

Board of Education Special Meeting
June 25, 2018 6:00 PM
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Lisa Baird
Mr. Wesley Smith
Dr. Sally Sugg
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Discussion:

Mrs. Lisa Baird called the meeting to order.

I.A. Moment of Silence & Pledge of Allegiance

Discussion:

After a moment of silence, Stephen Johnson led the Pledge of Allegiance.

II. Approval of Agenda

Order #262 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mrs. Tracey Williams and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

III.A. State Pole Vault Champion - Jaci Bickett

Rationale:

Jaci Bickett: State Champion in Pole Vault for the 4th time in her career and 3rd straight year that she has won State. She won it her 8th grade, sophomore, junior, & senior years. Regional Champion for the 5th time.

III.B. HCHS Archery students at NASP World Tournament

Rationale:

HCHS Archery competed in the NASP World Tournament (Saturday, June 9). HCHS finished 17th out of 88 competing high schools with a score of 3333.

Dalton Hinkle finished 2nd place in the World with a score of 297. In addition, he was awarded a \$20,000 scholarship for shooting a 50.

Brennen Majors finished 5th in the World with a score of 295.

III.C. 2018 Core Values Recipients

Discussion:

Own the Outreach - Justin Fuller (North Middle School)

Cultivate a Community Where Character Matters - Connor Mattingly (HCHS)

Be the Change Agent - Jennifer Ciecorka (Jefferson Elementary)

Be the Change Agent - Jamie Like (Central Office)

Authentic Service to All - Jill Deibler (Cairo Elementary)

Authentic Service to All - Chris Walters (HCHS)

Genuine Relationships are the Foundation of Everything we do - Susie Hanna (East Heights Elementary)

Inspire Human Greatness - Paul Metzger (South Middle School)

Inspire Human Greatness - Brian Gardner (HCHS)

Excellence in All We Do - Rebecca Johnson (North Middle School)

Excellence in All We Do - Kevin McArdle (Transportation)

III.D. Child Nutrition

Discussion:

KSNA Kitchen AWARD OF EXCELLENCE:

GOLD: AB Chandler, Bend Gate, Cairo, Central Academy, Henderson County High School, Niagara, South Heights, South Middle, and Thelma B Johnson

SILVER: Spottsville, East Heights, Jefferson, and North Middle

Chapter President Recognition for Leadership and Outstanding Service: HENDERSON COUNTY - Lenny Ward

Chapter of the Year Award: HENDERSON COUNTY

Helen Davis Hall of Fame: HENDERSON COUNTY Thelma B Johnson Early Learning Center

KSNA Employee Scholarship Award: HENDERSON COUNTY Jennifer Walters

IV. Public Participation & Recognition of Guests

Discussion:

The Board recognized HCHS Student Ambassadors in attendance: Tabitha Taylor, Brooklyn Meuth and Alyssa Vandiver.

V. Approve Minutes from Prior Meetings

Order #263 - Motion Passed: A motion to approve the minutes from the June 18, 2018 special meeting passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI. Reports

VI.A. Spottsville Update

Discussion:

Mr. John Hagan Codell updated the Board on the Spottsville Elementary School Project.

VI.A.1. Change Order and Purchase Order for the New Spottsville Elementary School Project

Discussion:

Mr. John Hagan Codell presented the following for approval:

Change Order 15-3-1 - Priority One Fire Protection (\$11,523.14) The supplier no longer purchasing/selling materials specified on the purchase order, business split credit to reduce purchase order to \$0.00 so that funds can be reallocated to purchase order in the name of the business who can provide the materials, Innovative Fire & Security Protection.

Purchase Order 15-4 - Innovative Fire & Security Solutions \$11,523.14 New Purchase Order to replace Purchase Order to Priority One Fire Protection. Priority One no longer able to provide materials specified for project. Innovative Fire & Security Solutions can provide the materials. Funds reallocated from PO 15-3 Priority One Fire Protection to 15-4 Innovative Fire and Security Solutions.

