



REVISED:  
7/24/18

JOB TITLE:	GROUNDS WORKER I
DIVISION:	OPERATIONS
SALARY SCHEDULE/GRADE:	IB/GRADE 3
WORK YEAR:	260 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAE

#### SCOPE OF RESPONSIBILITIES

Performs all phases of general grounds labor including assisting in the maintenance of pavement, ornamental plantings, grass, and fencing; assists in the moving of heavy equipment; assists in the removal of snow; and other labor as directed by the designated supervisor.

#### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Operates lawn mowers, tractors, and snow removal equipment  
 Assists in installation and repair of all fencing  
 Cleans fence rows and cuts grass as required throughout the school district  
 Implements tree, shrub, and weed control maintenance program as directed  
 Repairs, grades, and resurfaces walks and driveways  
 Assists in snow and ice removal  
 Assists in installation of playground equipment as required  
 Assists in moving heavy equipment  
 Performs other duties as assigned by designated supervisor

#### PHYSICAL DEMANDS

The work is performed while standing or walking. It requires the ability to communicate effectively using speech, vision and hearing. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, climbing, reaching, with the ability to lift, carry, push or pull heavy weights. The work requires being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes and gases

#### MINIMUM QUALIFICATIONS

High School diploma or G.E.D.  
 Valid driver's license

#### DESIRABLE QUALIFICATIONS

Experience in grounds work or related field