

LCMS SBDM SCHOOL COUNCIL POLICY

District: Livingston County (345)

School: Livingston County Middle School
Policy # 16.01

Policy Type (Check One)

Council Operations

School Operations

POLICY TOPIC DESCRIPTION

Committee Participation
Statutory Authority-KRS 160.345(2)(c)2

POLICY STATEMENT

PARTICIPATION OF COMMITTEES

LCMS will have one standing committee identified as the school leadership team. This committee will be comprised of one representative from each department including additional members such as a classified staff member.

The School Leadership Committee membership **may** consist of staff, parents, students, community members, etc. The committee will be led by the principal (chairperson), assistant principal (vice chairperson) and elected secretary. The principal will be responsible for setting monthly meetings, leading those meetings, and setting the agenda. The vice chair will be responsible for assuming chair's responsibility in his/her absence. The secretary is responsible for taking attendance at monthly meetings, keeping minutes of each meeting (which includes attendance) and submitting minutes to SBDM secretary for inclusion in SBDM notebook. Minutes and notes should also be shared amongst departments by the leadership team members.

The School Leadership Committee will discuss upcoming events, planning, PD, budget, culture/wellness/school resources, and curriculum/instruction/assessment. These topics will be posted by the principal on the monthly meeting agenda.

Ad Hoc Committees will be developed as needs arise.

1st Reading Date 5/16/18

Council Chairman's Signature *Bobby Love*

2nd Reading Date 6/20/18