

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Jackson, Ky., May 15, 2018

The Breathitt County Board of Education met in the Breathitt High School Library at 5:00 PM, with the following members present:

**Attendance Taken at 5:00 PM:**

Present Board Members:

Ms. Ruschelle Hamilton  
Mr. John Hollan  
Mr. George Johnson  
Mr. Albert Little  
Mrs. Rebecca Watkins

Also present: State Manager Mike Murphy

Updated Attendance:

Mr. John Hollan was updated to present at: 5:04 PM

**I. Call to Order.**

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5:00 PM in the BHS Library.

**I.A. Roll Call**

**I.B. Pledge of Allegiance**

**I.C. Review of Commissioner's Approvals**

State Manager Mike Murphy confirmed that the minutes of the past meeting were approved by the Commissioner of Education.

**I.D. Adopt Agenda**

**Order #195 - Motion Passed:** After adding the BHS Band Trip to the Cincinnati Museum on May 25, 2018, and the BHS JROTC Summer Camp in Whitesburg, TN, on June 3, 2018 to Item III-B-8-c and d; approval of the 21st Century Program MOA for the 2018-2019 school year to Item III-A-12; and SMS to the KRCC Building Use Request in Item III-A-1-d; and upon the recommendation of Superintendent Phillip Watts, approval of adopting the agenda passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**II. Presentations/Reports**

**II.A. Recognitions/Awards**

**II.A.1. District Preschool 5 Star Ratings**

Jamie Lester with KDE was present at the meeting to recognize our Preschool Units for attaining 5 stars in the rating program used by the department for preschools and daycare centers. Mr. Lester was extremely complimentary of Preschool Coordinator Wayne Sizemore and all of our preschool units for their hard work in attaining this level. He shared that it is difficult to meet the criteria to attain 5 stars and we should be proud.

**II.A.2. Energy Star School Designations**

Ernie Tacogue, Andrea Rock, and Amanda Gardner, with TRANE were present at the meeting to recognize BHS and SMS as Energy Star Schools and present the principals with a plaque. SMS received an energy score of 97 and BHS received a 98, since the changes that were implemented through the Energy Savings Project. The district has realized 28% more savings through the project than expected. This is a great achievement for our schools.

**II.A.3. HCTC NextGen Graduates**

Ms. McDaniel recognized the NextGen graduates noting that this year's class is all girls; but also shared that all of these students received an associates degree as well as their high school diploma.

**II.A.3.a. Catherine Bowling**

**II.A.3.b. Samantha Caudill**

**II.A.3.c. Lori Hall**

**II.A.3.d. Brooke Halsey**

**II.A.3.e. Haileigh Hamilton**

**II.A.3.f. Cierra Monroe**

**II.A.3.g. Tierra Monroe**

**II.A.3.h. Emily Neace**

**II.A.3.i. McKenzie Neace**

**II.A.3.j. Emilea Pitts**

**II.A.3.k. Cassidy Thomas**

**II.B. Reports**

**II.B.1. Superintendent's Report**

Mr. Watts made some brief comments related to the growing contingency in the budget and commended everyone for working hard to save money. He also shared his appreciation for all staff members since last week was Teacher Appreciation Week. Testing began yesterday in the district and we are looking for continued improvement. Mr. Watts also announced that the military will be utilizing Breathitt High School this summer to provide medical services to the community June 13 - 27, 2018. This will be a great opportunity for our community to take advantage of free medical services.

**II.B.2. Architect's Report**

Victor Smith reviewed the construction projects that are ongoing in the district at this time including the bleacher replacement project, New ATC project, Central office HVAC project, and reviewed the new Facilities Inventory Classification System that KDE is piloting with our district. This new system will help define the facility planning process in the future by formally tracking all district buildings, and inventory.

**II.B.3. Attendance Report**

DPP Susan Watts presented the attendance report for May. Today's attendance was 96%; and we are predicted to end the year about the same as last year's average.

**II.B.4. Benchmark Data Report**

Donna Fugate presented updated benchmark data for all schools.

**III. Student Learning and Support Items Recommended for Approval**

**III.A. CONSENT ITEMS**

**Order #196 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the consent items listed below passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

Jackson, Ky., May 15, 2018

III.A.1. Consider approval of following property use requests:

III.A.1.a. Honey Run/Walk at LBJ Parking Lot on September 3, 2018

III.A.1.b. Honey Festival Parade at LBJ Parking Lot on September 1, 2018

III.A.1.c. Honey Festival Scholarship Pageant at LBJ on August 28, 2018

III.A.1.d. KRCC Request to use Highland-Turner School for their summer program June 11-July 27, 2018.

III.A.2. Consider approval of renewing the contract with G and G Communications for Two Way Radio Maintenance and Repeater Rent for bus radios for the 2018-2019 school year.

