**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, May 21, 2018**

**Spencer County Middle School Media Center**

**Board Members Present:**

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

Others Present: Superintendent Chuck Adams, Chuck Abell, Mark Thomas, Jim Oliver, Bob Hafendorfer, Matt Mercer, Curt Haun, Steve Rucker, Vicki Goodlett, Diana Thomas, Pete Clevenger, Michele Barlow and others.

**ORDER # 160**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

The Statement of Board Mission was read and visitors were welcomed.

**ORDER # 161**

**REVIEW AND ADOPT AGENDA**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the May 21, 2018 agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS:**

* Going the Distance Award: Michelle McKinley
* KY Middle School Association: “Schools to Watch” Banner Presentation to Matt Mercer.
* 2018 Teachers of the Year:

TES: Terri Booth

SCES: Jessica Wood

SCMS: Ronda Cox

SCHS: Katharine VanVactor

Preschool: Linda Neyhart

**CITIZENS AND DELEGATIONS**

Heather Downs asked that Shouse Court bus route not be eliminated.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight
   1. Hillview Academy: Bob Hafendorfer
   2. SCHS Clarinet Choir
2. Academic Report – Chuck Abell
   1. Certified Evaluation Plan
3. Superintendent’s Report: Chuck Adams
   1. SCHS Project
   2. Transportation
   3. Adult Education
   4. National Dairy Judging
   5. Tentative Budget and Salary Scales

**ACTION WITH DISCUSSION**

**ORDER # 162**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the minutes dated April 23, 2018 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 163**

**CONSTRUCTION INVOICES (BG-15310 NEW ELEMENTARY SCHOOL AND BG-17236 ACADEMIC/ATHLETIC COMPLEX) INVOICES PENDING UP THROUGH MAY 21, 2018**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve Musco (Ball field lights) for $125,000 and Sherman Carter Barnhart $5,000.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 164**

**TENTATIVE BUDGET**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the tentative budget as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 165**

**CARRYOVER OF SBDM SECTION SIX 2018-2019**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve the Carryover Section Six funds as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 166**

**SCHS 0.5 ARC CHAIRPERSON**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the SCHS 0.5 ARC Chairperson Position as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 167**

**SCES KINDERGARTEN IA POSITION**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the SCES SBDM request for a Kindergarten IA as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 168**

**SCHOOL RESOURCE OFFICER AGREEMENT 2018-2019**

An increase in safe schools funds is anticipated. The increase will likely cover the full amount of this contract. A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the School Resource Officer Agreement as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 169**

**STUDENT CODE OF CONDUCT 2018-2019**

The Acceptable User Policy for Technology has been added. No other changes were made to the student code of conduct. A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the Student Code of Conduct as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 170**

**CERTIFIED EVALUATION PLAN 2018-2019**

Only modification made to the certified evaluation plan is the placing of all administration and principals under the same plan by placing ISSLC Standards under the 4 PGES domains A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the Certified Evaluation Plan as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 171**

**APPROVAL OF BREAKFAST AND LUNCH PRICE INCREASE**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the breakfast and lunch price increase as follows:

Breakfast Prices for Students from $1.00 to $2.00

Student Elementary Schools Lunch from $2.75 to $2.85

Student Middle & High School Lunch from $2.80 to $2.90

Breakfast for Adults from $2.35 to $2.50

Lunch for Adults from $3.50 to $3.65

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 172**

**SUBSTITUTE TEACHER SALARY SCALE**

|  |  |
| --- | --- |
| Rank | Daily Rate |
| 1 | $115 |
| 2 | $110 |
| 3 | $105 |
| 4 (Degree) | $ 95 |
| 4 (96+ Hours) | $ 90 |
| 5 | $ 80 |

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the substitute salary scale as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 173**

**RESPONSIBILITY FACTOR AND EXTENDED DAYS**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the Responsibility Factor and Extended Days as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 174**

**SALARY SCALE 2018-2019**

A motion for a 1.5% increase was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger.

Ms. Debbie Herndon No

Ms. Janet Bonham No

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark No

Motion died.

