



# Commonwealth of Kentucky

## CONTRACT

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Document Description: GOEC CECC - TRIGG CO / OAS2863

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Memorandum of Agreement

Reason for Modification:

**Issuer Contact:**Name: Holly McDonald  
Phone: 502-564-4932  
E-mail: holly.mcdonald@ky.gov**Vendor Name:**

TRIGG COUNTY BOARD OF EDUCATION

202 MAIN STREET

CADIZ KY 42211

**Vendor No.**

KY0035631

**Vendor Contact**Name: HOLLY GREENE  
Phone: 270-522-2723  
Email: HOLLY.GREENE@TRIGG.KYSCHOOLS.US

Effective From: 2018-07-01

Effective To: 2019-06-30

Line Item	Delivery Date	Quantity	Unit	Description	Unit Price	Contract Amount	Total Price
1		0.00000		TRIGG CO	\$0.000000	\$6,000.00	\$6,000.00

**Extended Description:**

This contract is an Early Childhood Development Grant to increase awareness and participation in Kentucky All STARS, increase family engagement and support opportunities, increase awareness of school readiness, and increase the number of children, particularly those at risk, participation in high quality early care and education programs. The Early Childhood Advisory Council identified the development of innovative approaches to improving early care and education (defined as care arrangements outside the home or school system) as the funding priority during this funding cycle. Therefore, funding is designed to assist communities in responding to their unique needs related to improving kindergarten readiness within their council service area.

Shipping Information:	Billing Information:
KY Governor's Office of Early Childhood 125 Holmes St  Frankfort KY 40601	Finance - Office of Administrative Services 702 Capitol Ave, Capitol Annex Room 195  Frankfort KY 40601

**TOTAL CONTRACT AMOUNT:****\$6,000.00**

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## **Memorandum of Agreement Terms and Conditions**

Revised April 25, 2018

This Memorandum of Agreement (MOA) is entered into, by and between the Commonwealth of Kentucky, Governor's Office of Early Childhood ("the Commonwealth") and Trigg County Board of Education ("the Contractor") to establish an agreement to improve the quality of early care and education through an Early Childhood Development Grant. The intent of the Early Childhood Development Grant is to increase awareness and participation in Kentucky All STARS, increase family engagement and support opportunities, increase awareness of school readiness, and increase the number of children, particularly those at risk, participation in high quality early care and education programs. The Early Childhood Advisory Council identified the development of innovative approaches to improving early care and education (defined as care arrangements outside the home or school system) as the funding priority during this funding cycle. Therefore, funding is designed to assist communities in responding to their unique needs related to improving kindergarten readiness within their council service area. The initial MOA is effective from 7/1/2018 through 6/30/2019.

### **Scope of Services:**

The CECC Chair or Co-Chair must submit a quarterly report on the activities and finances of your Council using a form developed by the Kentucky Governor's Office of Early Childhood. The reports are due on October 15, 2018, January 15, 2019, April 15, 2019 and June 15, 2019.

The CECC Chair or Co-Chair must submit both a Mid-Year Report and an Annual Report using forms developed by the Kentucky Governor's Office of Early Childhood. The Mid-Year Report is due on January 15, 2019 and the Annual Report is due on July 30, 2019.

The CECC Chair or Co-Chair must submit monthly meeting minutes to the Kentucky Governor's Office of Early Childhood.

Reports submitted by fiscal agents must mirror the CECC Grant Budget in categories of spending which were submitted to the Kentucky Governor's Office of Early Childhood. Financial reports should also include the amount of In-Kind Funds.

### **Pricing:**

#### Trigg CO CECC

Personnel/Fringe Benefits: \$1,120.00

Travel: \$1,000.00

Supplies/Materials/Equipment: \$3,880.00

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Administrative (Limited to 5% of the total grant amount): \$0.00

Other: \$0.00

TOTAL AMOUNT: \$6,000.00

Remit all reports and all other correspondence to:

Holly LaFavers  
Kentucky Governor's Office of Early Childhood  
125 Holmes Street  
Frankfort, KY 40601

\*Any changes made to the budget included in this contract must be accompanied by a Budget Amendment using a form developed by the Kentucky Governor's Office of Early Childhood. The Budget Amendment must be submitted to the Kentucky Governor's Office of Early Childhood.

The Contractor shall receive a lump sum payment upon receipt of approved invoice. The Governor's Office of Early Childhood reserves the right to withhold or cease funding for non-performance, or breach, during the life of the contract, if it is in the best interest of the Commonwealth to do so.

Grant funds cannot be encumbered. Unexpended grant funds must be returned within 60 calendar days of the contract end date of June 30, 2019. Checks should be made payable to Allison Ball, Kentucky State Treasurer and sent to Holly LaFavers, Kentucky Governor's Office of Early Childhood, 125 Holmes Street, 3rd Floor, Frankfort, KY 40601.

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## **Memorandum of Agreement Standard Terms and Conditions**

### **1.00 Cancellation clause:**

The state agency shall have the right to terminate and cancel this contract at any time not to exceed thirty (30) days' written notice served on the Contractor by registered or certified mail.

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### **2.00 Funding Out Provision:**

The state agency may terminate this agreement if funds are not appropriated to the contracting agency or are not otherwise available for the purpose of making payments without incurring any obligation for payment after the date of termination, regardless of the terms of the agreement. The state agency shall provide the Contractor thirty (30) calendar days written notice of termination of the agreement due to lack of available funding.

### **3.00 Reduction in Contract Worker Hours:**

The Kentucky General Assembly may allow for a reduction in contract worker hours in conjunction with a budget balancing measure for some professional and non-professional service contracts. If under such authority the agency is required by Executive Order or otherwise to reduce contract hours, the agreement will be reduced by the amount specified in that document. If the contract funding is reduced, then the scope of work related to the contract may also be reduced commensurate with the reduction in funding. This reduction of the scope shall be agreeable to both parties and shall not be considered a breach of contract.

### **4.00 Access to Records:**

The state agency certifies that it is in compliance with the provisions of KRS 45A.695, "Access to contractor's books, documents, papers, records, or other evidence directly pertinent to the contract." The Contractor, as defined in KRS 45A.030, agrees that the contracting agency, the Finance and Administration Cabinet, the Auditor of Public Accounts, and the Legislative Research Commission, or their duly authorized representatives, shall have access to any books, documents, papers, records, or other evidence, which are directly pertinent to this agreement for the purpose of financial audit or program review. The Contractor also recognizes that any books, documents, papers, records, or other evidence, received during a financial audit or program review shall be subject to the Kentucky Open Records Act, KRS 61.870 to 61.884. Records and other prequalification information confidentially disclosed as part of the bid process shall not be deemed as directly pertinent to the agreement and shall be exempt from disclosure as provided in KRS 61.878(1)(c).

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### **5.00 Effective Date:**

All Memorandum of Agreements are not effective until the Secretary of the Finance and Administration Cabinet or his authorized designee has approved the agreement and until the agreement has been submitted to the government contract review committee. However, in accordance with KRS 45A.700, memoranda of agreement in aggregate amounts of \$50,000 or less are exempt from review by the committee and need only be filed with the committee within 30 days of their effective date for informational purposes.

KRS 45A.695(7) provides that payments on personal service contracts and memoranda of agreement shall not be authorized for services rendered after government contract review committee disapproval, unless the decision of the committee is overridden by the Secretary of the Finance and Administration Cabinet or agency head, if the agency has been granted delegation authority by the Secretary.

### **6.00 Violation of tax and employment laws:**

KRS 45A.485 requires the Contractor and all subcontractors performing work under the agreement to reveal to the Commonwealth, prior to the award of a contract, any final determination of a violation by the Contractor within the previous five (5) year period of the provisions of KRS chapters 136, 139, 141, 337, 338, 341, and 342. These statutes relate to corporate and utility tax, sales and use tax, income tax, wages and hours laws, occupational safety and health laws, unemployment insurance laws, and workers compensation insurance laws, respectively.

To comply with the provisions of KRS 45A.485, the Contractor and all subcontractors performing work under the agreement shall report any such final determination(s) of violation(s) to the Commonwealth by providing the following information regarding the final determination(s): the KRS violated, the date of the final determination, and the state agency which issued the final determination.

KRS 45A.485 also provides that, for the duration of any contract, the Contractor and all subcontractors performing work under the agreement shall be in continuous compliance with the provisions of those statutes, which apply to their operations, and that their failure to reveal a final determination as described above, or failure to comply with the above statutes for the duration of the agreement shall be grounds for the Commonwealth's cancellation of the agreement and their disqualification from eligibility for future state contracts for a period of two (2) years.

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**[Check box section below need only be included for Contractors that are quasi-governmental entities or 501(c)3 non-profit entities.]**

Contractor must check one:

\_\_\_\_\_ The Contractor has not violated any of the provisions of the above statutes within the previous five (5) year period.

\_\_\_\_\_ The Contractor has violated the provisions of one or more of the above statutes within the previous five (5) year period and has revealed such final determination(s) of violation(s). Attached is a list of such determination(s) , which includes the KRS violated, the date of the final determination, and the state agency which issued the final determination.

#### **7.00 Discrimination:**

This section applies only to agreements disbursing federal funds, in whole or part, when the terms for receiving those funds mandate its inclusion. Discrimination (because of race, religion, color, national origin, sex, sexual orientation, gender identity, age, or disability) is prohibited. During the performance of this agreement, the Contractor agrees as follows:

The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, national origin, sex, sexual orientation, gender identity or age. The Contractor further agrees to comply with the provisions of the Americans with Disabilities Act (ADA), Public Law 101-336, and applicable federal regulations relating thereto prohibiting discrimination against otherwise qualified disabled individuals under any program or activity. The Contractor agrees to provide, upon request, needed reasonable accommodations. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, national origin, sex, sexual orientation, gender identity, age or disability. Such action shall include, but not be limited to the following; employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensations; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

In all solicitations or advertisements for employees placed by or on behalf of the Contractor, the Contractor will, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age or disability.

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The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representative of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.

The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965 as amended, and of the rules, regulations and relevant orders of the Secretary of Labor.

The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, as amended, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

In the event of the Contractor's noncompliance with the nondiscrimination clauses of this agreement or with any of the said rules, regulations or orders, this agreement may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further government contracts or federally-assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, as amended, and such other sanctions may be imposed and remedies invoked as provided in or as otherwise provided by law.

The Contractor will include the provisions of paragraphs (1) through (7) of section 202 of Executive Order 11246 in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor, issued pursuant to section 204 of Executive Order No. 11246 of September 24, 1965, as amended, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

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**Approvals**

This agreement is subject to the terms and conditions stated herein. By affixing signatures below, the parties verify that they are authorized to enter into this agreement and that they accept and consent to be bound by the terms and conditions stated herein. In addition, the parties agree that (i) electronic approvals may serve as electronic signatures, and (ii) this agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single agreement.

**Governor’s Office of Early  
Childhood:**

_____ Signature	_____ Title
_____ Printed Name	_____ Date

**Chair of the Community Early Childhood Council:**

_____ Signature	_____ Title
_____ Printed Name	_____ Date

**Fiscal Agent of the Community Early Childhood Council:**

_____ Signature	_____ Title
_____ Printed Name	_____ Date

**Approved as to form and  
legality:**

\_\_\_\_\_  
Attorney