

RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., July 24, 2018

The Breathitt County Board of Education met in the Breathitt High School Library at 5:00 PM, with the following members present:

Attendance Taken at 4:55 PM:

Present Board Members:

Ms. Ruschelle Hamilton
Mr. John Hollan
Mr. George Johnson
Mr. Albert Little
Mrs. Rebecca Watkins

Also present: State Manager Mike Murphy

I. Call to Order.

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5 PM in the Breathitt High School Library.

I.A. Roll Call

I.B. Pledge of Allegiance; Vision/Mission

I.C. Review of Commissioner's Approvals

I.D. Adopt Agenda

Order #1 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of adoption of the agenda passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

II. Presentations/Reports

II.A. Student Recognitions

II.B. Reports

II.B.1. Superintendent's Report

Superintendent Watts reviewed the goals set by the Board in 2015 and reported progress toward reaching those goals. Most of the financial goals have been met; while progress still remains on the academic and attendance goals. Supt. Watts also reviewed the 30-60-90 plan that is submitted to KDE to address needs improvement in the district.

The current budget has a projected ending fund balance of \$1.9 million dollars, or a 12 percent contingency.

All central office departments are working on the 2018-2019 30/60/90-day action plans

Student enrollment, based on projected SAAR report is 1,628 and is a loss of 82 students.

Current EOY attendance is at 93 percent.

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New School Year - Planning for the new school year has started. Staff placements are being reviewed with board policies to ensure students' needs are being met.

Work with architect on construction projects: security vestibules, SMS Roofline, HTS Chiller, Central Office HVAC, bleachers for the high school and Area Technology Center.

7-12 Transition Activities for the 2018-2019 School Year are being carried out.

1. BOE - Financial Goals

a. Increased Revenue Growth

- i. Property tax (recallable nickel) has increased revenue
- ii. Grants: Striving Readers, Novice Reduction, Gear Up, New Skills Youth
- iii. USAC Funding Commitment Decision Letter: \$245,983.91 for network
- iv. Unmined Mineral tax \$250,000

b. Starting Fund Balance

- i. Increased to over \$800,000

c. Increased Contingency

- i. 2% has increased to 12%
- ii. Increased bonding potential from \$180,000 to over 10 million dollars

2. Academic Goals

a. Graduation Rates

2015-2016 = 75%
2016-2017 = 84.6%
2017-2018 = Projected 88%
2020 Board Goal: 90.8%

College and Career Readiness

2015-2016 = 51%
2016-2017 = 73.44%
2017-2018 = Projected 80%
2020 Board Goal: 81.3%

District Facilities Plan received KDE board approval in June 2017 and are currently working with KDE on an amendment to the District Facilities Plan (LPC committee).

The Kentucky School Boards Association (KSBA) continues to provide training to the local board of education. Some board members attended the summer KSBA trainings.

KASA continues to provide new superintendent training.

Grant work: Striving Readers Grant Application, New Gear Up Application, Title IV Grant, Novice Reduction, and New Youth Skills.

A 30-60-90 Action Plans are being reviewed/updated via Google Sheets; Instruction, Governance and Operations - for the Central Office Leadership Team, Maintenance, Technology, Athletics and 7-12 reconfiguration.

Operation Bobcat, Breathitt County Schools hosted in conjunction with the Military and Governors Officer a regional Innovative Readiness Training. Training provided free opportunities for the region: dental, health, vision and other services.

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2 Day Leadership Retreat was completed with administrators.

Declining enrollment. SAAR Report ADA decline of 82 students.

Walkthrough data validates the need for additional training and support in many areas of instruction for the majority of teachers in the district. Planning has started for the start of school professional development.

Facilities - District Facilities Plan shows \$66.3 million dollars of need. Current bonding potential is over 10 million dollars. Maintenance/custodian tools to increase efficiency

A new 30-60-90 Action Plan for the upcoming school year has been created via Google Sheets; Governance and Operations for the Central Office Leadership Team, dates are being established, and work will begin on the plan.

Central Office Leadership Team and Principal Meeting dates are being planned for the 2018-2019.

Ten interactive boards are at the High School and 500-replacement student Chromebooks for sustainability.

II.B.2. Data Breach Review Training

II.B.3. Attendance Report

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

Order #2 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the consent items as listed passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.A.1. Consider approval of renewing the Dual Credit Agreement with MSU for the 2018-2019 school year.

III.A.2. Consider approval of renewing the Dual Credit Agreement with KCTCS for the 2018-2019 school year.

III.A.3. Consider review of Procedure 09.123 AP.2-EHO Form

III.A.4. Consider approval of using up to twenty-five (25) emergency certified substitute teachers for the 2018-2019 school year.

III.A.5. Consider approval of the ARC Chairperson Designees for all schools for the 2018-2019 school year, including adding Jesse Bailey to LBJ.

