



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

502-869-8000
Fax 502-543-3608
www.bullittschools.org

TO: Jesse Bacon, Superintendent

JH FROM: Lee Barger, Director CCR / Innovative Programs

DATE: July 12, 2018

REGARDING: MOA - Eastern Kentucky University

Attached, you will find a MOA between Eastern Kentucky University and Bullitt County Public Schools for the 2018-2019 school year. Eastern Kentucky University and Bullitt County Board of Education propose a dual credit program for the students within the aviation program. The following courses will be offered through the ECU online Blackboard Learning System.

- AVN 150 - Introduction to Aviation
- AVN 170 - Introduction to Unmanned Aircraft Systems

Students must meet all ECU entrance requirements prior to the start of their coursework based on the admission requirements for dual credit as outlined by the Dual Credit Program Guidelines specified in the current ECU Undergraduate Catalog.

Students will be charged the KY Dual Credit Scholarship rate, which is one-third of one hour at the KCTCS rate. The KCTCS rate for 2018-2019 is \$53 per credit hour.

Please place this request for approval on the July board agenda.

JH
7.12.18

**Memorandum of Agreement**

Eastern Kentucky University
For Office of Academic Affairs Use Only

AGREEMENT NUMBER: CEO001

College/Unit: Academic Affairs
Department: Office of the Provost
Program: Dual Credit and ECU Now!

Issued: _____ Expires: _____
Terminated: _____
Last Reviewed: _____
Next Review Date: _____

**Memorandum of Agreement
Between
Eastern Kentucky University, a Participating Postsecondary Institution
in the KY State Dual Credit Scholarship Program, and Bullitt County
Schools _____
For
EKU Dual Credit within the Aviation Program**

I. Purpose

The purpose of this Memorandum of Agreement (MOA) is to assign the responsibilities of the agreement's designated parties and to outline the conditions of a joint curricular venture between Eastern Kentucky University (EKU) and Bullitt County Schools involving participation in dual credit within the Aviation Program

II. General Information

EKU is a Participating Postsecondary Institution (PPI) in the KY State Dual Credit Scholarship Program.

Dual credit is a college course for which a high school student receives high school credit at the same time. Qualifying high school students can take classes offered by EKU and receive college credit from EKU and high school credit from their schools. It involves a partnering between Kentucky high schools and EKU for the academic success of dual credit participants.

The EKU Dual Credit Program is for specially qualified high school students. This program provides the opportunity for juniors and seniors to enroll in EKU courses at reduced tuition rates.

This MOA further defines in the sections below the curricular relationship between Eastern Kentucky University and Bullitt County Schools for delivering dual credit courses within the Aviation Program.

III. Recruitment, Admission, and Advisement of Students**A. Recruitment of Students.**

Bullitt County Schools will be responsible for identifying and recruiting students for dual credit.

EKU will provide Bullitt County Schools with appropriate promotional literature, EKU admission policies, dual credit guidelines, eligibility, tuition rates and relevant materials regarding the applicability of college credit.

In all cases, the nature of the cooperative arrangement between EKU and Bullitt County Schools will be accurately presented in recruitment materials.

B. Admission of Students.

All students participating in dual credit will be admitted to the University based on the admission requirements for dual credit as outlined by the Dual Credit Program Guidelines specified in the current EKU Undergraduate Catalog.

In order to be eligible to participate in EKU Dual Credit, high school juniors/seniors must meet or exceed the academic standards specified within the Dual Credit Program Guidelines.

Students who do not meet EKU Dual Credit criteria, and who are not enrolled in the EKU Dual Credit course(s), may not participate in the dual credit course(s) for high school credit only.

C. Advising of Students.

EKU will be responsible for advising students regarding EKU courses within the Aviation Program and how they apply to majors at EKU. Students in the program will attend specific advising sessions and register for courses during a specified timeframe just prior to the beginning of an academic semester. Advising and registration sessions will be available on each of EKU's campuses.

