

RECORD OF BOARD PROCEEDINGS
The Mercer County Board of Education
Met at Mercer Co. Central Office
"Regular" MEETING MINUTES
June 21, 2018
5:30 pm

18.176 CALL TO ORDER/ROLL CALL – all present

Marianne Davis	Dist 1- Board Chair
Christie Devine	Dist 4- Vice Chair
Billy Montgomery	Dist 3
Randy Phillips	Dist 5
Larry Yeager	Dist 2

18.177 APPROVAL OF AGENDA

On a motion by Randy Phillips, second by Billy Montgomery, the board voted to approve the agenda as presented. VOTE: Yes 5 of 5

18.179 Reports – Informational Items

a) **Superintendent Report** – scanned and attached

b) **Finance Monthly Overview**

Amber Minor, Finance Officer, gave the financial report for May 2018. The ending general fund cash balance was \$5.42 million as opposed to \$5.62 million at the end of May 2017. Revenue was down 1% compared to the year before. Revenue increased \$1.53 million from April to May, largely due to receiving \$245,480 in Property & Motor Vehicle Taxes, \$116,454 in Utility Taxes, \$869,032 in SEEK Funds, and completing the capital funds transfer of \$232,623. General Fund has received 95% of the revenue that was budgeted for this fiscal year. Expenditures were up 4% compared to last year at this time. Expenses have increased \$1.79 million from April to May (typical increase per month is \$1.4 – \$1.5 million), largely due to spending \$1.15 million in Instruction and \$192,071 in Building Operations. General Fund has expended or encumbered 80.5% of the expenses that were budgeted for this fiscal year. General fund has expended or encumbered 76.5% of the revenue for this current fiscal year including the beginning balance. The auditor was in the district last week and has started work. Multiple summer payrolls are almost completed. Finalization of general fund spending will be complete by June 29th. We are working on closing the year currently. In July we will open the new year and start new PO's. The unaudited annual financial report is due to KDE. We will be busy setting up new employees. We should also receive our tax assessment information from KDE in July. In August we will need to set tax rates in regards to the information received from the tax assessment. We will also look at potential adjustments to Section 6 allocations, and last but not least students and staff return in August.

c) Attendance Report (SARS) – scanned and attached

18.180 PUBLIC PARTICIPATION
No one signed up to speak to the board.

18.181 CONSENT AGENDA ITEMS:

- a. Board Meeting Minutes for: 5-27-18m 6-5-18
- b. Invoices – Order of Treasurer
- c. Second Reading of KSBA Policy Updates

- d. MCEs Fundraisers for 18/19
- e. MCIS Fundraiser for 18/19
- f. OA for ECU

On a motion by Randy Phillips, second by Christie Devine, the board voted to approve the Consent Agenda.

ROLL CALL VOTE:
 Marianne Davis Yes
 Christie Devine Yes
 Billy Montgomery Yes
 Randy Phillips Yes
 Larry Yeager Yes

18.182 PERSONNEL NOTIFICATION REPORT – INFORMATIONAL ITEM KRS 160.390; KRS

INFORMATIONAL ITEM

June 2018 Board Meeting

SUBJECT: PERSONNEL NOTIFICATION: PRESENTER: Superintendent

- **KRS 160.390; KRS 160.38; KRS 160.370** The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

All persons employed in this item have been hired for the 17/18 school year (unless otherwise stated), pending completion of all necessary paperwork.

NAME	POSITION	LOCATION	EFFECTIVE DATE
HIRED CLASSIFIED:			
Crystal Baker	Cook Baker	MCES	6/8/18
Patricia Elliott	Cook Baker	MCIS	6/8/18
Melissa Baker	Cook Baker	MCIS	6/5/18
Ashlie Grubbs	Cook Baker	MCIS	6/5/18
Britta Short	Cook Baker	MCSH	6/5/18
Violet Humphrey	Cook Baker	MCES	6/5/18
Teresa Stratton	Lunchroom Manager	MCES	6/5/18
Kelsee Darland	Instr. Asst I -	Preschool – MCES	2/25/18
Ashley Wilson	Instr. Asst I	Preschool – MCES	5/25/18
Tony Combs	Inst. Asst I 17/18	Spec. Ed	5/4/18
Tony Combs	Instr. Asst I 18/19	Spec Ed	5/4/18
Emily Vandivier	Instr. Asst I	Kindergarten – MCES	5/25/18
Mary Diane Murpy	Instr. Asst I	Preschool – MCES	5/25/18
Hillary McCain	Occupational Therapist	MCES	5/25/18
Melinda Walton-Harder	School Nurse – MCIS	MCIS	6/6/18
HIRED CERTIFIED:			
Melissa Carter	Special Ed Teacher LBD	District	5/25/18
Carmen Sallee	Elementary Teacher	MCES	5/11/18
Mary Zollner	Math Teacher	MCSH	5/16/18
Corey Burns	Special Ed Teacher – LBD	MCIS	5/16/18
John Ingram	Math / Social studies Teacher	KMS	5/16/18
Kasey McRay	Special Ed Teacher – LBD	District	5/25/18
MISCELLANEOUS:			
Steve Divine	Bus Driver	W. Comp	9-13/17-7/18/18

