

# CDC COUNSELING AND DIAGNOSTIC CENTER

7315 Dixie Highway Florence, KY 41042 Phone: (859)282-0119 Fax: (859) 282-8018

## CONTRACTUAL AGREEMENT

Thomas C. Noyes, Ph.D.  
*Licensed Clinical Psychologist*  
*Licensed Marriage and Family Therapist*

Micah Noyes, MA, LPCC,  
LCADC  
*Licensed Professional Clinical Counselor*  
*Licensed Clinical Alcohol and Drug Counselor*

Christen T. Logue, PhD  
*Licensed Counseling Psychologist*

H. Greg Merrill, LCSW  
*Licensed Clinical Social Worker*

Beth E. Brinsko, PhD  
*Licensed Clinical Psychologist*

Michelle Smith, LCSW  
*Licensed Clinical Social Worker*

K. Joann Renner, MA  
*Temporary Licensed Psychological Associate*

www.cdcknky.com  
E-mail: CDC26@fuse.net

**THIS AGREEMENT** made and entered into this 1<sup>st</sup> day of August 2018 by and between the Newport Independent Schools and The Counseling and Diagnostic Center LLC (CDC)

The Counseling and Diagnostic Center hereby agrees to provide therapy/consultation services at a rate of \$50.00 per hour for up to 20 hours per week. Services are to include: direct mental health counseling services, teacher/administrator consultations, professional development for staff, and attendance at ARC meetings to discuss progress toward student goals. Counseling and consultation services will be provided to all designated students as requested by Newport Independent Schools.

CDC is to submit a bill at the end of every month for the total amount due. Payment is to be made within thirty (30) calendar days thereafter. No reimbursement will be provided for travel.

Either party may terminate this contract with 30 days notice. A termination notice is to be presented in written form to the other contracting party.

In witness whereof the parties have executed this agreement in duplicate originals one of which is retained by each of the parties the day and year first written above.

By

Thomas C. Noyes, PHD

By

Lisa Swanson, Director of Special Education

By

Kelly Middleton, Superintendent Newport Independent Schools

**Addendum to Counseling and Diagnostic Center Contract 2018-2019.**

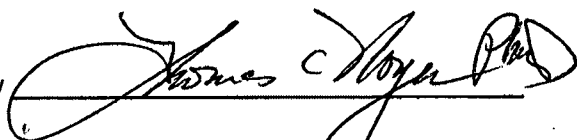
- I. The Newport School Board of Education requires all employees, contractors, and volunteers to submit to a criminal history background check by the Department of Kentucky State Police and the Federal Bureau of Investigation. Fingerprints shall be obtained on an applicant's fingerprint card provided by the Department of Kentucky State Police. The results of the criminal background check will be sent to the hiring superintendent. Any fee charged shall be no greater than the actual cost of processing the request and conducting the search. Finger printing can be obtained at the superintendent's office in the Newport Welcome Center. Newport Board of Education charges \$32.00 for the background check and fingerprints. If you have completed a background check and finger printing at another district please submit a copy with your application/contract.
- II. The Newport Board of Education requires all prospective employees of public schools and their contractors' who work in direct contact with children submit to a (Child Abuse) Background Check in accordance with the passage of SB 101 (2018). The Central Registry Check form can be downloaded from The Cabinet for Health and Family Services (CHFS) website. A check or money order made payable to the "Kentucky State Treasury" in the amount of ten dollars (\$10.00) must accompany your request to process the Child Abuse Neglect Check. Please follow complete instructions on the form. Persons applying for a certified, classified or contractual position within the Newport Independent School District must present the superintendent with a letter from the Cabinet for Health and Family Services stating you are clear to hire and there are no findings of substantiated child abuse or neglect.
- III. The Newport Board of Education has contracted Safe Schools by Vector Solutions to streamline staff safety and compliance training with a web-based automated system. You are required to complete specific training courses in accordance to the district's Safe School policies prior to the first day of school. Courses required by the district include, but are not limited to Restraint and Seclusion, Bloodborne Pathogens Exposure Prevention, FERPA: Confidentiality of Records, Emergency Management: Evacuation Planning for Students with Special Needs, Safety in the Classroom and others to be determined for educators who support students with exceptionalities.
- IV. The Newport Independent School District subscribes to Kentucky School Board Association's (KSBA) Medicaid Reimbursement Program to manage special education related services and maintain IDEA compliance. The use of custom software – ezEdMed is a time saving management tool that maximizes Medical reimbursements for special education services such as speech and language therapy, occupational therapy, physical therapy, nursing care, audiology, the purchase of assistive technology devices and special transportation. The service documents therapies delivered to the students and progress monitoring made toward students goals.
  - a. Provider shall complete in-service training (CEU/EILA credit), webinar and video conferencing with easy-to-use reference manuals. Provider will also receive support and consultation from Kentucky-based special education professional via toll free phone and email.
  - b. New providers are required to attend all ezEdMed Trainings in order to execute the reimbursement program. Current providers are required to only attend trainings that are essential to the services they provide. You will be responsible for accurate documentation of

Newport Independent School District Service Provider Application 2018-2019/Addendum

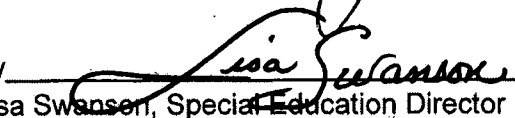
all services provided to the special education student based on the service written in the IEP. Services are to be documented within **14 days of the service provided**. Incomplete or missing documentation will be addressed first by email and if not corrected following the email a meeting will be scheduled with the special education director.

- c. Evaluations – Medicaid allows providers to use snow days, Professional Development Days and PLC days for writing evaluations and analyzing the evaluation data. This does not include after regular school hours, weekends and holidays.
- d. Providers shall participate in a Random Moment Time Study (RMTS) created by the Medicaid School Based Administrative Claiming (SBAC) program in an effort to recoup costs associated with administrative activities under the Individuals with Disabilities Education Act (IDEA).
- e. A change in a practitioner's License, certification or registration may disqualify the practitioner from covered Medicaid services. It is the responsibility of the therapist and or practitioner to submit a new license when a license expires during the contract period.

This addendum shall constitute the complete understanding of the related service provider and the Newport Board of Education and may not be modified in any manner unless agreed upon by the Superintendent, Special Education Director, and the related service provider. Provisions of this addendum shall remain in effect for the duration of the contracted 2018-2019 school year.

By 

Date 5/30/18

By   
Lisa Swanson, Special Education Director

Date 5/30/18

By \_\_\_\_\_  
Kelly E. Middleton, Superintendent  
Newport Independent School District

Date \_\_\_\_\_