Order #264 - Motion Passed: A motion to approve Change Order 15-3-1 with Priority One Fire Protection with a credit of \$11,523.14 because the supplier no longer purchasing/selling materials specified on the purchase order - business split credit to reduce purchase order to \$0.00 so that funds can be reallocated to purchase order in the name of the business who can provide the materials, Innovative Fire & Security Protection passed with a motion by Mrs. Tracey Williams and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #265 - Motion Passed: A motion to approve Purchase Order 15-4 with Innovative Fire & Security Solutions in the amount of \$11,523.14 for a new Purchase Order to replace Purchase Order to Priority One Fire Protection. Priority One no longer able to provide materials specified for project. Innovative Fire & Security Solutions can provide the materials. Funds reallocated from PO 15-3 Priority One Fire Protection to 15-4 Innovative Fire and Security Solutions passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VI.B. Child Nutrition

Discussion:

Mrs. Charlotte Baumgartner reported to the Board that Henderson County Schools will be participating in the National School Lunch Program and the School Breakfast Program with Full CEP Implementation. As part of this program, all schools district wide will offer healthy meals every school day at no cost to the students due to the implementation of the Community Eligibility Provision for school year 2018-2019. There will still, however, be a charge for a la carte, ice cream, water, and any extras. Mrs. Marganna Stanley asked how long the district can stay at 100%. Mrs. Baumgartner stated that it will be four (4) years before we have to recertify again.

VII. Old Business

VII.A. ABA/Facility Use

Discussion:

Mr. Steve Steiner updated the Board on the efforts made to allow every group that asks for access to have access to Henderson County Schools' facilities. In looking at our policies and procedures, he stated that we want to be consistent on this for every group. In the past ABA had their own separate contract that differs from policy. Mr. Mike Waller asked Mr. Steiner to look at the broader scope with the overlapping of the seasons such as football and basketball. Mr. Steiner stated that they encourage any student to

participate in any program throughout the year. Mr. Waller said that the broader scope of interest in the community limits the amount of time for some sports. He said that there could be a group within the community that has some ownership to various programs. Mr. Waller would be able to serve on such a committee. Mr. Steiner presented for review changes to administrative procedure 05.31 AP.22 - Reporting Form for Employee Extra Pay.

VII.B. Architect Selection for the New Jefferson Elementary School Project

Order #266 - Motion Passed: A motion to choose Hafer as the Architect for the New Jefferson Elementary School Project passed with a motion by Mrs. Lisa Baird and a second by Dr. Sally Sugg.

3 Yeas - 2 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	No
Dr. Sally Sugg	Yes
Mr. Michael Waller	No
Mrs. Tracey Williams	Yes

Discussion:

After the motion was made by Mrs. Lisa Baird and seconded by Dr. Sally Sugg, Mrs. Baird asked for a show of hands in favor of the motion. Mrs. Lisa Baird, Dr. Sally Sugg and Mrs. Tracey Williams raised their hand in support of the motion. Mr. Mike Waller asked, "Aren't we going to have a discussion first?" Mr. Waller stated that there were three fantastic presentations. He stated the obligation of the Board is to select the architect and to get input from the staff and administration. Mr. Waller stated that the administration and staff have a history of working with RBS Design Group since 2005. They started with smaller projects and moved to larger projects. Mr. Waller's vote is to stay with RBS, the firm that's been with us through four (4) major projects. He also stated that JKS and RBS have more experience than Hafer in dealing with KDE. Mr. Wes Smith stated that he would not be working day in and day out with the architect. He stated that he would go with the preferred architect of the administration and staff, RBS Design Group. Mrs. Baird said that she listened to the presentations, administration, and staff and doesn't take this decision lightly. She said that the decision is with the Board. Mrs. Marganna Stanley stated that she will stand behind the recommendation of the administration to go with RBS Design Group. She has great respect for JKS and Hafer, however, RBS has worked on several projects for Henderson County Schools and has a good working relationship with the staff and experience working with them with KDE. Mrs. Baird asked if anyone wanted to change their vote. No changes. Dr. Sugg said that she watched the video of the presentations and read the minutes. She stated that being familiar is a good thing in regards to the long relationship with RBS, however, there were non-weather related delays that cost money that are keeping us from starting school on time in the new building. She stated that we should give the home town an opportunity. Mr. Waller stated that the major delay was this Board at the time and the lack of oversight of the Board of

what was going on such as documents that sat in Frankfort. Mr. Waller stated that oversight is the job of the Board and it is the job of the administration to deal with the day to day activities of a project. Dr. Sugg said that she does not believe it was the Board's fault and that they will agree to disagree. Mr. Waller stated that they sure do disagree. After the discussion, Mrs. Baird asked for a show of hands not in support for the motion to choose Hafer for the New Jefferson Elementary School Project. Mr. Mike Waller and Mr. Wes Smith raised their hand. Mrs. Stanley asked for confirmation in continuing the relationship with RBS Design Group with projects already underway and new smaller projects going forward. It was asked what constitutes smaller projects. Mrs. Stanley said that it is projects less than one million dollars. Mr. Waller said that this falls under the day to day operations of the administration and would give them latitude to make that decision. It was noted that RBS will continue as architect on projects already under way and would be able to work with the administration on new smaller projects should the administration choose RBS.

VIII. New Business

VIII.A. BG 17-218 - HCHS Miscellaneous Repairs & Replacement Project

VIII.A.1. FACPAC BG4 Form

Discussion:

Ms. Cindy Cloutier presented FACPAC BG4 Form (Ref#27968) for BG 17-218 - HCHS Miscellaneous Repairs and Replacement Project for approval.

Order #267 - Motion Passed: A motion to approve FACPAC BG4 Form (Ref#27968) for BG 17-218 - HCHS Miscellaneous Repairs and Replacement Project as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.A.2. FACPAC BG5 Project Closeout Form

Discussion:

Ms. Cindy Cloutier presented FACPAC BG5 Project Closeout Form (Ref#508) for BG 17-218 - HCHS Miscellaneous Repairs and Replacement Project for approval.

Order #268 - Motion Passed: A motion to approve FACPAC BG5 Project Closeout Form (Ref#508) for BG 17-218 - HCHS Miscellaneous Repairs and Replacement Project as presented passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.B. BG 17-216 - South Middle School Asphalt and Track Repairs and Auditorium Light Replacement Project

VIII.B.1. FACPAC BG4 Form

Discussion:

Ms. Cindy Cloutier presented FACPAC BG4 Form (Ref# 28027) for BG 17-216 - South Middle School Asphalt & Track Repairs & Auditorium Light Replacement Project for approval.

Order #269 - Motion Passed: A motion to approve FACPAC BG4 Form (Ref# 28027) for BG 17-216 - South Middle School Asphalt & Track Repairs & Auditorium Light Replacement Project as presented passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.B.2. FACPAC BG5 Project Closeout Form

Discussion:

Ms. Cindy Cloutier presented FACPAC BG5 Form (Ref# 509) for BG 17-216 - South Middle School Asphalt & Track Repairs & Auditorium Light Replacement Project for approval.

Order #270 - Motion Passed: A motion to approve FACPAC BG5 Project Closeout Form (Ref# 509) for BG 17-216 - South Middle School Asphalt & Track Repairs & Auditorium Light Replacement Project as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.C. Preschool**Discussion:**

Mrs. Marganna Stanley informed the Board of the approval by the Kentucky Department of Education to change the preschool schedule from four (4) half days to two (2) full days per week of preschool programming for each eligible student.

VIII.D. Construction Manager RFP for Jefferson**Discussion:**

Mrs. Marganna Stanley presented for approval the Request for Proposals for Construction Management Services for the New Jefferson Elementary School Project. Mrs. Stanley's request was two-fold by asking approval to use a construction manager for the New Jefferson Elementary School Project and also to seek approval of the Tentative Project Schedule as listed on page 5 of the RFP.