A motion for 1.75% increase was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 175**

**EXTRA SERVICE STIPEND LIST 2018 – 2019**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the Extra Service Stipend for 2018-2019 with the modification of SCHS Athletic Director with an additional $500.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 176**

**BEAR CARE RATES 2018-2019**

A motion was made Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the Bear Care Rates for 2018-2019 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 177**

**ESTABLISH SCMS TEACHING POSITION W/ SECTION 5 ALLOCATION FUNDS**

SCMS is requesting a teaching position for the 2018-2019 school year. This position will be funded by converting two for the board funded Section 5 staff, IA positions into this teaching position. A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the establishment of SCMS teaching position with Section 5 Allocation Funds as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 178**

**RE-ESTABLISH FRYSC PROGRAM ASSISTANT POSITION**

Requesting approval to re-establish the FRYSC Program Assistant position that was abolished last fiscal year due to funding cuts. With the increase in FRYSC funding, there are adequate funds available to re-reestablish this 7 hour, 190 day position. A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the same structure as 2016-2017 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 179**

**APPROVAL OF BID FOR WORKERS’ COMPENSATION INSURANCE COVERAGE**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve KEMI Insurance Company, at the bid price of $66,576.87 with an annual renewal option.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 180**

**APPROVAL OF BID FOR STUDENT INSURANCE**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve Nationwide Life Insurance (agent, Roberts Insurance) for student insurance as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 181**

**APPROVAL OF BID PROPERTY, INLAND MARINE, BOILER & MACHINERY, FLEET, GENERAL LIABILITY, EDUCATORS LEGAL LIABILITY, EXCESS UMBRELLA LIABILITY, CRIME/EMPLOYEE DISHONESTY INSURANCE COVERAGES**

Markel Insurance Company (agent, Commonwealth Risk Solutions Management) submitted a bid price of $166,525.00. Our current year insurance premiums totaled $227,842, this is a savings of $61,317. A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve Markel Insurance Company as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 182**

**ACTION BY CONSENT**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the Action by Consent Items as presented below:

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. School Activity Budgets
5. Invoices for Approval
6. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer County Elementary** **Bear Care Program**

Jane Anderson, Principal Rank 1 Anna Harley, Child Care Worker

Beatrice Kelty, Preschool Teacher, Rank 3

**Other Resignations**

Tiffany Ruiz, Sub Classified Curtis Wheeler, Bus Driver Eff 5/1/18

Brooke McIntosh, Emergency Certified Sub Teacher Rank 4 Gary Kidwell, Principal SCES eff 5/31/18

Marita Frye, Emergency Certified Sub Teacher Rank 4 Scott Schweitzer, Tech Res Teacher eff 6/30/18

Austin Peters, Emergency Certified Sub Teacher Rank 5 Christy Weed, IA SCES eff 6/30/18

Melissa Young, Family Consumer Science SCHS

Susan Burress, Early Care & Childhood 6/30/18

Susan Balter, IA TES 6/30/18

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCHS Girls Soccer Overnight – Asbury University
   2. SCHS Dance Team UofK Overnight
   3. SCMS Girls Basketball Transylvania University
2. Fundraiser Approvals

