

**Dual Credit Memorandum of Agreement  
between  
Northern Kentucky University  
And  
Boone County Schools**

**I. Purpose**

This Memorandum of Agreement (MOA) establishes a collaborative relationship between Northern Kentucky University (NKU) and Boone County Schools to offer dual credit opportunities for secondary school students who meet the requirements for admission into NKU's School-Based Scholars Program (SBS). This agreement incorporates by reference the stipulations included in KY HB 206 (2017), which continues the Kentucky Dual Credit Scholarship (DCS) Program, and is managed by the Kentucky Higher Education Assistance Authority (KHEAA).

**II. Registration Procedures**

All students must be admitted to NKU and complete the SBS application. To be admitted into NKU's SBS program, the students must meet the following criteria:

- Applicants must be a high school junior or senior.
- Applicants must have a cumulative GPA of 3.0 or higher.
- Applicants must have a composite ACT score of 20 or higher. Students who do not have an ACT score may also submit an equivalent SAT or PSAT score. If a student does not have an ACT, SAT, or PSAT score, they may be admitted with a 3.0 or higher GPA and recommendation from their high school guidance counselor.
- Applicants must meet any prerequisites for individual courses.

Once in the program, students must earn a grade of C or higher in each class to take courses in the next semester.

Boone County Schools will be responsible for transmitting all data required by the Kentucky DCS Program to KHEAA and following all procedures necessary to administer the DCS. NKU will be responsible for transmitting enrollment verification and final grade reports to KHEAA at the end of each semester, in accordance with the DCS procedures.

After each add or drop deadline during the fall and spring semesters, the SBS office will send a copy of the roster including each student who is signed up for a dual-credit course with the expectation that the appropriate person at the high school will verify the rosters with the high school's records and the school districts will submit any changes to KHEAA, as necessary.

**III. Approved Courses**

Northern Kentucky University and Boone County Schools have agreed to work collaboratively to provide the following course schedule during the fall 2018 and spring 2019 semesters:

<b><u>Class Location</u></b>	<b><u>Days</u></b>	<b><u>Times</u></b>	<b><u>Fall 2018 Course (8/20/2018 to 12/7/2018)</u></b>	<b><u>Spring 2019 Course (1/14/2019 to 5/10/2019)</u></b>
Boone County High School	MW	740-910	CMST 101 Public Speaking	POP 205 Introduction to Public Culture
Boone County Early College	TR	8-915	<b>PHI 110</b> Philosophy, Individuals, and Society	<b>LDR 160</b> Leadership Around the World
Boone County Early College	TR	920-1030	<b>PHI 110</b> Philosophy, Individuals, and Society	<b>LDR 160</b> Leadership Around the World
Boone County Early College	TBD	TBD	<b>PHI 110 (Online)</b> Philosophy, Individuals, and Society	<b>LDR 160 (Online)</b> Leadership Around the World
Conner High School	MW	740-910	<b>ANT 100</b> Introduction to Cultural Anthropology	<b>CMST 101</b> Public Speaking
Conner High School	TR	740-910	<b>ANT 100</b> Introduction to Cultural Anthropology	<b>CMST 101</b> Public Speaking
Conner High School	TR	740-910	<b>No Class</b>	<b>CMST 101</b> Public Speaking
Conner High School	TBD	TBD	<b>GER 101</b> Elementary German I	<b>GER 102</b> Elementary German II
Conner High School	TBD	TBD	<b>GER 201</b> Intermediate German I	<b>GER 202</b> Intermediate German II
Conner High School	TBD	TBD	<b>LAT 201</b> Intermediate Latin I	<b>LAT 202</b> Intermediate Latin II
Cooper High School	MW	720-832	<b>CMST 101</b> Public Speaking	<b>TAR 100</b> Theater Appreciation
Cooper High School	TR	720-832	<b>ART 100</b> Art Appreciation	<b>JUS 101</b> Introduction to Criminal Justice
Cooper High School	TBD	TBD	<b>SPI 101</b> Elementary Spanish I	<b>SPI 102</b> Elementary Spanish II
Cooper High School	TBD	TBD	<b>SPI 101</b> Elementary Spanish I	<b>SPI 102</b> Elementary Spanish II
Cooper High School	TBD	TBD	<b>SPI 201</b> Intermediate Spanish I	<b>SPI 202</b> Intermediate Spanish II
Cooper High School	TBD	TBD	<b>FRE 101</b> Elementary French I	<b>FRE 102</b> Elementary French II
Cooper High School	TBD	TBD	<b>GER 101</b> Elementary German I	<b>GER 102</b> Elementary German II
Cooper High School	R	330-630	<b>EMB 105</b> Media in a Diverse Society	<b>CMST 101</b> Public Speaking
Cooper High School	R	330-630	<b>HSC 101</b> Introduction to Health Professions	<b>No Class</b>

Additionally, students are permitted to take courses online or on NKU's campus.

NKU reserves the right to cancel a class that does not meet enrollment targets.

**IV. Negotiated Costs**

**A. Tuition Rate**

The tuition rate for all eligible attending SBS students from any KY Public School system will be set at one-third of the KCTCS hourly tuition rate (2018-2019 rate TBD), the Dual Credit Tuition Rate ceiling as prescribed within the KY HB 206 (2017).

After the Dual Credit Scholarship money has been applied, NKU's Student Account Services will send an electronic bill to SBS students for the remaining tuition balance, if any. Additionally, NKU will send a list to each high school with the students who have a remaining balance on their account. Once the high school has verified that the DCS has been correctly applied to each student's account, they agree to notify the students who owe a remaining balance.

**B. Related Course Expenses**

According to KY HB 206 (2017), the Participating Institution (NKU) "charges no more than the dual credit tuition rate ceiling per credit hour, including any fees, for any dual credit course it offers." The following additional charges associated with operating a college course will be allocated as follows and agreed upon by NKU and Boone County Schools:

Expense	Responsible Party	
	NKU	Boone County Schools
Laboratory and other fees associated with specific courses	X	
Professional liability insurance	For NKU faculty	For Boone County Schools faculty

Participating high school students will be responsible for the cost of textbooks, digital content, or eResources; unless otherwise covered by the Boone County Schools.

**C. Unsuccessful Students**

Per KY HB 206, the DCS will only reimburse 50% of the cost of tuition for students who do not successfully complete any course in which the student was to receive the DCS. Although the university incurs costs associated with teaching the course regardless of student performance, the remaining 50% will be absorbed by the university.

V. Approvals

The agreement is effective with signatures below for the 2018/2019 academic year.

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Randy Poe  
Superintendent  
Boone County Schools

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Date



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Gerard St. Amand  
Interim President  
Northern Kentucky University

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6/12/18

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Date