



Livingston County Board of Education Regular Meeting

June 11, 2018 7:00 PM

South Livingston Elementary School Library, 850 Cutoff Road, Smithland, KY 42081

Attendance Taken at 7:00 PM:

Present Board Members:

Mrs. Tina Culver
Mr. Dennis Fleet
Mr. Ronald Jones
Mr. David Kitchens
Mrs. Pam Salazar

Updated Attendance:

Mrs. Pam Salazar was updated to present at: 7:05 PM

1. Call to Order

2. Adopt the Agenda

Order #280 - Motion Passed: A motion to adopt the agenda passed with a motion by Mr. Ronald Jones and a second by Mrs. Tina Culver.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Absent

3. Recognitions - Live RED Recognitions

3.a. Staff

Discussion:

A reception was held at 6:00 PM to honor and recognize the retirees of the Livingston County school system.

3.b. Live RED Report

Discussion:

Mrs. Amy Ramage presented the LiveRED report.

4. Public Comment

Discussion:

There were not any public comments.

5. Consent Items

Order #281 - Motion Passed: A motion to accept the consent items passed with a motion by Mr. David Kitchens and a second by Mr. Ronald Jones.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
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Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Absent

- 5.a. Minutes of Previous Meetings
- 5.b. Payment of General and Title Program Claims
- 5.c. Acknowledge Personnel Report
- 5.d. SBDM Policy Review
- 5.e. Travel Requests
 - 5.e.I. Student Travel
 - 5.e.II. Employee Travel
- 5.f. Instructional Resource Plans
- 5.g. Grant Writer's Report
- 5.h. Liberty Mutual Supplemental Application
- 5.i. Office of Vocational Rehabilitation Community Work Transition Program 2018-19 MoU
- 5.j. Procurement Review Report
- 5.k. Day Care Fees
 - 5.l. Pest Management Contract
- 5.m. Commonwealth of Kentucky Striving Readers Literacy Grant
- 5.n. 2018 Special Education Determination Letter
- 5.o. Commonwealth of Kentucky 21st Century Community Learning Center contract
- 5.p. Memorandum of Agreement with JAG KY
- 5.q. Excuse the May 14, 2018 Board Meeting Absence of David Kitchens
- 5.r. Commonwealth of Kentucky Contract Locally Operated Career & Technical Ed Center/Department
- 5.s. Principal's Combining Budget (SLES)
- 5.t. Commonwealth of Kentucky Contract FY19 Mathematics Achievement Fund
- 5.u. Commonwealth of Kentucky Contract FY19 Community Education
- 5.v. Bond of Depository
- 5.w. Livingston County Finance Corporation Annual Report Filing
- 5.x. MOA with WKEC for Occupational Therapy and Physical Therapy Services

6. Treasurer's Report & Finance Update

Discussion:

Ms. Mary Dunning presented the Treasurer's Report on behalf of Jill Duncan who was unable to attend.

Order #282 - Motion Passed: A motion to accept the Treasurer's Report passed with a motion by Mrs. Tina Culver and a second by Mr. David Kitchens.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Absent

7. Staffing

Discussion:

One of the purposes of the Systems Officer is to have a person trained to become the Finance Officer. The Finance Officer can be a classified or a certified employee. As such, the Systems Officer should also have the option of being a Classified or Certified position, with a corresponding certified salary schedule.

The LCHS Treasurer has announced her retirement but the specific date has not been determined. The Superintendent is recommending to temporarily add one Secretary position at LCHS for training purposes to help with a smooth transition.

Jobs for America's Graduates (JAG) Specialist is an opportunity to expand our current school-to-work transition specialist. The expansion can take place with little or no additional cost to our school district.

Order #283 - Motion Passed: A motion for the Systems Officer to be a Classified or Certified position to be compensated according to the certified salary schedule; temporarily add one Secretary position at LCHS for training purposes; and to approve the Jobs for America's Graduates (JAG) Specialist position and job description, passed with a motion by Mrs. Tina Culver and a second by Mr. Ronald Jones.

5 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

8. Grant Funded Salaries, Salaries, and Extra Service

Discussion:

Some of our coaches are not employees of the school system; as such, they did not receive raises with the updated salary schedules. Coaches, and a few other extra service stipends, have been increased by \$200 each. This is a minimum of 2% increase for all coaching stipends.

Last month's approved salary schedules did not include increases in pay for grant funded positions. After a review of the projected grant funds for the 21st CCLC, the pay scales have now been adjusted to accommodate the budget while also providing a pay increase. This has been made possible due to the hiring of Ms. Mary Dunning (the 21st CCLC Coordinator) as the Finance Officer. This reduced the amount of 21st CCLC funds that were being used to pay her salary. Those funds have been allocated to increase the pay scales of the other 21st CCLC positions.

The FRYSC and Family First grants, at this time, have not allowed for increases in pay. However, there is a proposal to increase the grant funds around mid-year of the upcoming school year. This may not result in increased pay for all of these employees, however, it would increase the number of persons employed to help meet our students' needs.

Order #284 - Motion Passed: A motion to approve the proposed 21st CCLC salary schedule, Extra Service Salary Schedule, and for the Technology Assistants to be

commensurate with the Instructional Assistants, passed with a motion by Mr. David Kitchens and a second by Mr. Ronald Jones.

5 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

9. Fuel Bid Awards

Discussion:

On-road diesel, off-road diesel, and kerosene received the same bids by two different companies. The recommendation was made to accept these bids from Mid West because Mid West is the current service provider of these items.

Order #285 - Motion Passed: A motion to accept the low bids for the fuel bid package and the bids from Mid West for on-road diesel, off-road diesel, and kerosene, passed with a motion by Mr. Ronald Jones and a second by Mrs. Pam Salazar.

5 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

10. Policy Review

Discussion:

Proposed changes reflect new legal requirements, as well as "best practice" recommendations from KSBA.

Order #286 - Motion Passed: A motion to adopt the KSBA recommended policy update (#41) and applicable procedure update (#22), passed with a motion by Mrs. Tina Culver and a second by Mrs. Pam Salazar.

5 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

11. Closed Session

Discussion:

Mr. Ron Jones expressed a desire for all Board members to be present for the evaluation of the Superintendent. The Board did not enter into closed session. A motion was made to adjourn the meeting.

12. Return to Open Session

Discussion:

The Board did not enter into closed session thus negating this agenda item.

13. Actions Related to Closed Session

13.a. Superintendent's Summative Evaluation

Discussion:

The Superintendent Evaluation did not take place.

14. Adjournment

Order #287 - Motion Passed: A motion to adjourn the meeting passed with a motion by Mrs. Pam Salazar and a second by Mrs. Tina Culver.

5 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

Chairperson _____ Date _____

Superintendent _____ Date _____