III.A.3. Consider approval of board attendance at the KSBA Federal and State law Update on June 7-8, 2018, and the KSBA Summer Leadership Institute at the Marriott Griffin Gate, Lexington, Kentucky on July 13-14, 2018.

III.A.4. Consider approval of the 2018 Summer Feed Program.

III.A.5. Consider approval of membership with the Kentucky Educational Development Cooperative for the 2018-2019 school year.

III.A.6. Consider approval of the LBJ PTO Fund Raiser for a Spring Dance on May 18, 2018.

III.A.7. Consider approval of the updated ARC Chairperson Designees for SMS and LBJ.

III.A.8. Consider approval of the School Activity Fund Budgets for the 2018-2019 school year.

III.A.9. Consider approval of the Capital Funds Request Form for Fiscal Year 2018.

III.A.10. Consider approval of the MOA with KDE for Tim Spencer for the 2018-2019 school year.

III.A.11. Consider approval of the Read to Achieve MOA for the 2018-2019 school year.

### III.B. DISCUSSION ITEMS

III.B.1. Consider approval of minutes of April 24, 2018 regular meeting.

**Order #197 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the April 24, 2018 regular meeting minutes passed with a motion by Mr. Albert Little and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. George Johnson Yes

Mr. Albert Little Yes

Mrs. Rebecca Watkins Yes

III.B.2. Consider approval of May 2018 bills for payment.

**Order #198 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the May 2018 bills for payment passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. George Johnson Yes

Mr. Albert Little Yes

Mrs. Rebecca Watkins Yes

III.B.3. Consider approval of the April 2018 Treasurer's Report.

Finance Officer Darnell McIntosh reviewed the April Treasurer's Report noting that the expected ending balance is now over \$1,000,000. It has been at least six years since the balance was over a million dollars. District staff is to be commended for their hard work in watching spending and saving money. The Board is also to be commended for their vision and courage in making

Jackson, Ky., May 15, 2018

tough decisions to grow the contingency. Right now, the expected ending balance will be around 7.5% contingency.

**Order #199 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the April 2018 Treasurer's Report passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.4. Consider approval of the FY2019 Tentative Budget.**

Stacy McKnight summarized the Tentative budget by going over the major changes made to next year's budget including a reduction in salaries based on the approved staffing policy, increasing buses in case the board chooses to purchase a bus with cash rather than finance it, increase matching county retirement in order to cover the increase in the rate, increased contingency, decreased SEEK based on declining enrollment and increase beginning balance based on the cash flow statement and the predicted ending balance. Based on the SEEK calculation the nickel tax will be matched at 25% next year and will then go to 100% the year after. The nickel tax has made a significant improvement in the overall health of the budget.

**Order #200 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the FY2019 Tentative Budget passed with a motion by Mr. Albert Little and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.5. Consider approval of renewing student insurance with Roberts Insurance Company for the 2018-2019 school year.**

**Order #201 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the student insurance for the 2018-2019 school year passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.6. Consider approval of renewing the bank depository bid with Citizens Bank & Trust for the 2018-2019 school year.**

**Order #202 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of renewing the bank depository bid with Citizens Bank and Trust passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.7. Consider approval of the following bids:**

**III.B.7.a. Athletic Supplies Bid**

**Order #203 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of all vendors bidding for athletic supplies to include BSN, Derrickson's Graphics, and Team Spirit passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.7.b. Maintenance/Transportation Parts**

**Order #204 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of rejecting bids for maintenance and transportation parts and supplies and re-bid in order to give all vendors an opportunity to participate passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.7.c. Oil/Lube Bid**

**Order #205 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of accepting all vendors for oil/lube products for the 2019-2019 school year, to include Apollo Oil, and Key Oil, since both bidders had low bid for different products passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.7.d. Pest Control Services**

**Order #206 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of accepting Best Pest, Inc. as the vendor for pest control services, since they were the only bidder passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**III.B.7.e. Physical Therapy Services**

**Order #207 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of accepting Jackson Physical Therapy as the vendor for physical therapy services for the 2018-2019 school year, since they were the only bidder passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes

Jackson, Ky., May 15, 2018

Mr. Albert Little            Yes  
Mrs. Rebecca Watkins       Yes

**III.B.7.f. School Bus Tires**

**Order #208 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of accepting Parsley Tire as the vendor for school bus tires for the 2018-2019 school year, since they were the only bidder passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton    Yes  
Mr. John Hollan            Yes  
Mr. George Johnson        Yes  
Mr. Albert Little           Yes  
Mrs. Rebecca Watkins      Yes

**III.B.7.g. School Pictures**

**Order #209 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, and since their service has been exceptional and their product has been extremely good, approval of Lifetouch Photography as the vendor for school pictures for the 2018-2019 school year passed with a motion by Mr. Albert Little and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton    Yes  
Mr. John Hollan            Yes  
Mr. George Johnson        Yes  
Mr. Albert Little           Yes  
Mrs. Rebecca Watkins      Yes

