



BLUEGRASS MIDDLE SCHOOL
170 WA Jenkins Rd.
Elizabethtown, KY 42701
Phone: 270.765.2658 Fax: 270.769.7935

Michael Elmore
Principal

Laticia Mueller
Assistant Principal

Marilyn Ash
Counselor

Kelly Fisher
Counselor

Jami Reynolds
Instructional Specialist

Greg Goodman
Behavior Specialist

Teresa Bennett
Office Manager

Melessa Bowen
Attendance Clerk

Melanie Covell
Receptionist

Bluegrass Middle School
SBDM Annual Summary Report
2017 - 2018

SBDM Members:

Tracy Arflin, Teacher
Sarah Cross, Teacher
Melissa Owens, Teacher
Renee Cox, Parent
Keneesha Alexander, Parent
Michael Elmore, Principal

The Bluegrass Middle School's Site Based Decision Making Council met monthly during the 2017 – 2018 School year, and The following items were approved to be implemented.

- 1) Bluegrass will have regular SBDM meetings at 3:30 pm on the following dates: August 16, September 20, October 18, November 15, December 13, January 17, February 14, March 14, April 18, and May 16. The meeting on June 20 and July 18 will be held at 9:00 am. In the event this day falls on a day we are not in school during the school year then it will be moved to the next week. After this meeting if any date changes or time changes then the meeting will be called a special meeting and no agenda items can be added at that meeting unlike regular meetings.
- 2) Reviewed that SBDM Members must be trained: Discussion held regarding SBDM members needing to be trained. SBDM members also received the copy of the SBDM handbook and Resource Booklet.
- 3) Reported on several renovations to the school funded by the board of education through John Stith. These renovations keep the school looking new.
- 4) MAP Start of Year: We will also have students place their "score dawg" on the data boards in the cafeteria. This shows trend data, teaches students about using data in a scatter plot, and allows them to

see how close they are in moving up to proficiency. These “score paws” will be used all year for students to move showing their progress. Student achievement will also be displayed on the data board in the PLC room. These labels will have lots of information on them to help identify areas we need to push students, change our practice, or begin to ask why.

- 5) Good News: Letters to the 6th, 7th, and 8th parents have been mailed.
- 6) Approved Budgets: ESS, Title II, Title I Extension Budget, Professional Development, Parent Involvement, Cultural Arts, and Fund 22
- 7) Approved the first reading of Bluegrass SBDM By-Laws Revisions
- 8) Approved the 2017-2018 student handbook
- 9) Approved Open Records Rules and Regulations
- 10) Approved Textbook Purchase Plan for 2017-2018. The textbook plan included replacing several books that have worn out over the years due to use. Other consumable books were purchased as well as licenses for needed programming.
- 11) Reported: It was presented to the council that students have started MAP assessments in reading and math. Science and Social Studies gave their own assessment which included grades 6th – 8th content.
- 12) Reviewed Start of Year MAP Scores in Reading and Math. Students in 6th grade normally score poorly on MAP assessment for a few reasons, but one being the assessment (MAP) is different for grade 6th than in grade 5. Male and female students scored at around the same percentages in Novice, Apprentice, Proficient and Distinguished as to the Kentucky Performance Rating for Educational Process on MAP. In the area of reading female students currently are scoring higher on the same assessment.
- 13) Reported: The data room is complete. This year we changed the way we organized the data room from paper with lots of information to just pictures. The information was helpful, but we are a growth mindset school. All students should show growth over the school year and by seeing their picture we can better tell who is on the cusp of moving from novice to apprentice, apprentice to proficient or proficient to distinguished.

- 14) Reported: MAP testing has been completed for quite some time now, but I wanted to let the council know the data from the MAP assessment has been plotted in the cafeteria. Each time students put their dawg on the data boards it is clear to see as an administrator where ALL students are and then the individual student can see where they are. There are no names on the dawgs and these data boards include science and social studies as well.
- 15) Reported: The school wide fundraiser was a great success by grossing over \$7,000 and netting a profit close to \$2,500. We plan to continue the same type of fundraiser next year and expect to sell even more. The funds from this fundraiser will go toward PBIS incentives and awards. It does not go toward salaries, stipends or items which benefit only a small group of students.
- 16) Reported: On October 31st hosted trick or treating for New Highland. New Highland arrived at 12:30 pm (K-5). Students dressed up for the holiday in their costumes and our students will be allowed to dress-up as well.
- a) Culture Committee Reported:
- i) Met in September. Established dates and ideas for potlucks.
 - (1) Breakfast Brunch- Sign-up sheet will be placed in teacher's workroom.
 - (2) Dessert Day- Sign-up sheet will be placed in teacher's workroom.
 - (3) Chili Cook-Off- Ms. Findley will head this event. Sign-up sheet will be placed in teacher's workroom for staff to register for chili cook-off participants and rest of staff for items such as bowls, spoons, crackers, cheese, etc.
 - (4) Football Finger Food, Wear favorite football team jersey and jeans.
 - (5) Sports Theme Shirt/Jeans, Bring in favorite concession stand food. Sign-up sheet will be placed in teacher's workroom.
 - (6) Baked Potato Bar- Ms. Mueller needs to speak with cafeteria staff about cooking potatoes for staff. Rest of staff will use a signup sheet for toppings to be brought in.
 - (7) Pep Rally was held on Friday, October 2nd for student athletic involvement.
- 17) Reported: STLP students went to the regional competition and had several wonderful showcases. One group is going on to the state competition.

- 18) The board of education allocated Bluegrass \$4700 for technology use based on our technology plan. There will be a technology meeting coordinated by Ms. Findley to revise our 5-year technology plan. The council did ask that we consider more of the Chrome Boxes and move out the desktop computers because of their ease of use. We have accomplished all the goals on the first plan in under 3 years. It is exciting times at Bluegrass!
- 19) KDE visited in December checking in on our implementation of Olweus. They sent an email stating "...we are very excited about all that is going on at Bluegrass. Sherri read the wonderful things your staff and students said about Olweus on the drive home. We are so glad that you are having such a positive experience with the program...seeing a school implementing it with fidelity..."
- 20) Discussed the possibility of transportation being offered with 9th period next semester. The council suggested that transportation be offered alongside the Title Extension Funds even though those funds will be depleted quickly because of the transportation cost. It was also suggested that it begins in February and ends in April.
- 21) Reviewed Parent Survey Data – we found that over the last three years our overall score went from 3.76 to 3.88 to 3.9 this year! We are always looking for ways to improve our school. The lowest score was involvement of the community which we know continues to be an issue to work on.
- 22) Approved: Comprehensive School Improvement Plan 2017-2018
- 23) Approved Staffing Allocations from Board for 2018-2019
- 24) Approved Professional Development Plan for 2018-2019
- 25) Reviewed the OCR Report & Code of Conduct
- 26) Approved YSC Agreement with Bluegrass
- 27) Approved SBDM Needs List
- 28) Approved Title 1 Assurances

- 29) Approved with changes the Emergency Management Plan (not shared publically)
- 30) Approved with changes to the Student Handbook for 2018-2019