

Student Directory Information Notification

Consistent with the Family Educational Rights and Privacy Act (FERPA), parents (or students 18 or older) may direct the District not to disclose directory information listed below. We are required to disclose a student's name, address, and telephone listing at the request of Armed Forces recruiters or institutions of higher education, unless a parent or student who has reached age 18, requests that this information *not* be disclosed. Information about the living situation of a homeless student is not considered directory information.

Date

Dear Parent/Eligible Student,

This letter informs you of your right to direct the District to withhold release of student directory information for _____

Student's Name

School

Grade/Graduation Year

Following is a list of items that the District considers student directory information. If you wish information to be withheld, please choose one (1) of the two (2) options below. Choose Option 1 if the District may not release any item of directory information; Option 2, if the District may release information below. Please be advised that parents cannot prevent the school from using directory information on District-issued ID cards or badges.

If we receive no response within thirty (30) days of the date of this letter, all student directory information will be subject to release without your consent. If you return this signed form on time, we will withhold the directory information consistent with your written directions, unless disclosure is otherwise required or permitted by law. Once there has been an opt-out of directory information disclosure, the District will continue to honor that opt-out until the parent or the eligible student rescinds it, even after the student is no longer in attendance.

Student Directory Information Listing

Release to Third Parties other than Armed Forces Recruiters and Institutions of Higher Education
(Parent or student who has reached age 18 may sign below to direct the District to withhold information in this section.)

Choose one of the Options below:

☐ **Option 1:** The District **MAY NOT RELEASE ANY** information listed below.

☐ **Option 2:** The District **MAY RELEASE** the information below.

If you choose Option 2, check the item(s) of information listed below that the District may release.

☐ Student's name

☐ Student's address

☐ Student's school email address

☐ Student's telephone number

☐ Information about the student's participation in officially recognized activities and sports

☐ Student's weight and height (if a member of an athletic team)

☐ Student's dates of attendance

☐ Degrees, honors and awards the student has received

☐ Most recent educational institution attended by the student

☐ Grade level

Parent/Eligible Student's Signature Date