

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: X C DATE:** July 12, 2018

**TOPIC/TITLE:** Approve Meeting Minutes

**PRESENTER:** Scott Hawkins

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)  
☒ ACTION REQUESTED AT THIS MEETING  
☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL  
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)  
☐ BOARD REVIEW REQUIRED BY
- ☐ STATE OR FEDERAL LAW OR REGULATION  
☒ BOARD OF EDUCATION POLICY  
☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION  
☐ PREVIOUS REVIEW OR ACTION
- ☐ DATE:  
☐ ACTION:

**BACKGROUND INFORMATION:**

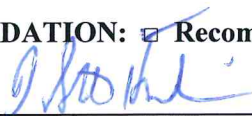
**SUMMARY OF MAJOR ELEMENTS:**

Meeting minutes: June 4, 2018, June 11, 2018, June 18, 2018, July 9, 2018 (all in attendance).

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



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**Special Called Meeting - Work Session**

June 04, 2018 5:00 PM  
Woodford County High School  
180 Frankfort Street  
Versailles, Kentucky 40383

**Attendance Taken at 6:00 PM:**

Present Board Members:

Ms. Karen Brock, Ms. Margaret Cleveland, Ms. Debby Edelen, Mrs. Sherri Springate,  
Mr. Ambrose Wilson

**I. Call to Order Special Called Meeting**

No quorum for the 5:00 tour of the WCHS; however, all members were in attendance to call the order the special board meeting for the Facilities Tax Question and Answer Session.

**II. Roll Call**

**III. Tour of High School**

**IV. Facilities Tax Question and Answer Session**

**Guests: Department of Revenue Representative(s)/KDE Representative(s)**

**V. Motion to go into Executive Session if needed Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**VI. Motion to return from Executive Session Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**VII. Discussion Items**

**VIII. Adjourn**

**Motion Passed:** Motion to adjourn passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

Submitted by:

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Ambrose Wilson IV, Chair

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D. Scott Hawkins, Secretary

## Planning Session for Special Board Meeting

June 11, 2018 5:00 PM  
Woodford County High School  
180 Frankfort Street  
Versailles, Kentucky 40383

### Attendance Taken at 5:00 PM:

#### Present Board Members:

Ms. Karen Brock, Ms. Margaret Cleveland, Ms. Debby Edelen, Mrs. Sherri Springate,  
Mr. Ambrose Wilson

### I. Call to Order Special Board Planning Meeting

### II. Roll Call

### III. Facilities Tax Question and Answer Session

### IV. Regular Agenda

#### IV.A. Approve Travel Request

**Motion Passed:** Motion to approve travel request: WCMS Teacher, UK Confucius Institute Summer China Trip for Educators passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

#### 5 Yeas - 0 Nays.

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

### V. Reports

#### V.A. Family Resource Center Update

#### V.B. Instructional Update

### VI. Planning Session - Review Board Agenda

**VII. Motion to go into Executive Session if needed Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or KRS 61.810 (1) (k)**

**VIII. Motion to return from Executive Session Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**IX. Discussion Items**

Discussion: One Call to be sent before election. Table at fair grounds. Athletic Trainer report to be sent to the Board. At July meeting, update on HVAC at high school. Board may do letter to editor for the Woodford Sun.

**X. Adjourn**

**Motion Passed:** Motion to adjourn passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

Submitted by:

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Ambrose Wilson IV, Chair

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D. Scott Hawkins, Secretary



**Regular Meeting**  
June 18, 2018 6:00 PM  
Safe Harbor Academy  
134 Macey Avenue  
Versailles, Kentucky 40383

**Attendance Taken at 6:00 PM:**

Present Board Members:

Ms. Karen Brock, Ms. Margaret Cleveland, Ms. Debby Edelen, Mrs. Sherri Springate,  
Mr. Ambrose Wilson

Updated Attendance:

Ms. Debby Edelen was updated to present at: 6:08 PM

**I. Call to Order Regular Board Meeting**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Communications**

**V. Proposed Amendments to the Agenda**

**VI. Superintendent's Report**

**VI.A. Superintendent's Remarks**

**VI.B. Safe Harbor Academy Presentation, Mr. Culbertson**

**VII. Treasurer's Report/Approve May Financial Report**

**Motion Passed:** Motion to approve the May Financial report passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**VIII. Opportunity for Audience/Public Comment**

