



Moving Forward

## Bullitt County Public Schools

1040 Highway 44 East  
Shepherdsville, Kentucky 40165

502-869-8000  
Fax 502-543-3608  
www.bullittschools.org

### Memo

To: Jesse Bacon, Superintendent *JB*

From: Sarah Smith, Safe Schools Coordinator *SS*

Date: Tuesday, August 14, 2018

Re: Drug Testing

This letter is for board approval for the continuing partnership between Bullitt County Public Schools and MC Consultants. MC Consultants has collaborated with districts around the state providing drug prevention and drug testing to students and has worked with BCPS for numerous years. Drug use and abuse is a barrier to learning and to success in life. The drug-testing program will continue to focus on prevention, not punishment, so that students can focus on being healthy and productive. Your consent and approval is greatly appreciated as this program assists Bullitt County Public Schools in prevention efforts to break down barriers so that students can achieve success in school and in life. Eric Farris has reviewed this agreement.

*Attached:* Contract for 2018-2019 School Year  
Certificate of Liability Insurance  
Certifications

cc: Becky Sexton, Assistant Superintendent

cc: Ruth Esterle, Pupil Personnel *RE*

*Becky Sexton*

## **MC Consultant Services, Inc.**

Drug & Alcohol Testing

8005 Blue Lick Road  
Louisville, KY 40219  
PH: (502) 966-2332  
Fax: (502) 966-2291  
Email: [svcsmc@bellsouth.net](mailto:svcsmc@bellsouth.net)

### **Contract for 2018-2019 School Year**

Date: June 22, 2018

RE: Random Student Drug Testing

Submitted To: Bullitt Co. Public Schools

**We hereby submit the following contract:**

Not to exceed \$10,000.00

Scheduled Random Drug Testing of Bullitt Co. Middle and High Schools

**This service will include the following:**

Random student drug test collections over the 2018-2019 school year for Bullitt Co. High Schools and Bullitt Co. Middle Schools.

All student non-negative tests will be confirmed by: Redwood Toxicology / Alere Toxicology Labs

Panel Description (students): 10 Panel Drug Test/ R57- Screen 8

**Drugs tested:** Amphetamines, Meth-amphetamines, Barbiturates, Cocaine, Methadone, Opiates, PCP, Propoxyphene, Alcohol, and THC.

#### Students

The cost per drug test is \$17.00 each per student. Not to exceed \$10,000.00 or 600 tests for the 2018/2019 school year.

This will include roughly, 15 visits to the high schools, (5 visits per high school) at 25 students tested per school, per trip and 12 visits to the middle schools, (2 visits per middle school) at 20 tested per school, per trip

Invoices will be sent out at the end of each month. Our terms are net 30 days.

MC Consultant Services Inc. agrees to adhere to all State and Federal privacy requirements unless requested to release information by lawful subpoena or court order.

**Acceptance of Contract**

The above service, terms, and price are satisfactory and are hereby accepted. You are authorized to perform this service as needed. Payment will be made as outlined above.

Date of Acceptance \_\_\_\_\_ Signature \_\_\_\_\_

Kenny McDaniel  
MC Consultant Services, Inc.

Date of Acceptance \_\_\_\_\_ Signature \_\_\_\_\_

Sarah Smith  
Safe and Drug Free Schools Coordinator

Date of Acceptance \_\_\_\_\_ Signature \_\_\_\_\_

Jesse Bacon  
Bullitt County Superintendent

Date of Acceptance \_\_\_\_\_ Signature \_\_\_\_\_

Board Chairperson  
Debby Atherton



Client#: 1037769

63MCCON

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/26/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>McGriff Insurance Services</b> <b>110 Dixie Street</b> <b>Carrollton, GA 30117</b> <b>770 214-1991</b>		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext): 770 214-1991</b> <b>FAX (A/C, No): 888-751-2997</b> <b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> <b>MC Consultant Services Inc</b> <b>PO Box 19547</b> <b>Louisville, KY 40259-9547</b>		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A : Homeland Ins Co of NY (Genesee)</b> <b>INSURER B :</b> <b>INSURER C :</b> <b>INSURER D :</b> <b>INSURER E :</b> <b>INSURER F :</b>	
		<b>NAIC #</b> <b>34452</b>	

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<b>Professional</b>			MFL0050300718	07/24/2018	07/24/2019	<b>\$1,000,000 Each Claim</b> <b>\$3,000,000 Aggregate</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Covered Operations/Services: Drug & Alcohol Testing Services, Training/Consulting on Drug & Alcohol Testing, Fingerprinting, Ordering Background & MVR Checks, DNA Testing, HIV Testing & TB Testing;  
 Claims Made; Retro Date: 07/24/12; Deductible: \$0 Each Claim

## CERTIFICATE HOLDER

## CANCELLATION

**Bullitt County Board of Education**  
**ATTN: Sarah Hardin**  
**1040 KY-44**  
**Shepherdsville, KY 40165**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Paula D. Layton*

# Drug & Alcohol Testing Industry Association

recognizes

**Kevin Etherton**

MC Consultant Services

as a

Certified Professional Collector®

*(valid through 6/1/2019)*



CPID 52007

A handwritten signature in black ink, appearing to read "Laura Shelton".

Laura Shelton, CAE, CMP  
Executive Director

# Drug & Alcohol Testing Industry Association

recognizes

**Lesia R McDaniel**

MC Consultant Services

as a

Certified Professional Collector®

*(valid through 6/1/2019)*



CPID 33171

Laura Shelton, CAE, CMP  
Executive Director



# Drug & Alcohol Testing Industry Association

recognizes

**Kenny McDaniel**

MC Consultant Services

as a

Certified Professional Collector Trainer<sup>®</sup>

*(valid through 6/1/2019)*



CPID 25564

Laura Shelton, CAE, CMP  
Executive Director