Students should be aware that enrollment in an EKU course through dual credit establishes an academic history at EKU and that any financial obligation while on campus (e.g. unpaid parking tickets, unpaid fines, etc.) will result in a hold on any further activity, such as enrollment in classes or receipt of transcripts, until such obligations are met.

Bullitt County Schools will be responsible for ensuring the fulfillment of state-mandated educational requirements for completion of high school.

IV. Enrollment in Courses

- A. Dual credit students are granted enrollment in courses within the Aviation Program at EKU according to the Dual Credit Guidelines outlined in the current EKU Undergraduate Catalog. The number of courses in which a student may enroll is determined by the Dual Credit Guidelines as stated in the EKU Undergraduate Catalog as well as course availability at specific locations.

- B. Only students admitted as Dual Credit students will be permitted to enroll in ECU courses at the Dual Credit reduced tuition rates.
- C. Bullitt County Schools must adhere to the add/drop procedures for dropping the course as outlined by the ECU Undergraduate Catalog.

V. Awarding and Transcribing of Credit and Degrees

A. Determination of Academic Credit.

ECU determines the amount and level of credit for its own courses.

Bullitt County Schools is responsible for ensuring that each course aligns with state curriculum and testing requirements.

B. Awarding and Transcribing of Academic Credit.

ECU will award and transcript credit to dual credit students in accordance with its current policies.

Bullitt County Schools will determine and record credit for dual credit courses in such a way as to accurately reflect the nature of the experience or in a way that is appropriate to meet state and/or local requirements. Per the Kentucky Dual Credit policy, "The postsecondary institution's grading policy will apply to dual credit courses and be used by the secondary school awarding credit."

VI. Program Curriculum and Assessment

A. Curriculum Development and Review.

ECU is solely responsible for the development of the curriculum for its own courses. Therefore, the courses will use the syllabus, textbook, and assessments as determined by ECU.

Bullitt County Schools is solely responsible for the development and delivery of any additional curriculum necessary to meet state curriculum and testing requirements.

B. Curriculum Delivery.

ECU is responsible for the delivery of its own curriculum.

Courses will be delivered based on ECU's academic calendar.

C. Assessment of Program and Learning Outcomes.

ECU is responsible for the assessment of student learning outcomes for all ECU courses. Grades will be recorded on ECU's academic calendar.

VII. Facilities, Instruction and Instructional Resources, and Student Support Services.

A. Facilities.

Dual credit students will attend courses on ECU's Richmond or regional campuses or, when approved, at the students' high school, online or via E-Presence (online interactive video communication).

B. Instruction and Instructional Resources

Courses offered for dual credit will be open to all ECU students except when offered in a high school. Students enrolled in dual credit will have the rights and privileges of other Eastern Kentucky University students for the following services: ECU library, ECU tutoring services, and ECU advisor.

C. ECU Facilities.

ECU will grant dual credit students access to the same campus facilities as it grants to students enrolled at ECU subject to and in accordance with all ECU facilities use policies with the exception of residential facilities within ECU's control, the Counseling Center and the Student Health Center. Additionally, students under the age of sixteen (16) are not permitted to use the Fitness and Wellness Center. ECU will provide an ECU email account and an ECU Blackboard account.

VIII. Tuition, Fees and Financial Aid

A. Tuition and Fees.

Dual credit students are permitted to enroll in courses within Aviation Program at ECU according to the Dual Credit Guidelines as specified in the ECU Undergraduate Catalog and at the dual credit tuition rate specified for the academic year, in accordance with the KY State Dual Credit Scholarship Program, as approved by the ECU Board of Regents at their April meeting. Depending upon student qualifications, tuition may be further discounted (per scholarships identified in the ECU Undergraduate Catalog).

Repeated courses will not be covered by ECU Dual Credit scholarships.

While dual credit participants have their course tuition reduced or waived, this waiver does not cover the cost of textbooks (digital or hard copy) or parking permits, if applicable.

B. Financial Aid.

Federal and State financial aid, beyond the KY State Dual Credit Scholarship through KHEAA, is not available to dual credit students.

