Helmwood Heights Elementary SBDM Minutes

June 12, 2018

1:00 pm

Meeting called to order at 1:06 pm.

Members present: Jessica Turner, Eric Bristol, Liz Looten, Jenny Aldridge, Ashley Carmon

Approval of agendas/May minutes – motion made/seconded by Eric Bristol/Jenny Aldridge

1. Opening Business
   1. Approval of agendas/May minutes – motion made/seconded by Eric Bristol/Jenny Aldridge
   2. Good News:

* Sound system installed and working well in gym & cafeteria. Next up: cages for gym speakers
* KPREP: Students earned all good faith effort points. Scores will come out this fall but will look different from previous years due to restructuring of reporting.
* Field Day was a big success, weather was good and tents were very helpful.
* Talent Show – Most teachers really liked having it at EPAC, they felt the atmosphere was much better. We will see about continuing it there.
* Retirements: 2 certified, 2 classified
* New Council members elected – Alaine Owens & Angela Moore as parent representatives, Jeff Bowman as teacher representative
* PTO – Working on collecting and redistributing supplies to see if some can be taken off of the supply lists, tubs purchased for each teacher

1. Student achievement – Final STAR scores are in, we will work in the fall to see if there is a strong correlation between STAR & K-Prep to make sure that we are targeting the correct students in intervention.
2. School Improvement Plan
   1. Master Schedule – working on creating a master schedule, including time for enrichment program during RTL using specials teachers
   2. PD for staff June 14th & 15th. Focus is on culture of learning. Teachers will be working on looking at the whole child using 7 habits of successful students, growth mindset, and student-led conferences/goal setting binders.
   3. HHES Handbook – We will be working in July on putting together a handbook with HHES policies to send home with enrollment packets so that parents have access to policies and procedures specific to Helmwood.
3. Budget
   1. Title I/PLC Days – ended up with $2414 more than expected, will apply that towards PLC days for teachers, giving classroom teachers full days, as well as specials teachers time to visit other classrooms.
   2. 2018-2019 Section 6 Budget/Stipend proposal for social media: Section 6 budget will be $48,975, which is $5877 more than expected because we will be getting $125 per student instead of $110 per student. Jessica suggested using some of this money to create a new stipend for $400 for someone to maintain a social media presence for Helmwood. Jenna Walters has approached Jessica to express interest in doing this. Motion was made/second by Ashley Carmon/Jenny Aldridge to approve the money for this additional stipend.
   3. 1% raise – all teachers got a 1% raise
4. Committee Reports – no meetings this month, Jessica does plan to combine responsibilities for some committees and form two new committees next year – School Safety and Grant Writing.
5. Bylaw/Policy review: New copies of 2.01 & 2.02 for binders, 2nd reading of 2.06 (approved with minor grammatical change) and 6.02 (approved, no change). Read 2.05 and made changes, will present for 2nd reading in July.
6. Old Business: none
7. New Business:
   1. New Hires – all certified positions filled (Darian Parker in 1st grade, Jessica Whitlock in 5th grade, Christy Woosley will be 1st, 2nd, or 4th, depending on numbers, Desiree Gasparac in MMD). Will be able to hire 2 classified positions, plus additional classified position for MMD room.
8. Ongoing Learning
   1. SBDM Member training – all scheduled
   2. Child Abuse/Neglect Training – new members will be allowed to attend July meeting
9. Upcoming Deadline
   1. July 1st – New council starts
   2. July 30th – New member training should be complete
   3. October 28th – experienced member training should be complete
10. Adjournment: Words of wisdom from Jenny & Ashley on their last meeting. Motion to adjourn at 1:55 pm made/seconded by Ashley Carmon/Jenny Aldridge.