III.B. DISCUSSION ITEMS

III.B.1. Consider approval of minutes of June 19, 2018 regular meeting.

Order #3 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the June 19, 2018 regular meeting minutes passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes

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Mrs. Rebecca Watkins Yes

III.B.2. Consider approval of the June 2018 Treasurer's Report.

Order #4 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the June 2018 Treasurer's Report passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. George Johnson Yes
Mr. Albert Little Yes
Mrs. Rebecca Watkins Yes

III.B.3. Consider approval of July 2018 bills for payment.

Order #5 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the July 2018 bills for payment passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. George Johnson Yes
Mr. Albert Little Yes
Mrs. Rebecca Watkins Yes

III.B.4. Consider approval of the first reading of the 2018-2019 Discipline Code Book.

No action required for first reading.

III.B.5. Consider approval of renewing the board attorney contract with Jonathan C. Shaw.

Order #6 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of renewing the board attorney's contract with Jonathan C. Shaw passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. George Johnson Yes
Mr. Albert Little Yes
Mrs. Rebecca Watkins Yes

III.B.6. Consider approval MOA with DJJ for the Juvenile Detention Center and the Youth Development/Day Treatment Center for the 2018-2019 school year.

Order #7 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the 2018-2019 MOA with DJJ for the Juvenile Detention Center and the Youth Development/Day Treatment Center passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. George Johnson Yes
Mr. Albert Little Yes
Mrs. Rebecca Watkins Yes

III.B.7. Consider approval of utilizing the Day Treatment Center (formerly CLEP) through DJJ as Alternative Placement for up to 16 Breathitt County Students, as needed and determined by the Principal.

Board Member Becky Watkins emphasized the point that the district will have up to 16 students that could possibly have a place in the newly formed Day

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Treatment Center; however, we will only send students that qualify for the program. Breathitt County Schools cannot be responsible for keeping the facility at capacity. However, this is a great opportunity for us to serve students that need more than we can offer at school. Principal Carolyn McDaniel discussed several cases at BHS that could use this type of service; and without this opportunity these students might fall through the cracks and not be successful.

Order #8 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of utilizing the Day Treatment Center (formerly CLEP) through DJJ as Alternative Placement for up to 16 Breathitt County students, as needed and determined by the Principal passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.8. Consider approval of renewing membership with KSBA for the 2018-2019 school year.

Order #9 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of renewing membership with KSBA for the 2018-2019 school year passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.9. Consider approval of the first reading of KSBA Policy Update #41 and Procedure Update #22.

First Reading requires no action.

III.B.10. Consider approval of renewing KSBA Custom Policy/Procedure Services and eMeeting Maintenance for the 2018-2019 school year.

Order #10 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of renewing the Custom Policy/Procedure Services and eMeeting Maintenance for the 2018-2019 school year passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.11. Consider approval of the Steele Reece Foundation Grant for MRC in the amount of \$14,000.

Order #11 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the Steele Reece Foundation Grant for MRC in the amount of \$14,000 passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes

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Mrs. Rebecca Watkins Yes

III.B.12. Consider approval of the MOA with Juniper Health for Mental Health/Substance Abuse Education Program.

Order #12 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the MOA with Juniper Health for Mental Health/Substance Abuse Education passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Abstain
Mr. John Hollan Yes
Mr. George Johnson Yes
Mr. Albert Little Yes
Mrs. Rebecca Watkins Yes

III.B.13. Consider approval of hiring Alt32 Architecture as the Design Professional for the Central Office HVAC Renovation: Security Vestibules; and SMS Roof Edge Repair Projects, as well as corresponding Owner/Architect Agreements.

Order #13 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of hiring Alt32 Architecture as the Design Professional for the Central Office HVAC Renovation, BG 18-365; Security Vestibules-BG 18-364; and SMS Roof Edge Repair-BG 18-409 passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. George Johnson Yes
Mr. Albert Little Yes
Mrs. Rebecca Watkins Yes

III.B.14. Consider approval of the revised BG18-364-Security Vestibules.

Order #14 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of revised BG 18-364-Security Vestibules passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. George Johnson Yes
Mr. Albert Little Yes
Mrs. Rebecca Watkins Yes

III.B.15. Consider approval of BG-2 for Central Office HVAC Renovation (BG18-365).

Order #15 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the BG-2 for the Central Office HVAC Renovation passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. George Johnson Yes
Mr. Albert Little Yes
Mrs. Rebecca Watkins Yes

III.B.16. Consider approval of the BG-3 (Statement of Probable Cost) for the SMS Roof Edge, Security Vestibules, and Central Office HVAC Renovation Projects.

Order #16 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the BG-3 for the SMS Roof Edge Repair project

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passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.17. Consider approval of the Construction Documents for the SMS Roof Edge Repair Project and the Security Vestibules Project.