Spencer County Middle School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cheer | End of School Party | 5/25/2018 | Uniforms, Travel Wear, Camp, Equipment, etc | Adults/Students |
| Cheer | Cheer-A-Thon | 5/18/2018 | Cheer, Uniforms, Camp, Equipment, etc. | Adults/Students |
| Girls Basketball | Back to School Dance | 8/17/2018 | Equipment, Tournaments, Girls Basketball | Adults/Students |
| Girls Basketball | Sell Old Spirit Wear Overstock | 8/2018-11/2018 | Team Gear, Camp, Tournaments | Adults/Students |
| Kids Club | Lock In | May 2019 | Kids Club | Adults/Students |
| Kids Club | Snack Shack (Concessions)  30 minutes after school | 2018-2019 | Kids Club | Adults |
| Kids Club | ColorFest/ColorRun | May 2019 | Kids Club Activities, Snacks, T-shirts | Adults/Students |
| Cheer | Disney Princess Camp | TBD | Uniforms, equipment, camp competition | Adults |
| Cheer | Back to School Luau | August 2018 | Uniforms, Equipment, Camp | Adults/Students |
| PTSO | Teacher &Student Memberships | August 2018 | Teacher and Student Appreciation | PTSO Board |
| PTSO | Alternative Donation Fundraiser | August 2018 | Teacher and Student Appreciation | PTSO Board |
| PTSO | Spirit Wear | Aug-Sept 18 | Student and School needs | PTSO Board |
| PTSO | Candles and Cookies | Oct 2018 | Student & Teacher Supplies/Appreciation | PTSO Board |
| PTSO | Texas Roadhouse Gift Card Sales | November 2018 | Teacher & Student Appreciation | PTSO Board |
| PTSO | Winterfest | December 18 | KPrep and Technology | PTSO Board |
| PTSO | Chiplote Night | January 2019 | KPREP and Technology | PTSO Board |
| PTSO | Spirit Night  Ticket/Concession | 1 per month | Teacher & Student Appreciation | PTSO Board |
| PTSO | Game Night | March 2019 | Student and School needs/Supplies | PTSO Board |
| PTSO | Kona Ice | 6th Grade Open House | Student & Teacher Appreciation | PTSO Board |
| PTSO | Pretzel Rods and Lollipops | Open Houses,  Parent Involvement Nights | Student and Techer Appreciation | PTSO Board |
| PTSO | Kroger Card Rewards | School Year | Student and Teacher Appreciation | PTSO Board |

Spencer County High School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Girls Soccer | Youth Camp and concessions | June 11-14 | Cover Camp Costs | Students/Adults |
| Girls Soccer | Alumni Game | August 2018 | Spirit Wear for players | Students/Adults |
| Class of 2019 PG | Levy Concessions  Derby, Oaks, Ballgames, etc. | June – May 2019 | Project Graduation | ADULTS ONLY |
| Class of 2019 PG | Trash Pick Up | June – May 2019 | Project Graduation | ADULTS ONLY |
| Class of 2019 PG | Spirit Wear | June – May 2019 | Project Graduation | Student/Adults |
| Class of 2019 PG | Krispy Kreme | June – May 2019 | Project Graduation | Student/Adults |
| Baseball | Summer Youth Camp | June 4-7, 2018 | Uniforms and Equip | Student/Adults |
| Baseball | Summer Baseball Tournament | July 4-8, 2018 | Uniforms and Equip | Student/Adults |
| Baseball | Summer Baseball Tournament | July 21-24, 2018 | Uniforms and Equip | Students/Adults |
| Dance | Roosters Fundraiser | September 2018 | Dance Team Expenses | Students/Adults |
| Dance | Football Concessions/Gate | Marksbury will assign date | Dance Team Expenses | Students/Adults |
| Dance | Chubby Chico Charms/Jewelry | November – December 2018 | Dance Team Expenses | Students/Adults |
| Dance | Mother Date Out: Babysitting | November 2018 | Dance Team Expenses | Students/Adults |
| Dance | Dance Clinic Experience | Spring | Dance Team Expenses | Students/Adults |
| Dance | Dance Clinic Experience | Fall 2018 | Dance Team Expenses | Students/Adults |
| Dance | Krispy Kreme | Jan – March 2019 | Dance Team Expenses | Students/Adults |
| Dance | DWTS Dancing with the Stars | February 2019 | Dance Team Expenses | Students/Adults |
| Dance | Papa Johns Booth  UL Football Games | Football Season | Dance Team Expenses | ADULTS ONLY |
| Dance | Hometown Cards | Aug – December 18 | Dance Team Expenses | Students/Adults |

Spencer County Elementary

SCES would like to have the following fundraisers approved for 2018-2019:

Fall Festival (Oct./Adults), School Pictures (Oct. & March/ Adults), Jump Rope for Heart (Feb./Adults & Students), Mini Relay for Life (May/Adults & Students). Peel N Go Cards (Fall), City Saver Books (Fall), 5th Grade Spirit Events (Jan. – May), Papa John’s Fundraising Nights (Monthly), Little Caesars Pizza Kits – Bi Monthly, Butter Braid Bread/Pastries (Fall & Spring), and World’s FinestChocolate Bars (Fall & Spring) (Adults)