Order #271 - Motion Passed: A motion to approve the Request for Proposal for Construction Management Services and the Tentative Project Schedule as presented for the New Jefferson Elementary School Project passed with a motion by Mr. Michael Waller and a second by Dr. Sally Sugg.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.E. 2018-2019 Student Code of Conduct**Discussion:**

Mr. Steve Steiner presented the 2018-2019 Student Code of Conduct Handbook for approval.

Order #272 - Motion Passed: A motion to approve the 2018-2019 Student Code of Conduct Handbook as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.F. 2018-2019 Salary Schedule

Discussion:

Mrs. Jinger Carter presented the 2018-2019 Salary Schedules for approval. Mr. Mike Waller inquired as to when the last time we did a wage and salary survey of surrounding districts. Mrs. Marganna Stanley said that it has been several years. Mr. Waller suggested that it be done sometime in order for positions to be consistent with surrounding districts. Dr. Sally Sugg mentioned the salary increase given to the Family Resource Coordinators and requested that the administration look at the Family Resource Assistants' pay. Mrs. Carter stated that there are no FRC Assistants in our district and asked if she was speaking about those that work in Family Resource. Dr. Sugg said, "Yes, in attendance, especially the one at the High School." Dr. Sugg stated that their salary should be raised as well. Another position brought up for discussion is the Director of Instruction. Since this position was not filled when it was vacated, Dr. Sally Sugg requested that the position be abolished.

Order #273 - Motion Passed: A motion to abolish the Director of Instruction position passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #274 - Motion Passed: A motion to approve the 2018-2019 Salary Schedule as presented with the exception to strike out the Director of Instruction position passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.G. Consent Agenda

Order #275 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Dr. Sally Sugg and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VIII.G.1. Approve Math in Focus Workbook Surplus

Rationale:

Math in Focus (MIF) student workbooks 2009 copyright editions

VIII.G.2. Approve 2018-2019 Classified Work Calendars

VIII.G.3. Approve first reading of newly recommended KSBA Policy Update #41

VIII.G.4. Review and Accept newly recommended KSBA Procedure Update #22

VIII.G.5. Approve Student Overnight Trip Requests

Rationale:

HCHS FBLA student officers to attend the Kentucky FBLA Leadership Camp at Lake Cumberland in Nancy, KY July 17-19, 2018; and

HCHS Jr. Chef Team to compete in the Kentucky State Fair in Louisville, KY August 21-23, 2018 depending on the outcome of the competition each day.

VIII.G.6. Approve Bond of Depository for Public School Funds

VIII.G.7. Approve Fidelity (Performance) Bond of Treasurer Form

VIII.G.8. Approve Bid List for 2018-2019

VIII.G.9. Approve Retiree Resolutions

Rationale:

Janice Kitchens - Bus Monitor, Transportation Department - 18 years of service

Antoinette "Pennye" Lacer - Bus Driver, Transportation Department - 26 years of service

IX. Financial

IX.A. Treasurer's Report

Discussion:

Mrs. Cindy Cloutier presented the Treasurer's Report for the month ending May 31, 2018.

Mrs. Marganna Stanley requested that the Board approve the Treasurer's Report as presented.

Order #276 - Motion Passed: A motion to approve the Treasurer's Report for the month ending May 31, 2018 passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

IX.B. Paid Warrant Report

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between May 22, 2018 and June 25, 2018. Mrs. Marganna Stanley requested that the Board approve the Paid Warrant Report as presented.

Order #277 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between May 22, 2018 and June 25, 2018 passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

X. Personnel

X.A. Personnel Actions

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

X.B. Superintendent Evaluation

Discussion:

Mrs. Lisa Baird read the following statement: Mrs. Stanley has contributed a great deal to this district during her four year tenure as Superintendent. She continues to expand her horizons and her commitment to the mission and vision of Henderson County Schools. This Henderson County Board of Education is pleased to offer her an Exemplary distinction.

XI. Adjourn

Order #278 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:30 p.m. passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays.

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Lisa Baird, Chairperson

Marganna Stanley, Superintendent