Order #17 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the BG-3 for the SMS Roof Edge Repair project passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.18. Consider approval of Design Development and Construction Documents for the Central Office HVAC Renovation Project.

Order #18 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the Design Development and Construction Documents for the Central Office HVAC Renovation Project passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.19. Consider approval of Application No. 1 and payment to Atlas Metal Products for the Bleacher Replacement Project in the amount of \$503.10.

Order #19 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of Application No. 1 to Atlas Metal Products for the BHS Bleacher Replacement Project, in the amount of \$503.10 passed with a motion by Mr. Albert Little and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

III.B.20. Consider approval of naming Stacey Davidson as the Board Appointed Representative on the Evaluation Appeals Committee and name Susan Watts as the alternative.

Order #20 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of naming Stacey Davidson as the Board Appointed Representative for the Evaluation Appeals Committee and naming Susan Watts as the alternative member passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes

Mrs. Rebecca Watkins Yes

IV. Personnel Notifications

Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions

Stephen Campbell, Resignation due to Retirement as Bus Driver and Maintenance Technician, Effective July 25, 2018

Sandra Carver, Resignation Due to Retirement as Teacher at HT, Effective July 31, 2018

Jonathan Chapman, Resignation as Assistant Football Coach at BHS, Effective June 30, 2018

Ernest Couch, Resignation at Bus Driver, Effective July 1, 2018

Gywin Cox, Resignation as LBJ Boys Basketball Coach, Effective May 14, 2018

Donna Fugate, Resignation due to Retirement as Curriculum, Instruction and Assessment Coordinator, Effective August 31, 2018

Omer H. Hudson, Resignation as Cheer Coach at MRC, Effective July 13, 2018

Hazel Hundley, Resignation due to Retirement as Cook/Baker at MRC, Effective June 26, 2018

Jefferson Jones, Resignation as Bus Driver, Effective July 1, 2018

Cassie Napier, Resignation as Teacher at BHS, Effective July 16, 2018

James, D. Noble, Resignation due to Retirement as Teacher at BHS, Effective 6/5/2018

Ronald Peters, Resignation as Bus Driver/Custodian, Effective July 5, 2018

Lucy Prewitt, Resignation as Teacher at BHS, Effective June 30, 2018

Sherrie Stewart, Resignation Due to Retirement as Teacher at BHS, Effective July 31, 2018

Donna Thomas, Resignation Due to Retirement as Teacher at BHS, Effective July 11, 2018

Terry Watts, Resignation Due to Retirement as Bus Driver, Effective June 5, 2018

Linda Yates, Disability Retirement Effective July 1, 2018

Non-Renewals all effective June 30, 2018

Dixie Combs, Non-renewal as FRC Director at SMS

Donna Combs, Non-renewal as Assistant Volleyball Coach at BHS

Jefferson Jones, Non-renewal as Bus Driver

Brandi Martin, Non-renewal as Teacher at SMS

Chris McDaniel, Non-renewal as Middle/Elementary Athletic Director

Cassie Napier, Non-renewal as Middle School Girls Basketball Coach

Tina Rangel, Non-renewal as Custodian at BHS

Robert Whitaker, Non-renewed as Bus Driver, Effective June 30, 2018

Reductions all effective July 1, 2018

Michael Bowling, Reduced from Assistant Principal at SMS to Teacher at BHS

Alonzo Fugate, Reduced from Gear Up Academic Specialist to Teacher at MRC

Reggie Hamilton, Reduced from Principal at Sebastian Middle School to Teacher at BHS

Employment/Transfers

Charles Davidson, Assistant Principal at BHS, Effective July 10, 2018

Stacey Davidson, Curriculum, Instruction and Assessment Coordinator, Effective July 1, 2018

Stephannie Henson, School Nutrition Administrative Secretary at Central Office, Effective July 1, 2018

Will Noble, Facilities/Technology Director, Effective July 1, 2018

Jamie Turner, Special Education Teacher at LBJ, Effective July 9, 2018

FMLA/Leave

Joyce Brewer, June 1, 2018 through June 30, 2018

Stephen Campbell, July 1, 2018 – July 25, 2018

V. Informational Items

V.A. Communication/Sharing (All Present)

Superintendent Watts shared that the Administrative Team just concluded a retreat where new requirements were reviewed as well as a review of current items including the Safety plan for each school. Attendance Trend Data and

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other reports will be revised to be more informative to board members and the public.

V.B. School Financial Reports

V.C. School SBDM Reports

VI. State Management Recommendation and Report

State Manager Mike Murphy stated the he would forward all action taken at tonight's meeting to the Commissioner for approval, without reservation.

VII. Adjournment

Order #21 - Motion Passed: There being no further business of the Board, adjournment at 6:10 PM passed with a motion by Mr. John Hollan and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

Secretary

Board Chairperson