**III.B.7.h. Soft Drinks**

**Order #210 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, and since theirs was the lowest evaluated bid, approval of accepting Coca-Cola as the vendor for soft drinks for the 2018-2019 school year passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton    Yes  
Mr. John Hollan            Yes  
Mr. George Johnson        Yes  
Mr. Albert Little           Yes  
Mrs. Rebecca Watkins      Yes

**III.B.7.i. Food (Not related to the School Nutrition Program)**

**Order #211 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of accepting all bidders for food not related to food service for the 2018-2019 school year, to include Jiffy Mart and Save-A-Lot passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton    Yes  
Mr. John Hollan            Yes  
Mr. George Johnson        Yes  
Mr. Albert Little           Yes  
Mrs. Rebecca Watkins      Yes

**III.B.8. Consider approval of the following out of state field trips:**

**Order #212 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the out of state field trips listed herein passed with a motion by Mr. George Johnson and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton    Yes  
Mr. John Hollan            Yes  
Mr. George Johnson        Yes

Jackson, Ky., May 15, 2018

Mr. Albert Little Yes

Mrs. Rebecca Watkins Yes

**III.B.8.a. ATC Field Trip to King's Island on May 25, 2018**

**III.B.8.b. BHS Special Education Field Trip to King's Island on May 21, 2018**

**III.B.9. Consider approval of the BG-1 for Central Office HVAC**

**Repair/Replacement.**

**Order #213 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the BG-1 for Central Office HVAC Repair/Replacement passed with a motion by Mr. Albert Little and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. George Johnson Yes

Mr. Albert Little Yes

Mrs. Rebecca Watkins Yes

**III.B.10. Consider approval of creating a full time District Reading Specialist position, in conjunction with the Striving Readers Grant - Two Year Position Only since grant is for two years.**

**Order #214 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of creating a District Reading Specialist position for two years in conjunction with the Striving Readers Grant passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. George Johnson Yes

Mr. Albert Little Yes

Mrs. Rebecca Watkins Yes

**III.B.11. Consider approval of a modified school day for Student Number 1951462074, pursuant to the Individual Education Plan.**

**Order #215 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of a modified school day for Student #1951462074, pursuant to the Individual Education Plan, passed with a motion by Mr. Albert Little and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. George Johnson Yes

Mr. Albert Little Yes

Mrs. Rebecca Watkins Yes

**III.B.12. Consider approval of Invoice No. 1803.0-1 in the amount of \$8,360.63 to Alt32 for Architectural Services regarding the Bleacher Replacement Project at BHS.**

**Order #216 - Motion Passed:** Based on the recommendation by Superintendent Phillip Watts, approval of Invoice No. 1803.0-1 in the amount of \$8,360.63 to Alt32 for Architectural Services regarding the Bleacher Replacement Project at BHS passed with a motion by Mrs. Rebecca Watkins and a second by Mr. George Johnson.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. George Johnson Yes

Mr. Albert Little Yes

Mrs. Rebecca Watkins Yes

Jackson, Ky., May 15, 2018

**III.B.13. Consider approval of purchasing 500 Chrome Books through Gear Up from CDW-G through the KPC Contract.**

**Order #217 - Motion Passed:** Based on the recommendation by Superintendent Phillip Watts, approval of purchasing 500 Chrome Books from CDW-G through the KPC Contract passed with a motion by Mr. George Johnson and a second by Mrs. Rebecca Watkins.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

**IV. Personnel Notifications**

**Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions**

Clara June Barnett, Resignation due to Retirement as Teacher at LBJ, Effective June 5, 2018

Darnell McIntosh, Resignation due to Retirement as Finance Officer, Effect August 31, 2018

Robert Whitaker, Suspension without pay through Friday, May 4, 2018

**Employment/Transfers**

Russell D. Morgan, Substitute Bus Driver, Effective April 9, 2018

**V. Informational Items**

**V.A. Communication/Sharing (All Present)**

Board Member Becky Watkins reminded everyone to keep student Cameron Stacy in your prayers as he is being treated for a blood clot at UK Hospital.

**V.B. SFCC KETS 3rd Offer of Assistance - \$8,553**

**V.C. ATC New Skills Youth Grant Award**

**V.D. SBDM Reports**

**V.E. School Financial Reports**

**VI. State Management Report**

State Manager Mike Murphy stated that he would recommend the Commissioner approval all action taken here at tonight's meeting, without reservation.

**VII. Adjournment**

**Order #218 - Motion Passed:** There being no further business of the Board, adjournment at 5:56 PM passed with a motion by Mrs. Rebecca Watkins and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. George Johnson	Yes
Mr. Albert Little	Yes
Mrs. Rebecca Watkins	Yes

---

Secretary

---

Board Chairperson