**IX. Consent Agenda**

**Motion Passed:** Motion to approve consent agenda items passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**IX.A. Approve Donation Requests:** Hunteertown (monetary: Coca Cola Give program; PTO for 5th grade Falling Springs trip); Hunteertown (Kwik sticks, watercolors, sharpies, rulers, scissors: Woodford County Conservation District); Simmons 5th Grade DC Trip(monetary: Showplace Realty); WCMS Band (monetary: Cynthia North, Haley Brown, Krystal Grabeel Hamlin, Susie Russell, Kristen Francis); WCMS Track (monetary: EC3 Apparel); WCMS Tiger Fest (monetary: WCMS PTO for Tiger Fest); WCHS AD (monetary: WC Booster Club for transportation); WCHS Social Worker (school supplies: Woodford County Library)WCHS (monetary: PTO for staff account for coffee); WCHS FFA Banquet (monetary: Thomas Kupets, HB Farms, Apex Mobility Products) WCHS HOSA (monetary: Stephen Farley); Coach Calvert Scholarship Fund (monetary: Joyce/Harold Hunt); Friends for a New High School Fund (Missy Wells, Amy Cook, Margaret Cleveland, Stephanie Jefferson, Kim Walters-Parker, Julie Hawkins, Karen/David Venis, Mary/Sherman Green, Railroad Drug, Piper/John Graham, Bryan/Tasha Richardson, Caleb/Carrie King, Amy Marshall, Steven/Kimberly Carpenter, Sharon Ohler, Kraen Call, Geoffrey Reid, Joe Graviss, Anonymous, Chip Ruble, Lisa Johnson).

**IX.B. Approve Fundraiser Requests:** Simmons Library (Fall/Spring Book Fairs, service projects); WCMS 8th Grade (Yankee Candles, Bumblebee Cookies); WCMS Football (Potted Mums); WCHS Cheerleaders (Sponsorships, Car Wash); WCHS Y-Club (Collect Used Shoes, items donated to Water Step Foundation; Old KY Chocolates); WCHS Girls Soccer (Boys/Girls Alumni Game/T-Shirt Sales); WCHS Athletic Boosters/Boys Basketball (Pop Socks).

**IX.C. Approve Travel Requests:** Migrant Program Recruiter (Graduation and Outcome for Success for Out of School Youth and Preschool Initiative Conference, Clearwater, FL; 2018 National ID&R Forum, Philadelphia, PA); EL Teachers (National WIDA Conference, Detroit, MI); District Social Worker, Director of Special Education, & School Psychologist (National PBIS Conference, Chicago, IL); Northside Teachers (PLTW Launch Classroom Teacher Training, Terre Haute, IN); WCMS 8th Grade (Chicago, IL); WCHS Ag Teacher (PSU CASE Institute, Mechanicsburg, PA); WCHS Y-Club (KUNA Conference, Louisville, KY); WCHS Cheerleaders (2019 Cheerleading National Event, Orlando, FL); WCHS Boys/Girls Basketball Teams (Daytona Beach Basketball Tournament, Daytona Beach, Florida); WCHS KYA (Kentucky Youth Assembly Conference, Louisville, KY); WCHS Academic Team (Scottie 2018 Competition, Glasgow, KY); Cross Country Team (Carter Caves State Park, Olive Hill, KY).

**IX.D. Approve Grant Requests:** CKEC Special Education Mini Grant.



- IX.E. Approve District Representatives for Admissions and Release Committee (ARC) and 504 Meetings**
- IX.F. Approve Student Fees: Huntertown, Northside, Simmons, Southside, WCMS, WCHS**
- IX.G. Approve Use of Bus Requests**
- IX.H. Approve Hardship Application**
- IX.I. Approve First Reading of Policy #41/Procedure #22 Updates**
- IX.J. Approve Recommendation to Commit Fund Balance/Carry Forward Funds**

## **X. Regular Agenda**

### **X.A. Accept Notification of Personnel Matters**

**Motion Passed:** Motion to accept notification of personnel matters passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

### **X.B. Accept Notification of Payment of Bills**

**Motion Passed:** Motion to accept notification of payment of bills passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

### **X.C. Approve Minutes of the May 14, 2018 5:00 p.m., May 16, 2018 and May 20, 2018 (all in attendance) Board Meetings**

**Motion Passed:** Motion to approve minutes of the Minutes of the May 14, 2018 5:00 p.m., May 16, 2018 and May 20, 2018 (all in attendance) Board Meetings passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.



**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.D. Approve Minutes of the May 14, 2018 6:00 p.m. (DE absent) Board Meeting**

**Motion Passed:** Motion to approve the May 14, 2018 6:00 p.m. (DE absent) Board Meeting passed with a motion by Ms. Margaret Cleveland and a second by Mrs. Sherri Springate.