RESIGNATIONS:			
Chris Cook	Football Coaching Position	MCSH	6/6/18
Chris Cook	Special Ed Teacher	KMS	6/5/18
Patty Sallee	Cook Baker	MCES	5/8/18
Troy Harmon	Custodian	MCSH	5/12/18
Todd Bryant	Freshman basketball Coach	MCSH	5/2/18
Garrett Stark	Boys Soccer Coach	MCSH	5/8/18
Amanda Brandenburg	Engineering Teacher	MCSH	5/24/18
Nikki Sawyer	Head Cheer Coach	KMS	6/30/18
Ashley Wilson	Cook/Baker	MCIS	5/15/18
Chris Souder	Principal	Mercer Co Day Treatment	5/29/18
Chris Souder	Head Girls Basketball Coach	MCSH	5/29/18
Johnnie Wesley	Cook Baker	District	6/30/18
Patricia Elliott	Custodian	MCSH	6/29/18
George Brown	Instr. Asst.	Spec Ed	5/16/18
Resignations due to Retirement:			
Susan Kathy Holt	Instr. Asst. I	MCES	5/7/18
Jimmy Howard	Maintenance	District	6/30/18
Nancy Simmons Parker	Superintendent Support Services	Central Office	7/31/18
HIRED CERTIFIED SUB:			
Dianna Richmond	Certified Sub 1/18	District	7/1/17
Austin Sparrow	Certified Sub 17/18	District	1/2/18
Curry Brown	Certified Emergency Sub 1819	District	7/1/18
HIRED AS CLASSIFIED SUB:			
Brad Darland	Sub Bus Driver 17/18 SY	District	4/9/18
Caleb Berger	Classified Sub 17/18 and 18/19 SY	District	5/21/18
Curry Brown	Classified Sub 18/19	District	7/1/18
COACHES:			
Austin Cocanougher	Vol. Asst Baseball Coach	KMS	3/21/18
Shawn Curtsinger	Head Boys' Tennis Coach 17/18	MCSH	5/19/18

181.183 Renewal of Mercer Day Treatment Program

On a motion by Larry Yeager, second by Billy Montgomery, the board voted for the approval of the application to be sent in, and to accept the contract.

ROLL CALL VOTE:

Marianne Davis	Yes
Christie Devine	Yes
Billy Montgomery	Yes
Randy Phillips	Yes
Larry Yeager	Yes

181.184 Approval of Fuel Vendor List for Bidding of Diesel & Gas

On a motion by Randy Phillips, second by Billy Montgomery, the board voted to approve the list provided for use when bidding for refueling the fuel center for the 18/19 school year.

ROLL CALL VOTE:

Marianne Davis	Yes
Christie Devine	Yes
Billy Montgomery	Yes
Randy Phillips	Yes
Larry Yeager	Yes

18.185 Approval of Inter-local Agreement with Mercer Co & Trail Blazers Academy

On a motion by Christie Devine, second by Randy Phillips, the board voted to approve \$5000 of support to run Trail Blazers Academy, whereby freshman may begin in a program and progress quicker. Possibly do internships as juniors and seniors and get dual credit. Helps our kids to find jobs in this area and not leave.

ROLL CALL VOTE:

Marianne Davis	Yes
Christie Devine	Yes
Billy Montgomery	Yes
Randy Phillips	Yes
Larry Yeager	Yes

18.186 Surplus Equipment

On a motion by Christie Devine, second by Randy Phillips, the board voted to deem the presented list as surplus in order to sell or destroy such items.

Vote: Yes 5 of 5

18.187a Central Office Classified Staffing Reorganization

On a motion by Billy Montgomery, second by Christie Devine, the board voted to eliminate the Superintendent Support Services position at 237 days, the Board Secretary stipend of \$6,500, the Board Secretary to KSBA Regional Chair Stipend of \$2,000, effective August 1, 2018. Addition of Assistant to Board Secretary Stipend of \$2,000/year, effective August 1, 2018.