All year long fundraisers: General Mills Box Tops, Kroger, Bookstore, and Ink & Toner Cartridges/Cell Phones (Recycle) (Adults)

PTA: SCES Spirit Wear (August), Book Fair (Nov. & Mar.), Santa Shoppe (Dec.), Script Sales (Nov/Ongoing), Read-A-Thon, (February), Penny War (Spring), and Spring Floral Sale (Spring) (Adults)

We plan to use all fundraising money to purchase instructional resources to support moving student achievement, to provide trade books which support Thematic Teaching, and to support technology purchases that coincide with our school’s Technology Plan.

1. Fee Requests

Taylorsville Elementary

|  |  |  |
| --- | --- | --- |
| TES Jr. Beta Club | $20 | Club Dues |
| Academic Team | $15 | T-Shirts (Academic Team) |

Spencer County Middle

|  |  |  |
| --- | --- | --- |
| Cheer | $400 | Sports Fee – Uniforms, Camp, Competition Fee, Travel Wear, Transportation/buses |
| Cheer | $100 | Sports Fee – Camp, Competition |
| Track | $100 | Uniforms, Meets, and Equipment |
| Kids Club | $15.00 | GBB Lock in |
| District Activity  Choir | $20.00 | Choir Fee |
| Choir Club | $8.00 | KY ACDA Audition Fee |
| Choir Club | $8.00 | Solo Fee |
| Choir Club | $12.00 | Ensemble Fee |
| Choir Club | $64.00 | Kings Island Fee Spring 2019 |
| Choir Club | $60.00 | KY-ACDA Registration Fee |
| Jr Beta | $25.00 | Convention Fee |
| Jr. Beta | $20.00 | Club Fee: Activity funds for service projects and convention preparation |
| Girls Basketball | $175 | Transylvania Camp |
| Girls Basketball | $110 | Campbellsville Camp |
| Girls Basketball | $10.00 | Dance Fee – Girls Basketball Dance |
| Girls Basketball | $75.00 | Team Fee – Gear, Camps, Tournaments |

Spencer County Elementary

## SCES would like to charge a $5 club fee for the following clubs for 2018-2019:

Academic Team (FPS) & (Quick Recall), Archery, Bearly News, Chess, Chorus, Cup Stacking, Dance, Drama, Garden, Jr. Beta, Lego, Newspaper, Peer Tutoring/Mentoring, Percussion, STLP, Crafty Friends, Student Council, Safety Patrol, Running, Volleyball, and Zumba

1. Surplus Items

SCES: Three 6’ Tables

1. OVEC Head Start MOA 2018-2019
2. Certified and Classified Position List
3. 2019 Prom Location: The Ice House
4. 2018-2019 NCDH Contract for Nurses and SCES
5. Approval of Annual Vendors (Model Procurement)
   1. McDonalds Taylorsville, KY
   2. Valor Oil
   3. Shelburne’s Concrete & Dirt Work
   4. Olde Master Originals
   5. Kendra Scott
   6. Tons of Fun, LLC
   7. Cambo the Clown
   8. Noggin, LLC
   9. Depp Rasner
   10. Crocodile Creek

**COMMUNICATIONS**

1. Board Members
   1. Dr. Lynn Shelburne asked that the photos of Shouse Court be scanned to all board members, and encouraged board members to travel Shouse Court.
2. SCEA Update: Ms. Janet Allen gave oral report.
3. Written Communication
   1. Attendance Report
   2. Bus Maintenance Report
   3. Building Inspections
   4. SBDM Minutes
   5. Local Field Trips
   6. Health Office Visits
   7. MOA – Ms. Baxter
   8. Open Records Requests
   9. SFCC Third Offer of Assistance
   10. SFCC Amended Offer of Assistance

**DIALOGUE AND FUTURE AGENDA TOPICS**

* 1. Superintendent Evaluation for June 7 work session.

**ORDER # 183**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to make the agenda dated May 21, 2018 part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 184**

**ADJOURN BOARD MEETING**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to adjourn at 8:28 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes