**Memorandum of Agreement**

**Between the**

**Boone County Schools and Northern Kentucky University, Psychology Department**

**Programs and Services Available to School Systems**

This agreement is entered into by the Board of Education of the Boone County School District and Northern Kentucky University, Psychology Department, Highland Heights, KY

This memorandum describes the programs and services available to the below noted education agency through the Psychology Department at Northern Kentucky University. These programs and services are available at no cost to the education agencies in the indicated service area of the university, and are available upon request.

The Following Services are available to the **Boone County School District, Yealey Elementary**:

1. **Intern/Mentor Supervision**: The intern/mentor field experience component at Northern Kentucky University involves a 1 year, 8 hours/week experience for all interns/mentors. The professors in charge of these practicum interns shall collaborate carefully with school personnel to assign students who are a best fit to mentor elementary students. The professors will meet weekly with all interns/mentors to guide and support their work.
2. **Intern/Mentor Practicums:** The clinical field experience component at Yealey Elementary will involve practicum students serving as mentors to Yealey students who have demonstrated a need for social/emotional support or intervention through their resiliency poll data, teacher data, counselor data, and/or parent request. This support may be individual mentor time, group time, classroom lessons, and playground or cafeteria support time. These times will occur during the normal school day or during a special extended time such as before and after school programs. The Interns/Mentors will consult with the school counselors for programs and materials to be used with students.

**Additional Provisions:**

Northern Kentucky University psychology intern students will be required to obtain the following prior to entering the field for clinical experience:

* Criminal History Record by the Administrative Office of the Courts (KY)\*
* Central Registry Check

**Expenses for all background checks are incurred by the intern/mentors.**

**Provisions Applicable to Boone County Schools, Yealey Elementary:**

1. The education agency, upon request by the Intern/Mentor or the Institution, will provide policies and procedures and other relevant materials to allow the psychology student to function appropriately within the education agencies.
2. Psychology students observing in the education agency shall follow the education agency’s protocols for health and safety.
3. Psychology students shall not remove materials from any of the education agency’s property without appropriate approval.
4. Psychology students will adhere to a strict code of confidentiality related to the Boone County School students they work with.

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Superintendent Department Chair

Psychology Department

Northern Kentucky University