Students' financial aid, upon entering college as freshmen, may be adversely affected by substandard grades earned as dual credit students.

IX. Record Keeping

ECU is responsible for maintaining student academic and financial records for dual credit students enrolled in college courses. Bullitt County Schools is responsible for maintaining student academic records for its students.

EKU students have a secure web account (EKU Direct), where their academic records may be found. Once midterm and final grades have been submitted by EKU instructors, students may login to EKU Direct to see and/or print their grades at will. To have EKU course credit count toward high school graduation requirements, students may print a copy of their EKU grades from EKU Direct. In that this agreement establishes a partnership with Bullitt County Schools, it is understood that EKU can communicate student information, including mid-term and final grades, to the high school with no violation of FERPA.

Due to federal privacy rules, EKU cannot release student academic information to parents unless given written permission by the student. Students may choose to set up a Web-4-Parent view only account. Parents with access to this account are able to login to EKU direct with the EKU generated ID and password to view the screens that the student has given permission for them to see.

X. Grievances

Grievances regarding any aspect of the dual credit program will be addressed to EKU and handled by adherence to its policies.

XI. Terms, Review, Renegotiation, and Termination of MOA

A. Terms of the MOA.

This Memorandum of Agreement is in effect from the date signed by duly designated officers of both parties to the agreement. It shall be in effect for three years following the date of signature.

B. Periodic Review of the MOA.

This MOA will be reviewed at least every three years.

C. Renewal and Renegotiation of the MOA.

Changes in EKU policy or Bullitt County Schools policy may require a renegotiation of terms and conditions prior to the renewal date.

D. Termination of the MOA

Either institution may terminate this agreement with adequate notice. Adequate notice is defined as providing sufficient time to implement the teach-out agreement outlined below. Termination of the agreement may occur if changes in any of the following make it impossible to continue cooperatively offering courses: the mission of either EKU or Bullitt County Schools, funding, state or federal regulations, or policies of accrediting bodies of either institution.

E. Teach-Out Agreement

In the event that the decision is made to terminate this curricular venture, every effort will be made to accommodate students, faculty, and staff so as to minimize the disruption of their academic course of study or their professional careers.

Students already enrolled in courses at the time the MOA is terminated will be permitted to complete their courses.

EASTERN KENTUCKY UNIVERSITY

Vice Provost for Academic Affairs

Date

President

Date

BULLITT COUNTY SCHOOLS

Superintendent

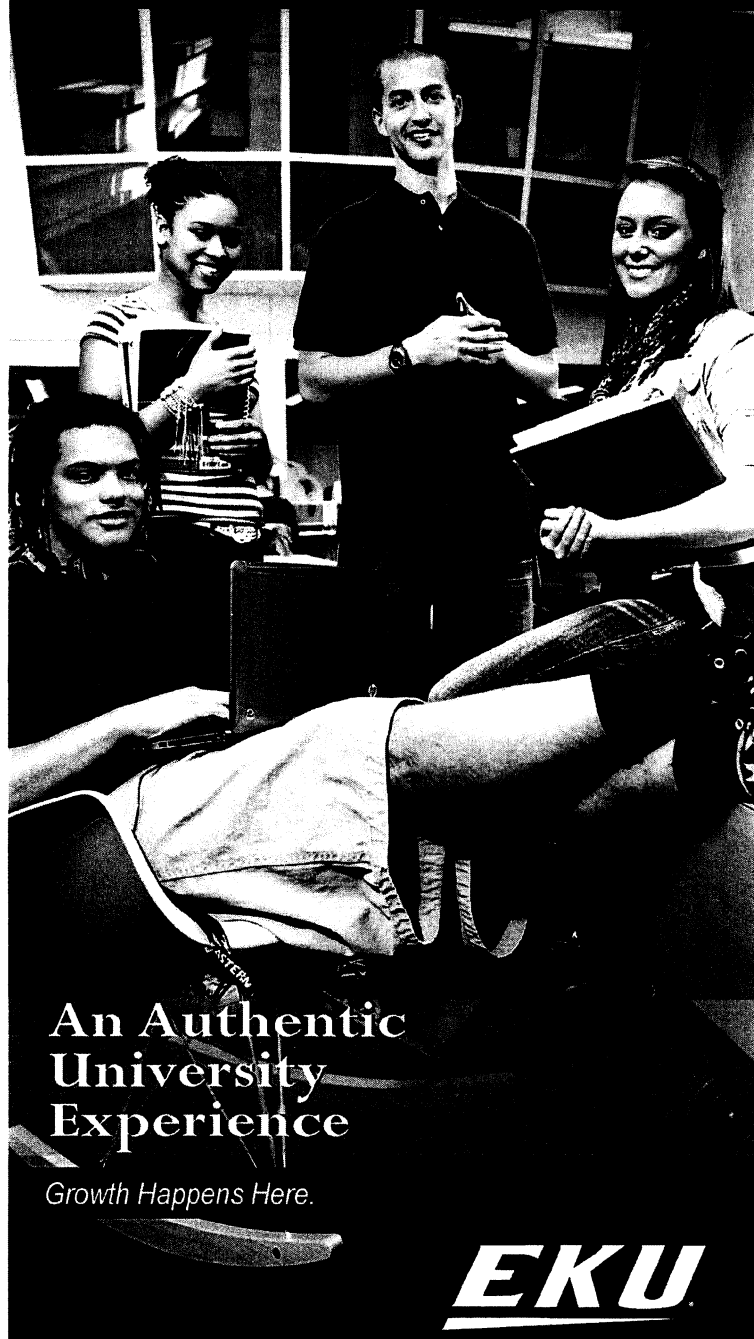
Date

Chairman of the Board

Date

EKU Dual Credit Program

2018-2019 Academic Year



**An Authentic
University
Experience**

Growth Happens Here.

EKU

EKU's dual credit program is open to high school and home school juniors and seniors, residing in Kentucky, who meet the eligibility requirements, and whose school is partnering with EKU in this endeavor. This program provides the opportunity for high school juniors and seniors to enroll in EKU courses for dual credit - receiving college credit from EKU and high school credit from their high school.

EKU is a Participating Post-Secondary Institution (PPI) in the KY State Dual Credit Scholarship Program.

Studies have shown that students who participate in dual credit programs:

- Are better prepared for college level work
- Tend to enroll full-time in college after high school graduation
- Complete their college work more quickly and successfully
- Are able to save thousands of dollars in tuition

Attend classes:

- At the Richmond or Regional Campuses
- Online
- At your high school (if applicable)

Dual Credit Benefits

- 2 courses per semester (fall and spring) at dual credit tuition rates (maximum of 8 courses total)
- Waived EKU application fee (\$35 value)
- Free access to EKU Library databases, over 80,000 ebooks and over 42,000 ejournals including full-text articles online to assist in course work
- Free EKU email account
- Free tutoring services (in person or via SKYPE)
- Highly transferable credit

**In Partnership with
High Schools of Kentucky!**



To Qualify

- You must be a junior or senior in high school or home school residing in Kentucky.
- You must have a high school GPA of 3.0 and ACT scores on file with EKU at the time you apply for the program.
- You must have minimum ACT scores of 18 in English, 20 in Reading and a Composite ACT score of 20 at the time of application to the program*.
- Your high school or home school must be a participating partner. (Check with your guidance counselor.)

*KYOTE and EKU placement test scores may be substituted if ACT sub-scores do not meet minimum requirements. SAT conversion scores will be determined by EKU.

Continued Participation

Continued participation in EKU's Dual Credit program is dependent upon successful completion of courses.

- Dual credit students are expected to maintain a 2.0 minimum cumulative EKU GPA.
- Students who earn a "D" or an "F" in a course(s) will be required to successfully repeat the course(s) and earn a 2.0 term GPA in order to continue in the dual credit program.
- Students who elect to repeat a course will contact the Office of the Registrar for registration approval and assistance.
- Courses repeated by EKU Dual Credit students are subject to the full dual credit tuition charge.

Applying to EKU Dual Credit

1. Apply online at dualcredit.eku.edu. Select "How to Apply".
2. An official high school transcript (end-of-year for fall semesters)
3. ACT test scores (national or residual*)

*Residual ACT information: www.testing.eku.edu/residual-ACT or call 859-622-1281 or your nearest regional campus.

The completed documents should be submitted to your high school guidance counselor. Your counselor will submit all of the dual credit documentation as a packet to the EKU Dual Credit office, or to the nearest EKU regional campus, no later than June 15 for Fall or Nov 1 for Spring. Students enrolled in EKU Dual Credit for the fall need not reapply for spring. Only one application is required per academic year.

Dual Credit students will attend special advising sessions and register for courses during a specified period prior to the beginning of each academic semester. Advising and registration sessions will be available on each of EKU's participating campuses.

Available Courses

EKU Dual Credit students may register for credit classes that fulfill general education requirements. A list of these classes is located on the EKU Dual Credit website. Students may also register for approved major introductory courses. Class availability will vary according to semester and location. Dual Credit students must meet both Dual Credit criteria and standard course prerequisites including any additional ACT requirements.



EKU Dual Credit Tuition

2018-2019 Tuition \$53 per credit hour

1. Qualifying students may enroll in two (2) courses per semester.
2. Students are responsible for the cost of textbooks (including digital texts) and parking permits if applicable.
3. Students may take a maximum of 8 courses total between their junior and senior years in high school (including EKU Now! and Whitlock Scholar Candidates).

Dual Credit Scholarships

Academically strong high school students may qualify for free dual credit tuition. All Dual Credit applications will be reviewed for scholarship qualification. EKU Dual Credit scholarships will be applied after KY State Dual Credit scholarships have been exhausted.

EKU Now! – EKU Dual Credit students with a 3.0 high school GPA, plus minimum ACT scores of 18 in English, 19 in Math, 20 in Reading and a 21 Composite are eligible to receive free dual credit tuition for one of the two allotted courses per semester.

Whitlock Scholar Candidate – EKU Dual Credit students with a 3.5 unweighted high school GPA and minimum ACT scores of 18 in English, 19 in Math, 20 in Reading and a 23 Composite are eligible to receive free dual credit tuition for the two allotted courses per semester.

For freshman scholarship information, go to scholarships.eku.edu/estimator.



EKU Dual Credit Program

Administrative Office

Eastern Kentucky University
521 Lancaster Avenue, Coates, CPO 49
Richmond, KY 40475
(859) 622-6532
dualcredit@eku.edu • dualcredit.eku.edu

Eastern Kentucky University is an Equal Opportunity/Affirmative Action employer and educational institution and does not discriminate on the basis of age (40 and over), race, color, religion, sex, sexual orientation, gender identity, gender expression, pregnancy, ethnicity, disability, national origin, veteran status, or genetic information in the admission to, or participation in, any educational program or activity (e.g., athletics, academics and housing) which it conducts, or in any employment policy or practice. Any complaint arising by reason of alleged discrimination should be directed to the Office of Equity and Inclusion, 416 Jones Building, CPO 37, Eastern Kentucky University, 521 Lancaster Avenue, Richmond, Kentucky 40475-3102, (859) 622-8020 or the Assistant Secretary for Civil Rights, U.S. Department of Education, Office for Civil Rights, Lyndon Baines Johnson Department of Education Building, 400 Maryland Avenue, SW, Washington, DC 20202 1-800-421-3481 (V), 1-800-877-8339 (TDD).

EKU Dual Credit

Eligibility and Tuition Acknowledgement 2018/2019 Academic Year Participating Postsecondary Institution in the KY Dual Credit Scholarship Program

EKU Dual Credit Criteria

Students who meet the criteria stated below are entitled to enroll in two ECU courses per semester (fall/spring) at the dual credit tuition rate of \$53 per credit hour. A maximum of 8 courses in total may be taken at the dual credit tuition rate (including ECU Now! and Whitlock Scholar Candidates).

- You must be a junior or senior in high school residing in Kentucky.
- You must have a high school GPA of 3.0 and ACT scores on file with ECU at the time you apply for the program.
- You must have minimum ACT scores of 18 in English, 20 in Reading and a Composite score of 20 at the time of application to the program.**
- Your high school must be a participating partner. (Check with your guidance counselor.)

Additional Charges

- Dual Credit students are responsible for the cost of textbooks (hard copy and digital) and parking permits if applicable.
- Dual Credit students who withdrawal from a course will not receive a tuition refund unless withdrawal occurs within the partial refund period. See Colonel's Compass for dates partial refund schedule.

Dual Credit Scholarships - All Dual Credit applications will be reviewed for scholarship qualification.

EKU Dual Credit scholarships will be applied after KY Dual Credit Scholarships (administered through KHEAA).

- **ECU Now!** – ECU Dual Credit students with a 3.0 high school GPA*, plus minimum ACT/PLAN scores of 18 in English, 19 in Math, 20 in Reading and a 21 Composite are eligible to receive free dual credit tuition for one of the two allotted courses per semester. **
- **Whitlock Scholar Candidate** – ECU Dual Credit students with a 3.5 unweighted high school GPA* and minimum ACT scores of 18 in English, 19 in Math, 20 in Reading and a 23 Composite are eligible to receive free dual credit tuition for the two allotted courses per semester. **

**No GPA Exceptions*

***KYOTE or ECU placement test scores (English, Reading and Math) may be substituted if ACT sub-scores do not meet minimum requirements.*

Invoices

Students should view their ECU account regularly by logging into their EKUDirect account and clicking on "Billing Statement". A monthly billing notification is currently emailed to all individuals with a balance due to the university to that individual's official ECU email account. Failure to receive a bill does not relieve the student of obligation to pay by the due date. Invoice payment instructions can be accessed on the Student Accounting Website (www.studentaccounting.eku.edu).

Signatures required on page 2.

EKU Dual Credit Continuing Participation

EKU Dual Credit students rarely make D's and F's in their classes; however, you should know that continued participation in EKU's Dual Credit Program is dependent upon successful completion of courses. Dual credit students are expected to maintain a 2.0 minimum cumulative EKU GPA. Students who earn a "D" or an "F" in a course(s) will be required to successfully repeat the course(s) and earn a 2.0 term GPA in order to continue in the Dual Credit Program. Students who elect to repeat a course will contact the Office of the Registrar for registration approval and assistance. Courses repeated by EKU Dual Credit students are subject to the full dual credit tuition charge.

Unsatisfactory Academic Progress

EKU Dual Credit students are EKU students and receive transcribed credit/grades for their courses. Unsatisfactory Academic Progress can have a negative impact on a dual credit student's high school and college GPAs, undergraduate financial aid/scholarships and KEES money. For complete information on Satisfactory Academic Progress see <https://finaid.eku.edu/satisfactory-academic-progress-sap>.

Parent/Guardian Acknowledgement

As Parent or Legal Guardian of _____ (student's name), I have read the EKU

Dual Credit Eligibility and Tuition Acknowledgement, **pages 1 and 2**, and I agree that I am responsible for the

payment of any tuition, textbooks and fees associated with _____

(student's name) participation in the EKU Dual Credit Program.

PARENT OR GUARDIAN'S SIGNATURE

DATE

PHONE NUMBER

PARENT/GUARDIAN EMAIL

Counselor Acknowledgement (Please initial all applicable.)

_____ The student above intends to apply online to participate as an EKU Dual Credit student. I certify that this student meets the minimum EKU Dual Credit requirements listed below.

_____ Minimum High School GPA of 3.0.

_____ Minimum ACT/PLAN scores (Composite 20, English 18*, Reading 20*).

_____ High School Transcript and ACT scores must be submitted.

**KYOTE or COMPASS test scores may be substituted if ACT/PLAN sub-scores do not meet minimum requirements*

High School Counselor's or Principal's Signature

High School

Date