#3 QF

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP A. Phillips

TYPE OF TRIP (CHECK ONE):

☐ Classroom Field Trip ☒ Class Trip (i.e., junior, senior), specify 5th Grade

☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable)

DESTINATION SCExt. Office ADDRESS 100 Oak Tree Way Taylorsville PHONE 477-2917

☐ Out of State ☐ Out of County ☐ Within County

☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP 8/29/18 DEPARTURE TIME 8:50 RETURN TIME 2:06

PURPOSE/EDUCATIONAL VALUE It Starts With Me - anti-bully initiative

SOURCE OF FUNDING FOR TRIP Students

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF STUDENTS 103 FACULTY SPONSORS 5 OTHER CHAPERONES _____

TOTAL # OF PARTICIPANTS 108

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Ashley R. Phillips — *Signature of Faculty Sponsor* — 8/13/18 *Date*

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

Jane A. Deuso — *Signature of Superintendent/Designee* — 8-13-18 *Date*

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging : Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. Chad Goodlett 2. _____

Number of buses requested: 1

* will loop to drop/off pick/up 4 classrooms from school to extension office

White Copy - Central Office Yellow Copy - Bus Driver Pink Copy - School Sponsor

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: A Phillips

Class: 5th Grade

Date: 8/29/18

Class Size: 103

Instruction Plan

PRE Activities

pre-test on bullying

POST Activities

post-test on bullying

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies
(Use any that apply)

Choose one post-assessment of learning activity:

- [x] **Open Response Prompt:**
- [ ] **Student Product:**
- [ ] **Performance Event:**
- [ ] **Writing for Authentic Audience:**

Adaptations or Special Strategies (if applicable)