

**Mercer County Intermediate School**

**Site Based Decision Making (SBDM) Special Meeting Minutes  
May 8, 2018 @ 6:00 at MCIS Media Center**

**Members Present**

Jay Anderson  
Julie Hammons  
Sheri Keeling  
Heather Sanders

**Members Absent**

Tiffany Yeast

**Guest (s)**

Benji Mattingly  
Will Carlton  
Trish Dunbar

Mrs. Cobb called the meeting to order at 6:00 pm.

**1. Approve/Revise Council Agenda**

The Council reviewed the proposed agenda for today's meeting. Sheri Keeling made a motion to approve the agenda. Julie Hammons seconded the motion. The motion was approved by consensus.

**2. Approve SBDM Minutes from Previous Meetings**

The Council reviewed the minutes from the April 10, 2018 meeting. Heather Sanders made a motion to approve the minutes. Sheri Keeling seconded the motion. The motion was approved by consensus.

**3. Good News Report/Updates**

- Jadon King won 2017-2018 AARP Grandparent of the Year essay contest – Congratulations Jadon!!
- The other half of 3<sup>rd</sup> grade enjoyed their field trip to downtown Harrodsburg.
- SBDM approved school fees via electronic communication so BOE could approve at last month's meeting.
- SBDM Teacher Election Chair was held on April 25<sup>th</sup>.
- 5<sup>th</sup> grade enjoyed their Earth Day.
- Spring Book Fair sold over \$7,000.
- Remix School Assembly – As always, we SO enjoy the fun and excitement this program brings to our students and staff to get us all geared up for KPREP testing!
- AMPS spring Pirates Musical was FANTASTIC! A BIG thank you to Mr. Mollett for all of the hard work he puts forth to make our AMPS programs SO successful!! And... a BIG thank you to all of our parent volunteers and hard work of our students!!
- Board approved \$500 toward the purchase of Smart Boards for the classrooms.
- \$5,000 Lowe's Grant to build a sidewalk to the playground.

**4. Public Comment**

There was no public comment.

**5. Review & approve financial report & PTO/Title I Parent Advisory Council financial report**

- Teachers always have input on instructional materials needed to implement best practices instruction.

The Council reviewed the financial report for April 2018 for MCIS Activity Fund. Sheri Keeling made a motion to approve the financial report. Julie Hammons seconded the motion. The motion was approved by consensus. The council also reviewed the April 2018 financial report for PTO.

The council also reviewed the 2018-2019 SBDM Budget. Julie Hammons made a motion to approve the 2018-2019 SBDM budget. Sherri Keeling seconded the motion. The motion was approved by consensus.

## **6. Review committee minutes & PTO/Title I Parent Advisory Council minutes**

The council reviewed the 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> grade level minutes for March. They reviewed the April department minutes for Science, Arts & Humanities, Math, Social Studies, SPED, and Literacy. They also reviewed the Communications, Curriculum, PBIS and Technology Committee minutes for April. The council reviewed March and April minutes for PTO.

## **7. Review & Discuss Student Achievement Report**

- Common Learning Target Assessment Data was presented by Will Carlton.
- Spring Star Report data and a comparison of data throughout the school year was presented by Benji Mattingly.

## **8. Policy Report or Review**

- Staff has access of MCIS policies on the I drive.
- Review & Revise the following Policies:
  - The Council discussed the proposed revisions to the Discipline, Classroom Management and School Safety Policy. Sheri Keeling made the motion to approve the policy. Heather Sanders seconded the motion. The motion was approved by consensus.
  - The Council discussed the proposed revisions to the Homework Policy. Julie Hammons made a motion to approve the policy. Jay Anderson seconded the motion. The motion was approved by consensus.

## **9. Schedule**

- The Council reviewed the 2018-2019 Master School Schedule. Jay Anderson made a motion to approve the 2018-2019 Master School Schedule. Heather Sanders seconded the motion. The motion was approved by consensus.
- The Council reviewed the 2018-2019 Bell to Bell Schedule. Jay Anderson made a motion to approve the 2018-2019 Bell to Bell Schedule. Sheri Keeling seconded the motion. The motion was approved by consensus.

## **10. New Business**

- PTO Meetings will be held on the 2<sup>nd</sup> Monday of the month at 6:00 pm.
- SBDM Teacher Elections – May 9<sup>th</sup>
- National Archery Tournament in Louisville – May 10<sup>th</sup> for our MCIS kiddos! GO TEAM!!!
- PTO SBDM Parent Election and PTO Officer Election will be held on May 14<sup>th</sup>.
- KPREP testing – May 9-15; Make-ups – May 16-18
- Mentor Lunch – May 16<sup>th</sup>
- 2<sup>nd</sup> Grade Transition Day at MCIS – May 18<sup>th</sup>
- 5<sup>th</sup> Grade Transition to KMS – May 17<sup>th</sup>
- 4<sup>th</sup> Grade AR Reward Party – May 17<sup>th</sup>
- 5<sup>th</sup> Grade AR Reward Party – May 23<sup>rd</sup>
- 3<sup>rd</sup> Grade AR Reward Party – May 16<sup>th</sup>
- Good Faith Effort on KPREP Testing reward day – 5<sup>th</sup> grade on May 22<sup>nd</sup> – Tiered Reward System
- Good Faith Effort on KRPEP Testing reward day – 4<sup>th</sup> grade on May 23<sup>rd</sup> – Various Activities of Student Choice
- Good Faith Effort on KPREP Testing reward day – 3<sup>rd</sup> grade on May 18<sup>th</sup> – Karaoke Dance Party
- PBIS Pool Party reward day for 5<sup>th</sup> grade – May 18<sup>th</sup>
- PBIS Anderson Dean reward day for 4<sup>th</sup> grade – May 18<sup>th</sup>
- PBIS Bowling reward day for 3<sup>rd</sup> grade – May 21<sup>st</sup>
- Field Day 3<sup>rd</sup> & 4<sup>th</sup> grade – May 22<sup>nd</sup>
- 5<sup>th</sup> grade Civic Orientation Speech Contest at 1:30 – May 23<sup>rd</sup>
- Last day with students – May 24<sup>th</sup>; AWARDS DAY: 3<sup>rd</sup> grade – 8:15; 4<sup>th</sup> grade – 9:45; 5<sup>th</sup> grade – 11:15

**11. Set Next Council Meeting Date**

The next SBDM meeting will be on Tuesday, June 12, 2018 at 6:00 pm at MCIS.

**12. Adjourn**

Jay Anderson made a motion to adjourn the meeting. Heather Sanders seconded the motion. The motion was approved by consensus.