Henderson County Schools Transportation Department

5675 Airline Road

Mailing Address:

Henderson, Ky 42420

ATTN: Transportation

Phone:

(270) 831-5120

1805 Second St.

Fax:

(270) 831-5122

Henderson, Ky 42420



Overnight and Out of District School Bus Trip Guidelines

During overnight school bus trips and out of district bus trips, all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

Checklist:
1/ Sponsor/Coach Name: Danno Robinson Cell Number: 2708600455
✓ Date of Departure: 7-17-18 Time of Departure: 6.00 Qm.
Date of Return: 1916 Expected Time of Return: 445 pm
Please List Names of Chaperones
$\frac{J}{}$ Obtain parent/guardian permission forms **Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient**
Notify school cafeteria manager of any lunch needs
Follow all Transportation Department guidelines for bus trips **All requests must be in the trip system at least five days prior to the date of departure**
✓ Understand any student's medication needs and/or medical conditions **Coaches must carry all player's physicals on any away and overnight trips**
Attach a trip list of students to the principal/designee and a rider's list to the bus driver **Rider's list must contain all rider's names and an emergency contact name and number**
Attach and itinerary
Other specific needs:
Signature of Person submitting form Signature of Principal/Designee Signature of Principal/Designee
Signature of Person submitting form Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

FBLA LEADERSHIP DEVELOPMENT CAMP REGISTRATION FORM (Due June 8, 2018)

Chapter Name: Henderson County Maria Hamby

Adviser's Summer Email: danna.robinson@henderson.kyscl

Adviser: Danna Robinson

Adviser's Cell Phone: 2708600455

		OFFIC	CER/AD	OFFICER/ADVISER REGISTRATION	NO		
			Gender	Office Held	T-Shirt Size		
	First Name	Last Name	MorF	Mor F P, VP, S, T, R, H, Par, Adv	S, M, L, XL, 2XL, 3XL	ည	Cost
	1 Danna	Robinson	ш	Adv	2X	\$	110.00
	2 Marilyn	Dorsey	ш	Adv	XL	\$	110.00
(((3 Jaycee	Simpson	ĬŁ.	Д	M	&	110.00
	4 Jada	Hamby	L	Par	S	ક્ક	110.00
	5 Cassady	Coomes	止	VP		s	110.00
ű	6 Havden	Krampe	Σ	VP	1	\$	110.00
Ľ	7 Marisa	Littrell	ட	-	XL	ક્ક	110.00
	8 Landon	Littrell	Σ	T		↔	110.00
		Lewis	ш.	R	Z	₩.	110.00
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Additional Fee for 2XL or 3XL tshirts

990.00 Total Cost \$

	REGIONA	L/STAT	GIONAL/STATE OFFICER REGISTRATION	SATION	
			Regional or State Office		
		Gender	Held	T-Shirt Size	
First Name	Last Name	M or F	P, VP, S, T, R, H, Par	S, M, L, XL, 2XL, 3XL	Cost
1 Hannah	Watkins	ᄔ	F	M	1 49
2 Alex	Wheeler	Σ	S	2	· *
m					ı \$
4	7.7				· \$

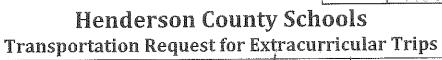
FEES WILL NOT BE REFUNDED, BUT SUBSTITUTIONS CAN BE MADE.

***Do not include the fee for regional or state officer, but please list them on this form.

You may purchase additional shirts for a cost of \$12 each.

Please add an additional \$2 for each 2XL or 3XL tshirts

Trip ID#:	7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	_
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44.				
Requested by:	anna Robins	Marily	Darsey	
Date Submitted: 5	.99-18	School: \f(ts	`
Group: FBI	LA			
Funding Source for Trip	p Cost: Perkin	<u> </u>		
Destination: FBU	A bodish	amp, Lake	Cumpaller	
Purpose of Trip:	BLA Lader	up Canp	my Key	
Date(s) of Trip:	Ju 17. 19. 2i) (P		
	Departure Time (CST) Arriv	val Time (CST)	,
To the Event:	(61.06 (A)	M)/ PM '.\omega	AM/PM	
On Return Trip:	12:45 AI	M (PM) 4:49	AM /(PM)	
Street: 17500	Ky 196			
City, ST: Nanch	128	ZIP	42544	
Number of Students	9 Number o	f Adults Q	Total:	7 7 7 2 6
Number of Vehicle(s) i	Required: Bus	(suv) 2	Ear	S sms
Willy	you require a handica	ap-accessible bus	? Yes (No)	
Does the driver need t	to remain with group	during the even	t? (Yes) No	
Emergency Contact Nu	umber of Sponsor:	QN 1519	-0213	
Additional Requireme	nts:			
Medical Needs:			<u> </u>	
Employee Signature:	When Koh	Mar	<u>ANNOIS</u>	
ORG:		PROJ:]
Principal App	proval: Amand	le Lacer)]
Date of App	proval: 569/1			

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420 (270) 831-5000 Fax: (270) 831-5009 www.henderson.kyschools.us



June 4, 2018

Over Night Trip Request

The Henderson County Jr. Chef Team recently won regional competition and will advance to state competition in August. The team consisting of five team members from Henderson County High School Culinary Arts division under the direction of Coaches Mrs. Ginny Johnson and Mrs. Charlotte Baumgartner will travel to the Kentucky State Fair on August 21st for a tour of Sullivan University. On August 22nd, the Jr. Chef Team will compete against Western (Jefferson Co) at 9am.

The team will continue to have an overnight stay on the 22nd and then again on the 23rd depending on the outcome of the competition each day.

Thank you in advance for approving the overnight travel for this amazing group of young chefs.

Charlotte Baumgartner