**4 Yeas - 0 Nays - 1 Abstained.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Abstain
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.E. Approve Minutes of the May 21, 2018 5:00 p.m./6:00 p.m. (AW absent) Board Meetings**

**Motion Passed:** Motion to approve Minutes of the May 21, 2018 5:00 p.m./6:00 p.m. (AW absent) Board Meetings passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**4 Yeas - 0 Nays - 1 Abstained.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Abstain

**X.F. Approve Bid Renewals: Waste Removal, School Yearbooks, Shredding Services**

**Motion Passed:** Motion to approve Bid Renewals for Waste Removal, School Yearbooks, and Shredding Services passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.G. Approve Bond of Depository**

**Motion Passed:** Motion to approve Bond of Depository passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.H. Approve BG-1 #18-376 Simmons Sliding Glass Window and Owner-Architect Agreement**

**Motion Passed:** Motion to approve BG-1 #18-376 Simmons Sliding Glass Window and Owner-Architect Agreement passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.I. Approve Awarding Bids for Insurance FY 2018-2019 School Year: Property, Automobile, General Liability, Inland Marine, Umbrella and Workers Compensation**

**Motion Passed:** Motion to approve awarding Bids for Insurance FY 2018-2019 School Year: Property, Automobile, General Liability, Inland Marine, Umbrella to Liberty Mutual and Workers Compensation to KEMI (Kentucky Employers Mutual Insurance) passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.J. Approve Southside Cafeteria-Kitchen Addition Schematic Design**

**Motion Passed:** Motion to approve Southside Cafeteria-Kitchen Addition Schematic Design passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.K. Approve Treasurer's Fidelity Bond**

**Motion Passed:** Motion to approve Treasurer's Fidelity Bond passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.L. Approve Awarding of School Picture Bid**

**Motion Passed:** Motion to approve awarding school picture bid to Strawbridge Studios, Inc. passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes



**X.M. Approve Vendor to Conduct Random Student Drug Testing**

**Motion Passed:** Motion to approve Vendor (Premier Integrity Solutions) to Conduct Random Student Drug Testing passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.N. Approve MOA with Fayette County/Locust Trace AgriScience Center**

**Motion Passed:** Motion to approve MOA with Fayette County/Locust Trace AgriScience Center passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**X.O. Consideration of a Proclamation: The Woodford County Board of Education does not have statutory authority to sunset any facilities or property tax levied. With this limitation in mind, we, the board of education, do request that the board seated at the time the bonds for a new high school have been paid in full, give thoughtful consideration to the facilities tax and the facility needs of the district and make a determination as to whether the facilities tax can be eliminated.**

**Motion Passed:** Proclamation: The Woodford County Board of Education does not have statutory authority to sunset any facilities or property tax levied. With this limitation in mind, we, the board of education, do request that the board seated at the time the bonds for a new high school have been paid in full, give thoughtful consideration to the facilities tax and the facility needs of the district and make a determination as to whether the facilities tax can be eliminated. passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.



**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**XI. Discussion Items**

Discussion: Cost estimate for special election.

**Motion Passed:** Approved issuance of a check in the amount of \$50,000 in advance to offset the cost of the June 26, 2018 special election passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

**XII. Information Items**

**XII.A. Fundraiser Report (written only)**

**XII.B. Donation Report (written only)**

**XII.C. Energy Management Report (written only)**

**XII.D. Quarterly Safety Report (written only)**

**XIII. Motion to go into Executive Session if needed Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or KRS 61.810 (1) (k)**

**XIV. Motion to return from Executive Session Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or KRS 61.810 (1) (k)**

**XV. Other Business**

**XVI. Motion to Adjourn**

**Motion Passed:** Motion to adjourn passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

Submitted by:

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Ambrose Wilson IV, Chair

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D. Scott Hawkins, Secretary

**Special Called Meeting**  
July 09, 2018 6:00 PM  
Woodford County Central Office  
330 Pisgah Pike  
Versailles, Kentucky 40383

**Attendance Taken at 6:00 PM:**

Present Board Members:

Ms. Karen Brock, Ms. Margaret Cleveland, Ms. Debby Edelen, Mrs. Sherri Springate,  
Mr. Ambrose Wilson

**I. Call to Order Special Called Meeting**

**II. Roll Call**

**III. Discussion of Tax Rates Post Election**

**IV. Declaration of Intent for FY19 Tax Rates**

**Motion Failed:** Motion to hold 66.4 cent per 100 tax rate failed with a motion by Ms. Margaret Cleveland and a second by Mr. Ambrose Wilson.

**2 Yeas - 3 Nays.**

Ms. Karen Brock	No
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	No
Mrs. Sherri Springate	No
Mr. Ambrose Wilson	Yes

**V. Other Discussion Items**

Discussion: Structure of future board meeting packets, work session on future plans for current high school, RFP for bonding agents, high school principal vacancy.

**VI. Motion to go into Executive Session if needed Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**VII. Motion to return from Executive Session Pursuant to KRS 61.810 (1) (b) or KRS 61.810 (1) (c) or KRS 61.810 (1) (f) or 61.810 (1) (k)**

**VIII. Adjourn**

**Motion Passed:** Motion to adjourn passed with a motion by Ms. Margaret Cleveland and a second by Ms. Debby Edelen.

**5 Yeas - 0 Nays.**

Ms. Karen Brock	Yes
Ms. Margaret Cleveland	Yes
Ms. Debby Edelen	Yes
Mrs. Sherri Springate	Yes
Mr. Ambrose Wilson	Yes

Submitted by:

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Ambrose Wilson IV, Chair

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D. Scott Hawkins, Secretary