ROLL CALL VOTE:

Marianne Davis	Yes
Christie Devine	Yes
Billy Montgomery	Yes
Randy Phillips	Yes
Larry Yeager	Yes

18.187b Central Office – Part 2

On a motion by Randy Phillips, second by Christie Devine, the board approved to restructure the:
-7772 Administrative Secretary in Benefits at 7 hours/day, 185 days/year to a 7164 Accounts Clerk II in Personnel and Benefits at 8 hours/day, 225 days/year, effective July 1, 2018.
-Also the 7772 Administrative Secretary .5 Instruction/.5 Superintendent, 8 hours/day, 227 days/year to 7771 Administrative Secretary II, 8 hours/day, 227 days/year, effective July 1, 2018.
-As well as restructure the 7783 Clerical Assistant District at 4.5 hours/day, 185 days/year to 7772 Administrative Secretary District at 6 hours/day, 185 days/year, effective July 1, 2018.

ROLL CALL VOTE:

Marianne Davis	Yes
Christie Devine	Yes
Billy Montgomery	Yes
Randy Phillips	Yes
Larry Yeager	Yes

18.188 2018/19 Salary Schedule Revision

On a motion by Billy Montgomery, second by Randy Phillips, the board voted to approve the revised salary schedule for the 18/19 school year.

ROLL CALL VOTE:

Marianne Davis	Yes
Christie Devine	Yes
Billy Montgomery	Yes
Randy Phillips	Yes
Larry Yeager	Yes

18.189 KSBA eMeeting Services

On a motion by Randy Phillips, second by Christie Devine, the board voted to purchase KSBA eMeeting Services effective 7/1/18.

ROLL CALL VOTE:	
Marianne Davis	Yes
Christie Devine	Yes
Billy Montgomery	Yes
Randy Phillips	Yes
Larry Yeager	Yes

18.190 a Medical Leave of Absence Requests

On a motion by Randy Phillips, second by Christie Devine, the board voted to approve a Medical Leave of Absence for Michelle Yeager (entire 2018-2019 school year).

Vote: Yes 5 of 5

18.190b

On a motion by Christie Devine, second by Randy Phillips, the board voted to approve William Baker (3/22/2018 through at least 6/1/2018) Doris Bartleson (3/30/2018 through at least 6/1/2018) Sandra Lewis (4/27/2018 through 6/1/2018).

Vote: Yes 5 of 5

18.191 **ADJOURNMENT 6:08 p.m.**

There being no further business to conduct, and on a motion by Randy Phillips, second by Billy Montgomery, the Mercer Co. Board of Education voted to adjourn.

VOTE: Yes 5 of 5

Signed _____
 Board Chairperson

Signed _____
 Board Secretary

Superintendents Report

June 21, 2018

- Pension update – Franklin Circuit Judge Shepard determined that SB 151 was ruled unconstitutional. The judge went on to say that the General Assembly violated the Kentucky Constitution when it passed a surprise bill with only six hours after introducing the legislation. We do expect the governor to appeal the ruling.
- Our principals and directors have been working hard to fill our open positions around the district. The principals have hired much earlier this year, which has increased our applicant pool and quality of the applicant pool. We have a very few amount of positions still left open.
- All our staff including certified and classified participated in a safety update training from Dan Orman from the Kentucky Center for Safe Schools, which focused on Situational Awareness and other safety topics. The staff also received information on child abuse and neglect from social workers from DCBS.
- Esther Hayslett and I met with Harrodsburg Police Chief Allen and Commissioner Scott Mosely to discuss SRO's (School Resource Officer) for the schools for next year. We are going to add two more SRO's next year. One SRO will be placed at MCSHS, One SRO will be placed at KMS, and one SRO to share at MCES, MCIS, and the Harrodsburg ATC.
- CONGRATULATIONS to our Boys and Girls Track Teams. Both teams were 2A State Runner-Ups!

SAAR – End of Year Attendance Comparison

	SAAR 14-15	SAAR 15-16	SAAR 16-17	SAAR 17-18
District Attendance Percent:	95.5	95.43	95.29	94.93
MCSH Attendance Percent:	94.92	94.80	94.9	94.9
Day Treatment Attendance Percent:	89.89	90.40	91.0	91.2
KMS Attendance Percent:	96.06	95.60	95.6	94.9
Mercer Central Attendance Percent:	90.81	91.40	88.7	91.3
MCIS Attendance Percent:	96.19	96.20	95.9	95.4
MCES Attendance Percent:	95.92	95.60	95.2	94.7
Harlow Attendance Percent:	94.30	95.20	NA	NA
District Enrollment(K-12) :	2901	2849	2796	2758
Number of Days:	170	172	173	171
SAAR AADA without K adjustment	2725.47	2679.73	2624.87	2579.38
SAAR AADA with K adjustment	2613.235	2588.19	2527.23	2489.32