## **DRAFT**

## MEMORANDUM OF AGREEMENT

This agreement, made and entered into August 13, 2018, by and between the	Trigg County	School District and
Julie Young		
PO Box 183		

Benton, KY 42025

(270) 703-4012

for the period of August, 2018 through the end of the 2018-19 school year. Contractual services to begin no earlier than the 13<sup>th</sup> of August, 2018. Contractual services with Mrs. Young will include the following services: provision of assessment, program planning, submitting requests for materials, submitting reports regarding visually impaired students, and transcription as needed. This agreement will also allow for the provision of specially designed instruction related to individual student need (vision impairment) and may also include consultation with faculty and staff, report generation, and participation in Admission and Release Committee meetings. Should Mrs. Young have the need for additional services time, this shall be discussed prior to the documentation and beginning of those services.

The <u>Trigg County</u> School District will reimburse Mrs. Young at a rate of \$<u>30</u> per hour which will include the time of services and travel. For any partial hour of services or travel, Mrs. Young will round-up to the next quarter hour of time. Mrs. Young will maintain a record of time in service and travel and will submit this documentation to the Director of Special Education by at the end of each month.

The typical timeframe for Mrs. Young's services to <u>Trigg County</u> School District will be from approximately 8:00 AM to 3:00 PM on days in which they are in session. In the event of missed services, either because of student or provider unavailability, Mrs. Young will make a good-faith effort to reschedule and document those attempts. Should it be necessary, the director of Special Education will assist in rescheduling on a case-by-case basis.

	School District
Director of Special Education	Date
Superintendent	Date
Teacher for the Visually Impaired	 Date