

Ms. Debbie Herndon Absent

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes